



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
TOWNSHIP HALL COMMUNITY ROOM
6404 JOLIET RD., COUNTRYSIDE, IL 60525
March 12, 2024 – 6:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Colleen H. Kelly, Mark Anderson, Donna B. McDonald, Gary B. Crossman**
4. **APPROVAL OF MINUTES**
 - A. FEBRUARY 13, 2024 BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF A \$200.00 DONATION TO THE PLEASANTVIEW FIRE PROTECTION DISTRICT FOR THEIR ANNUAL SAFETY DAY TO BE HELD ON SATURDAY, SEPTEMBER 21, 2024 FROM 10:00 A.M. – 1:00 P.M.
 - B. APPROVAL OF A \$500.00 DONATION TO INDIAN SPRINGS SCHOOL DISTRICT 109 FOR THEIR 4TH ANNUAL “BACK TO SCHOOL BASH” TO BE HELD ON SATURDAY, AUGUST 3, 2024, FROM 10:00 A.M. – 1:00 P.M. AT WILKINS FIELD, 8001 S.82ND AVE., JUSTICE, IL 60458.
6. **CLERK'S REPORT – CLERK HOFFENBERG**
 - A. TOWNSHIP OF LYONS STORMWATER MITIGATION /MANAGEMENT MEETING DEBRIEFING
 - B. TOWNSHIP OF LYONS ENVIRONMENTAL ENHANCEMENT COALITION MEETING RECAP
 - C. REPAIR CAFÉ SATURDAY, MARCH 16, 2024 10 A.M. – 1 P.M.
 - D. AARP SAFE DRIVER COURSE MARCH 26 & 27 10 A.M. – 2:00 P.M.
 - E. COMMUNITY SHRED EVENT SATURDAY, APRIL 6, 2024 8:00 A.M. – 12 NOON.
 - F. ANNUAL TOWN MEETING AGENDA APPROVAL – APRIL 9, 2024
 - G. PUBLIC NOTICE PUBLICATION OF ANNUAL TOWN MEETING – MARCH 21, 2024
 - H. PROPOSED STAIRWELL LANDING ARTWORK PROJECT

Public comment can be sent prior to the board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.



7. **FINANCE COMMITTEE – TRUSTEE KELLY**
 - A. **PAYMENT OF BILLS FOR PERIOD ENDING MARCH 12, 2024**
 - i. **GENERAL TOWN FUND**
 - ii. **GENERAL ASSISTANCE FUND**
 - iii. **ROAD & BRIDGE FUND**
 - iii. **SPECIAL POLICE FUND**
8. **BUILDING & MAINTENANCE - TRUSTEE CROSSMAN**
9. **SENIOR TRANSPORTATION – TRUSTEE KELLY**
10. **COMMITTEE ON YOUTH – TRUSTEE McDONALD**
11. **MENTAL HEALTH COMMISSION – CLERK HOFFENBERG**
12. **SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON**
13. **OLD BUSINESS**
14. **NEW BUSINESS**
15. **PUBLIC COMMENT**
16. **ADJOURNMENT**

NEXT REGULARLY SCHEDULED BOARD MEETING – APRIL 9, 2024 – 6:00 P.M.

Public comment can be sent prior to the board meeting via e-mail to ehoffenberg@lyonsts.com
by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
MARCH 12, 2024
(PRESENTED FOR APPROVAL AT THE MEETING OF APRIL 9, 2024)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, March 12, 2024 in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525.
2. Supervisor Getty called the Meeting to order at 6:03 p.m.
3. Supervisor Getty called for the Pledge of Allegiance.
4. Clerk Elyse Hoffenberg called the Roll, and the following were present:

Christopher Getty	Supervisor
Mark Anderson	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee
Gary B. Crossman	Trustee

Also, in attendance was Patrick Hynes, Township of Lyons Highway Assessor; George Pach, Township of Lyons Deputy Clerk; Liz Shine, Attorney with Odelson, Murphey, Frazier, & McGrath, Ltd; Jazmin Lopez, Township of Lyons Mental Health Executive Director; Township Employees Ed Ajzyk, Joe Betz, Molly Price, Kathleen Rosenbeck, Mary Van Allen, and several Township residents.

5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of February 13, 2024 as presented.
Trustee Anderson moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of February 13, 2024 as presented.
Voice Vote in favor by all.
Motion Carried.

