



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
TOWNSHIP HALL COMMUNITY ROOM
6404 JOLIET RD., COUNTRYSIDE, IL 60525
SEPTEMBER 10, 2024 – 6:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Colleen H. Kelly, Mark Anderson, Donna B. McDonald, Gary B. Crossman**
4. **APPROVAL OF MINUTES**
 - A. AUGUST 13, 2024 BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF A \$3,000.00 GRANT TO HCCVB-RIVER THROUGH HISTORY RENDEZVOUS, P.O. BOX 501, WILLOW SPRINGS, IL 60480 FOR THEIR 2024 SCHOOL DAY ON SEPTEMBER 13, 2024.
 - B. ACCEPT LETTER OF RECOMMENDATION FROM NOVOTNY ENGINEERING REGARDING THE HIGHWAY DEPARTMENT'S 2024 ROAD RESURFACING PROGRAM AND AWARD THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF \$222,282.85 TO SCHROEDER ASPHALT SERVICES, INC.
 - C. ACCEPT LETTER OF RECOMMENDATION FROM NOVOTNY ENGINEERING REGARDING THE HIGHWAY DEPARTMENT'S 2024 DRAINAGE IMPROVEMENTS PROGRAM AND TO AWARD THE PROJECT TO THE LOWEST RESPONSIBLE AND RESPONSIVE BID.
 - D. RESOLUTION 2024-05 – ESTABLISHING PARAMETERS FOR THE TOWNSHIP OF LYONS EARLY RETIREMENT PAYMENTS AND INCENTIVE PROGRAM FOR EMPLOYEES THAT HAVE MET THE ELIGIBILITY REQUIREMENTS SET FORTH IN THE ANALYSIS.
6. **CLERK'S REPORT – CLERK HOFFENBERG**
 - A. REPAIR CAFÉ RECAP SATURDAY, AUGUST 17, 2024...NEXT SAT SEPT 21 10 A.M. – 1 P.M.
 - B. TREE PLANTING & NATIVE PLANT SALE RECAP SATURDAY, SEPTEMBER 7 8 A.M. – 2 P.M.
 - C. VETERAN'S RESOURCE FAIR WEDNESDAY, OCTOBER 2 10 A.M. – 2 P.M.
 - D. LOCAL RECORDS DISPOSAL & COMMUNITY SHRED DAY OCTOBER 5 8 A.M. – 12 NOON

Public comment can be sent prior to the board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.



7. **FINANCE COMMITTEE – TRUSTEE KELLY**
 - A. **PAYMENT OF BILLS FOR PERIOD ENDING SEPTEMBER 10, 2024**
 - i. **GENERAL TOWN FUND**
 - ii. **GENERAL ASSISTANCE FUND**
 - iii. **ROAD & BRIDGE FUND**
 - iii. **SPECIAL POLICE FUND**
8. **BUILDING & MAINTENANCE – TRUSTEE CROSSMAN**
9. **SENIOR TRANSPORTATION – TRUSTEE KELLY**
10. **COMMITTEE ON YOUTH – TRUSTEE McDONALD**
11. **MENTAL HEALTH COMMISSION – CLERK HOFFENBERG**
12. **SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON**
13. **OLD BUSINESS**
 - A. IN AUGUST OF 2021 WE ENTERED INTO A GOVERNMENTAL PURCHASE AGREEMENT WITH THE HUNTINGTON NATIONAL BANK FOR THE 2021 GIRARDIN MICRO BUS. WE MADE OUR 4TH AND FINAL ANNUAL PAYMENT THIS MONTH IN THE AMOUNT OF \$18,440.94.
14. **NEW BUSINESS**
15. **PUBLIC COMMENT**
16. **ADJOURNMENT**

NEXT REGULARLY SCHEDULED BOARD MEETING – OCTOBER 8, 2024 – 6:00 P.M.

