



**TOWNSHIP OF LYONS**  
**BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA**  
**TOWNSHIP HALL COMMUNITY ROOM**  
**6404 JOLIET RD., COUNTRYSIDE, IL 60525**  
**NOVEMBER 14, 2023 – 6:00 P.M.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Colleen H. Kelly, Mark Anderson, Donna B. McDonald, Gary B. Crossman**
4. **APPROVAL OF MINUTES**
  - A. OCTOBER 10, 2023 BOARD OF TRUSTEES REGULAR BOARD MEETING MINUTES
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
  - A. APPROVAL OF A \$100.00 DONATION TO THE VILLAGE OF WILLOW SPRINGS, 1 VILLAGE CIRCLE, WILLOW SPRINGS, IL 60480 FOR THE VILLAGE'S COMMUNITY TREE TRIM.
  - B. APPROVAL OF AN \$800.00 DONATION TO THE VILLAGE OF McCOOK FOR THEIR BREW MOON FESTIVAL AT THE MAX, 4750 S. VERNON AVE., McCOOK, IL 60525 THAT WILL BENEFIT RESIDENTS AND CHARITIES IN THE TOWNSHIP OF LYONS THAT WAS HELD ON SATURDAY, OCTOBER 21, 2023.
  - C. APPROVAL OF THE PURCHASE OF A NEW 2023 FORD TRANSIT T350 DRW HIGH ROOF XL 10 PASSENGER VAN FROM SOUTHERN BUS & MOBILITY, 12950 KOCH LANE, BREESE, IL 62230 ON A LEASE TO OWN AGREEMENT AT A COST OF \$95,367.00 FOR SENIOR TRANSPORTATION. FINANCED THROUGH HUNTINGTON BANK.
  - D. APPROVAL OF CHANGE TO 2023 PAID HOLIDAYS FOR FULL TIME EMPLOYEES – ADDITION OF FRIDAY, DECEMBER 29, 2023 IN OBSERVANCE OF NEW YEAR'S EVE.
  - E. APPROVAL OF THE 2024 PAID HOLIDAYS FOR FULL TIME EMPLOYEES.
  - F. RESOLUTION 2023-07 APPOINTMENT OF BRIAN BERNARDONI TO ROBERTS PARK FIRE PROTECTION DISTRICT
6. **CLERK'S REPORT – CLERK HOFFENBERG**
  - A. APPLE I-PHONE CAMERA & PHOTO CLASS RECAP THURSDAY, OCTOBER 12, 2023
  - B. REPAIR CAFÉ RECAP SATURDAY, OCTOBER 21 (NEXT ONE ON NOV. 18, 2023)
  - C. COMMUNITY SHRED DAY RECAP FRIDAY, OCTOBER 27, 2023 10 A.M. – 12 NOON
  - D. APPLE WATCH CLASS THURSDAY, NOVEMBER 9, 2023 5 – 7 P.M.
  - E. TOYS FOR TOTS COLLECTION THROUGH DECEMBER 15, 2023

Public comment can be sent prior to the board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting.  
Profanity and obscene words contained in public comments will not be read.



**F. APPROVAL OF 2024 ANNUAL CALENDARS – ANNUAL BOARD MEETINGS PER THE O.M.A.**

- i. Township of Lyons Regular Board Meetings**
- ii. Township of Lyons Mental Health Commission Meetings**

**7. FINANCE COMMITTEE – TRUSTEE KELLY**

**A. PAYMENT OF BILLS FOR PERIOD ENDING NOVEMBER 14, 2023**

- i. GENERAL TOWN FUND**
- ii. GENERAL ASSISTANCE FUND**
- iii. ROAD & BRIDGE FUND**
- iii. SPECIAL POLICE FUND**

**B. DISCUSSION AND DETERMINATION OF THE 2023 TOWN FUND LEVY, GENERAL ASSISTANCE LEVY AND ROAD & BRIDGE LEVY**

**C. SET THE TOWNSHIP OF LYONS' 2023 TAX LEVY APPROVAL & ADOPTION DATE.**

**8. BUILDING & MAINTENANCE - TRUSTEE CROSSMAN**

**9. SENIOR TRANSPORTATION – TRUSTEE KELLY**

**10. COMMITTEE ON YOUTH – TRUSTEE McDONALD**

**11. MENTAL HEALTH COMMISSION – CLERK HOFFENBERG**

**12. SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON**

**13. OLD BUSINESS**

**14. NEW BUSINESS – READING OF PROCLAMATION RECOGNIZING THE 50TH ANNIVERSARY OF THE LYONS TOWNSHIP MENTAL HEALTH COMMISSION**

**15. PUBLIC COMMENT**

**16. ADJOURNMENT**

**NEXT REGULARLY SCHEDULED BOARD MEETING – DECEMBER 12, 2023 – 6:00 P.M.**

Public comment can be sent prior to the board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting.  
Profanity and obscene words contained in public comments will not be read.