6. Supervisor Getty asked for a motion to approve a \$200.00 donation to the Pleasantview Fire Protection District for their annual Safety Day to be held on Saturday, September 21, 2024 from 10:00 a.m. – 1:00 p.m.
Trustee Crossman moved; Trustee Anderson seconded to approve a \$200.00 donation to the Pleasantview Fire Protection District for their annual Safety Day to be held on Saturday, September 21, 2024 from 10:00 a.m. – 1:00 p.m.
Roll Call: Ayes: Crossman, Anderson, McDonald, Kelly, Getty
Nays: None
Motion Carried

7. Supervisor Getty asked for a motion to approve a \$500.00 donation to Indian Springs School District #109 for their 4th Annual “Back to School Bash” to be held on Saturday, August 3, 2024 from 10:00 a.m. – 1:00 p.m. at Wilkins Field, 8001 S. 82nd Ave., Justice, IL 60458.

Trustee Crossman moved; Trustee Kelly seconded to approve a \$500.00 donation to Indian Springs School District #109 for their 4th Annual “Back to School Bash” to be held on Saturday, August 3, 2024 from 10:00 a.m. – 1:00 p.m. at Wilkins Field, 8001 S. 82nd Ave., Justice, IL 60458.

Roll Call: Ayes: Crossman, Kelly, Anderson, McDonald, Getty
Nays: None

Motion Carried

8. Clerk Hoffenberg reported that the Clerk’s Office hosted the 3rd Annual Flood Mitigation Luncheon for MWRD and local dignitaries on Monday, February 26, 2024 from 11:30 a.m. – 1:00 p.m. that highlighted current and completed flood mitigation projects within the Township of Lyons. Clerk Hoffenberg commented that over sixty people representing various governmental agencies within the Township of Lyons attended the event.

9. Clerk Hoffenberg stated that the Clerk’s Office in partnership with the Township of Lyons’ Mental Health Office hosted a Township of Lyons Environmental Enhancement Coalition Meeting on March 6, 2024 that was attended by over twenty people representing various entities that are engaged in a variety of environmental enhancement projects within the Township.

10. Clerk Hoffenberg stated that the next Repair Café will be held on Saturday, March 16, 2024 from 10 a.m. - 1 p.m. in the Township of Lyons’ Community Room. Clerk Hoffenberg commented that knife sharpening will be available once again.

11. Clerk Hoffenberg reported that the Clerk’s Office will be hosting an AARP Safe Driving Course for residents fifty and over on March 26 & 27, 2024 from 10:00 a.m. – 2:00 p.m. each day. Clerk Hoffenberg stated that this is a two-day course which will result in an insurance premium discount for those who attend both days.

12. Clerk Hoffenberg commented that a Community Shred Day will be held in the Township of Lyons' Parking Lot from 8:00 a.m. – 12 noon on Saturday, April 6, 2024. Clerk Hoffenberg asked that participants limit the amount of paper to shred to four banker boxes and affirmed that the shredding of one's documents will be done while you watch.

13. Clerk Hoffenberg asked for a motion to approve the April 9, 2024 Annual Town Meeting Agenda as required by State Statute so that it may be published as a Public Notice in the newspaper of record at least 15 days prior to the meeting. Trustee Kelly moved; Trustee McDonald seconded to approve the April 9, 2024 Annual Town Meeting Agenda as required by State Statute so that it may be published as a Public Notice in the newspaper of record at least 15 days prior to the meeting.

Voice Vote in favor by all.

Motion Carried.

14. Clerk Hoffenberg stated that the Public Notice of the Annual Town Meeting is slated to be published in the newspaper on March 21, 2024 to be in compliance with state statute.

15. Clerk Hoffenberg reported that in discussions with the Supervisor that a new and updated piece of artwork be commissioned to be hung in the main entry stairwell of the Township of Lyons' Office Building to replace the handmade quilt. Clerk Hoffenberg agreed to seek out options for a replacement piece of artwork which would represent the entire Township and to present price quotes to the Township of Lyons' Board of Trustees.

Trustee Kelly moved; Trustee McDonald seconded to approve Clerk Elyse Hoffenberg to research a replacement artwork project for the main entry stairwell of the Township of Lyons' Office Building along with the associated price quotes which will be brought before the Township of Lyons' Board of Trustees at a subsequent meeting.