Public comment can be sent prior to the board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
SEPTEMBER 10, 2024
(PRESENTED FOR APPROVAL AT THE MEETING OF OCTOBER 8, 2024)**

- 1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, September 10, 2024 in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525.**
- 2. Supervisor Getty called the Meeting to order at 6:01 p.m.**
- 3. Supervisor Getty called Isabella Getty and John Lopez forward to lead the Pledge of Allegiance.**
- 4. Clerk Elyse Hoffenberg called the Roll, and the following were present:**

Christopher Getty	Supervisor
Mark Anderson	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee
Gary B. Crossman	Trustee

Also, in attendance was Patrick Hynes, Township of Lyons Assessor; Sean McDermott, Township of Lyons Highway Commissioner; George Pach, Deputy Clerk; Liz Shine, Attorney with Odelson, Murphey, Frazier, & McGrath, Ltd; Jazmin Lopez, Township of Lyons Mental Health Director; Quinn Corcoran, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Township Employees Ed Ajzyk, Carrie Bernardoni, Joe Betz, Molly Price, Kathleen Rosenbeck, Mary Van Allen, and several Township residents.

- 5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of August 13, 2024 as presented.
Trustee Anderson moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of August 13, 2024 as presented.
Voice Vote in favor by all.
Motion Carried.**

- 6. Supervisor Getty asked for a motion to approve a \$3,000.00 grant to HCCVB-River through History Rendezvous, P.O.Box 501, Willow Springs, IL 60480 for their 2024 School Day on September 13, 2024.
Trustee Kelly moved; Trustee Crossman seconded to approve a \$3,000.00 grant to HCCVB-River through History Rendezvous, P.O.Box 501, Willow Springs, IL 60480 for their 2024 School Day on September 13, 2024.
Roll Call: Ayes: Kelly, Crossman, Anderson, McDonald, Getty
Nays: None
Motion Carried**

7. Supervisor Getty asked for a motion to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2024 Road Resurfacing Program and to award the lowest responsible and responsive bid of \$222,282.85 to Schroeder Asphalt Services, Inc. Township of Lyons's Highway Commissioner, Sean McDermott, stated that the areas to be worked on under the program for 2024 will include Howard Avenue between 58th Street and 55th Place, Linden Lane & Jann Court in Acacia Acres as well as area-wide patching. Commissioner McDermott commented that this bid came in \$24,000.00 under budget.

Trustee McDonald moved; Trustee Anderson seconded to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2024 Road Resurfacing Program and to award the lowest responsible and responsive bid of \$222,282.85 to Schroeder Asphalt Services, Inc.

Roll Call: Ayes: McDonald, Anderson, Crossman, Kelly, Getty
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2024 Drainage Improvements Program and to award the project to the lowest responsible and responsive bid of \$314,985.25 to A Lamp Concrete Contractors, Inc. Township of Lyons' Highway Commissioner, Sean McDermott, stated that the areas to be worked on with this project is the ditch on 62nd St. which has been holding water for a long time, 63rd St. at Willow Springs Rd near Acacia Acres for Culvert replacement and 58th St. near Sunset Ave in La Grange Highlands. Commissioner McDermott commented that this bid came in \$63,000.00 under budget.

Trustee Crossman moved; Trustee Anderson seconded to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2024 Drainage Improvements Program and to award the project to the lowest responsible and responsive bid of \$314,985.25 to A Lamp Concrete Contractors, Inc.

Roll Call: Ayes: Crossman, Anderson, Kelly, McDonald, Getty
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to approve Resolution 2024-05 establishing parameters for the Township of Lyons' Early Retirement Payments and Incentive Program for employees that have met the eligibility requirements set forth in the analysis.

Trustee Anderson moved; Trustee Crossman seconded approve Resolution 2024-05 establishing parameters for the Township of Lyons' Early Retirement Payments and Incentive Program for employees that have met the eligibility requirements set forth in the analysis.

Roll Call: Ayes: Anderson, Crossman, McDonald, Kelly, Getty
Nays: None

Motion Carried

10. Clerk Hoffenberg reported that a successful Repair Café was held on Saturday, August 17, 2024 and that the next Repair Café will be held on Saturday, September 21, 2024 from 10 a.m. - 1 p.m. in the Township of Lyons' Community Room. Clerk Hoffenberg commented that the Township will be hosting a native shrub sale during this event in partnership with the Sag Moraine Native Plant Community and that knife sharpening will once again be available as well.

11. Clerk Hoffenberg reported that twenty- five Township of Lyons residents helped to plant forty-five trees at SeatGeek Stadium on September 7, 2024 in Bridgeview along 71st Street and in the median of the bus lane within the stadium's entryway. Clerk Hoffenberg stated that a native plant sale was also held at the same time with plants available from "I Love Native Plants Nursery" of Berwyn, Illinois.