Voice Vote in favor by all.

Motion Carried.

16. *Finance Committee* – Supervisor Getty reported the payment of bills for the period ending March 12, 2024, is as follows:

A. *General Town Fund* - Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$165,503.29.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Kelly moved; Trustee Anderson seconded to approve the audit of the General Assistance Fund in the amount of \$6,572.07.

Roll Call: Ayes: Kelly, Anderson, Crossman, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Kelly moved; Trustee Crossman seconded to approve the audit of the Road and Bridge Fund in the amount of \$81,601.84.

Roll Call: Ayes: Kelly, Crossman, Anderson, McDonald, Getty
Nays: None

Motion Carried.

D. *Special Police Protection Fund* – Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,440.00.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty
Nays: None

Motion Carried.

17. *Building & Maintenance* – Trustee Crossman reported that Heat Engineering submitted a proposal as a reminder that a couple of the heating / air conditioning units are due for replacement this year. Trustee Crossman stated that the proposal for the replacement of one of the second floor units is \$13,538.00 while a first floor replacement unit is quoted at \$11,300.00. Trustee Crossman commented that no action is being asked to be taken tonight on the proposal and that his report was for informational purposes only. Supervisor Getty stated that this proposal is regarding a continuation of the replacement of all units associated with the Township Offices which was begun a few years ago. Supervisor Getty stated that the current proposal will be looked over and be placed on a future agenda.

18. *Senior Transportation* – Trustee Kelly commented that Senior Transportation is continuing to do a fantastic job and is currently taking ride reservations for medical appointments up to one month out.

19. *Committee on Youth* –NO REPORT

20. *Mental Health Commission* – Mental Health Commission President, Elyse Hoffenberg, deferred the report to Jazmin Lopez, the Executive Director of the Township of Lyons' Mental Health Office.

21. Township of Lyons' Mental Health Executive Director, Jazmin Lopez stated that the Township of Lyons Mental Health Commission has redesigned their Commission Logo and are now updating their website to be both easy to update by staff and to be more user friendly. Executive Director Lopez commented that the website will also include a community resource guide that will direct users to services available to them funded by the Commission as well as to provide education on mental health topics.

23. *Special Police Protection* – Trustee Anderson commented that for the month of January 2024, nine officers provided an additional 186 hours of additional contracted patrol for the unincorporated areas of the Township of Lyons.

24. *Old Business* –NONE

25. *New Business* – Supervisor Getty commented that he would like to form two committees composed of members from the Board of Trustees and other elected officials of the Township of Lyons. Supervisor Getty stated that he would like to form one committee to engage a Grant Consultant for the Township of Lyons composed of the Township Assessor Patrick Hynes, Township Clerk Elyse Hoffenberg and himself, the Township Supervisor. The second group which Supervisor Getty stated that he would like to form would be an Investment Committee which would review the Township of Lyons' Finances and advise the Finance Committee on ways for the Township to better invest its money. This second committee would be composed of Clerk Elyse Hoffenberg and Township Board of Trustees Colleen Kelly and Gary Crossman. Supervisor Getty, after legal consultation, asked for a motion to form these two committees.

**26. Trustee Anderson moved; Trustee McDonald seconded to approve the formation of a Grant Engagement Committee composed of the Township Assessor Patrick Hynes, Township Clerk Elyse Hoffenberg and himself, the Township Supervisor and the formation of an Investment Committee composed of Clerk Elyse Hoffenberg and Township Board of Trustees Colleen Kelly and Gary Crossman. Voice Vote in favor by all.
Motion Carried.**

26. *Public Comment* – Township Resident Mike Sochacki, 8701 Wolf Rd., Willow Springs, IL 60525 addressed the Board of Trustees asking questions regarding the upcoming April 6th Shred Event, the possible contracted work with Heat Engineering regarding the replacement of two air conditioner / heating units, and the process the Township will use regarding the proposed stairwell landing artwork project. All questions were answered to his satisfaction by Supervisor Getty and Clerk Elyse Hoffenberg,

**27. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:26 p.m.
Voice Vote in favor by all.
Motion Carried.**

Respectfully Submitted,



**Elyse Hoffenberg
Clerk, Township of Lyons**