12. Clerk Hoffenberg commented that a Veteran's Resource Fair will be held on Wednesday, October 2, 2024 from 10 a.m. – 2 p.m. at the American Legion on La Grange Road in La Grange. All veterans are encouraged to attend.

13. Clerk Hoffenberg reminded all in attendance that the Township of Lyons' Administrative Offices Annual Records Disposal Day will be held in conjunction with the Township's Community Shred Day on Saturday, October 5, 2024 from 8 a.m. until noon or until the truck is full. All offices are asked to place their banker boxes of acceptable documents to shred in the Southeast corner of the Community Room no later than 4 p.m. Friday, October 4.

14. *Finance Committee* – Supervisor Getty reported the payment of bills for the period ending September 10, 2024, is as follows:

A. *General Town Fund* - Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$331,234.24.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty

Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Kelly moved; Trustee Crossman seconded to approve the audit of the General Assistance Fund in the amount of \$11,933.31.

Roll Call: Ayes: Kelly, Crossman, Anderson, McDonald, Getty

Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Kelly moved; Trustee Anderson seconded to approve the audit of the Road and Bridge Fund in the amount of \$69,966.58.

Roll Call: Ayes: Kelly, Anderson, McDonald, Crossman, Getty

Nays: None

Motion Carried.

D. *Special Police Protection Fund* – Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,880.00.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty

Nays: None

Motion Carried.

15. *Building & Maintenance* – Trustee Crossman reported that on July 29, 2024 Thompson Elevator Inspection Services completed their inspection of our Elevator and Lift stating that both passed and that on September 3, 2024 the five-year Internal Inspection of our Fire Alarm Protection System was completed by Pyro Fire Protection, Inc. and all reports have been uploaded to the Pleasantview Fire Protection District.

16. *Senior Transportation* – NO REPORT

17. *Committee on Youth* –Trustee McDonald stated that the Township of Lyons’ 2024 Summer Youth Employment Program has ended which had successfully placed sixty-six interns at twenty-six locations throughout the Township which resulted in 15,533 hours worked. Trustee McDonald extended thanks and gratitude to Mary Van Allen for spearheading the program.

18. *Mental Health Commission* – Clerk Hoffenberg reported that she stands by the report that has been included in the Board Packet.

19. *Special Police Protection* – Trustee Anderson commented that for the month of July, 2024, eight officers provided an additional 197 hours of contracted patrol for the unincorporated areas of Lyons Township.

20. *Old Business* – Supervisor Getty stated that in August of 2021 the Township of Lyons entered into a governmental purchase agreement with Huntington Bank for the 2021 Ford Econoline Micro Bus and that the Township had just made the fourth and final annual payment this month in the amount of \$18,440.94.

21. *New Business* – Trustee Gary Crossman submitted his resignation letter as Township of Lyons’ Trustee “with deep sorrow” due to him relocating to the state of Florida. Trustee Crossman’s resignation will be effective at the adjournment of the current Township of Lyons’ Regular Board Meeting.

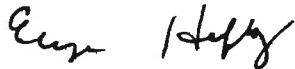
22. *Public Comment* – Township Resident Mike Sochacki, 8701 Wolf Rd., Willow Springs, IL 60525 addressed Clerk Hoffenberg asking what the status of the stairwell art project is to which Clerk Hoffenberg replied that the contract has been negotiated but not yet executed.

23. Mr. Sochacki asked if the Township has any building codes to which residents must adhere to, to which Supervisor Getty stated that the Township has none of their own and that the Township usually defers all building and zoning code requirement questions to the Building & Zoning Department of Cook County Illinois or to the department of the same name within whichever municipality a resident resides in.

24. Mr. Sochacki asked the Township of Lyons' Highway Commissioner, Sean McDermott, what the status of the stop sign is which Mr. Sochacki has requested near his property. Commissioner McDermott stated that he has been in contact with Cook County Highway Commissioner, Mr. John McNellis, who has jurisdiction on road signage for the unincorporated area and is awaiting to hear back from him.

25. *Adjournment* – Supervisor Getty asked for a motion to adjourn the Township of Lyons Regular Board Meeting of September 10, 2024.
Trustee Kelly moved; Trustee McDonald seconded to adjourn the Township of Lyons Regular Board Meeting of September 10, 2024 at 6:30 p.m.
Voice Vote in favor by all.
Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg
Clerk, Township of Lyons