**REGULAR BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
NOVEMBER 14, 2023  
(PRESENTED FOR APPROVAL AT THE MEETING OF DECEMBER 12, 2023)**

**1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, November 14, 2023 in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525.**

**2. Supervisor Getty called the Meeting to order at 6:06 p.m.**

**3. Supervisor Getty called for the Pledge of Allegiance.**

**4. Clerk Elyse Hoffenberg called the Roll, and the following were present:**

<b>Christopher Getty</b>	<b>Supervisor</b>
<b>Mark Anderson</b>	<b>Trustee</b>
<b>Colleen H. Kelly</b>	<b>Trustee</b>
<b>Donna B. McDonald</b>	<b>Trustee</b>
<b>Gary B. Crossman</b>	<b>Trustee</b>

**Also, in attendance was Patrick Hynes, Township of Lyons Assessor; George Pach, Deputy Clerk; Lauren DaValle, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka, Township of Lyons Mental Health Executive Director; Quinn Corcoran, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Township Employees Joe Bonomo, Jazmin Lopez, Kathleen Rosenbeck, Mary Van Allen; and several Township residents.**

**5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of October 10, 2023 as presented.**

**Trustee Kelly moved; Trustee Crossman seconded to approve the Regular Board Meeting Minutes of October 10, 2023 as presented.**

**Voice Vote in favor by all.**

**Motion Carried.**

6. Supervisor Getty asked for a motion to approve a \$100.00 donation to the Village of Willow Springs, 1 Village Circle, Willow Springs, IL 60480 for the Village's Community Tree Trim.

Trustee Crossman moved; Trustee Kelly moved to approve a \$100.00 donation to the Village of Willow Springs, 1 Village Circle, Willow Springs, IL 60480 for the Village's Community Tree Trim.

Roll Call: Ayes: Crossman, Kelly, Anderson, McDonald, Getty  
Nays: None

Motion Carried

7. Supervisor Getty asked for a motion to approve an \$800.00 donation to the Village of McCook for their Brew Moon Festival at the Max, 4750 S. Vernon Ave., McCook IL 60525 that benefits residents and charities in the Township of Lyons and was held on Saturday, October 21, 2023.

Trustee Anderson moved; Trustee Crossman seconded to approve an \$800.00 donation to the Village of McCook for their Brew Moon Festival at the Max, 4750 S. Vernon Ave., McCook IL 60525 that benefits residents and charities in the Township of Lyons and was held on Saturday, October 21, 2023.

Roll Call: Ayes: Anderson, Crossman, McDonald, Kelly, Getty  
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve the purchase of a new 2023 Ford Transit T350 DRW High Roof XL 10 passenger van from Southern Bus & Mobility, 12950 Koch Lane, Breese, IL 62230 on a lease to own agreement at a cost of \$95,367.00 for Senior Transportation and to be financed for 48 months through Huntington Bank.

Trustee McDonald moved; Trustee Crossman seconded to approve the purchase of a new 2023 Ford Transit T350 DRW High Roof XL 10 passenger van from Southern Bus & Mobility, 12950 Koch Lane, Breese, IL 62230 on a lease to own agreement at a cost of \$95,367.00 for Senior Transportation and to be financed for 48 months through Huntington Bank.

Roll Call: Ayes: McDonald, Crossman, Kelly, Anderson, Getty  
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to approve the addition of Friday, December 29, 2023 to the list of 2023 Full-Time Employee Paid Holidays. Supervisor Getty stated that this is in observance of New Year' Eve.

Trustee Anderson moved; Trustee McDonald seconded to approve the addition of Friday, December 29, 2023 to the list of 2023 Full-Time Employee Paid Holidays. in observance of New Year's Eve.

Voice Vote in favor by all.

Motion Carried.

10. Supervisor Getty asked for a motion to approve the list of the 2024 Paid Holidays for full-time employees

Trustee Crossman moved; Trustee McDonald seconded to approve the list of the 2024 Paid Holidays for full-time employees.

Voice Vote in favor by all.

Motion Carried.

11. Supervisor Getty asked for a motion to approve Resolution 2023-07 appointing Brian Bernardoni to the Roberts Park Fire Protection District for another term.

Trustee Kelly moved; Trustee McDonald seconded to approve Resolution 2023-07 appointing Brian Bernardoni to the Roberts Park Fire Protection District for another term.

Roll Call:

Ayes: Kelly, McDonald, Anderson, Crossman, Getty

Nays: None

Motion Carried.

12. Clerk Hoffenberg stated that the Apple I-Phone Camera & Photo Class on Thursday, October 12, 2023 from 1 p.m. – 3 p.m. was attended by fifteen people and was well received by all who were present.

13. Clerk Hoffenberg reported that the Repair Café held on Saturday, October 21, 2023 from 10 a.m. - 1 p.m. in the Township of Lyons' Community Room was an enormous success with 11 of the 13 items which residents brought to be repaired being completed. This was an inaugural event, so a second Repair Café is slated for November 18, 2023 which will have a gentleman in attendance that is versed in sharpening knife blades. Clerk Hoffenberg hopes that the Repair Cafe will become a bi-annual or quarterly event on the Community Room Calendar.

14. Clerk Hoffenberg informed all present that the Community Shred Day held in conjunction with the Township of Lyons' Annual Disposal of Records for all departments on Friday, October 27, 2023 at 8:00 a.m. was successful in its ability to shred 4,500 pounds of paper. Residents appreciated this event.

15. Clerk Hoffenberg mentioned that another Apple workshop course was held on Thursday, November 9, 2023. The course taught attendees how to use their Apple Watch to its fullest potential. The course ran from 5 – 7 p.m.

16. Clerk Hoffenberg stated that once again the Clerk's Office will be participating in the Toys for Tots Collection. A box for toy donations is located outside of the Clerk's Office and Assessor's Office until December 15<sup>th</sup>.

17. Clerk Hoffenberg asked for a motion to approve the 2024 Township of Lyons' Annual Calendars of Board Meetings per the OMA. Trustee McDonald moved; Trustee Anderson seconded to approve the 2024 Township of Lyons' Annual Calendars of Board Meetings per the OMA. Supervisor Getty noted for the record that the meetings will remain on the second Tuesday of each month for the Township of Lyons' Regular Board Meetings and on the third Monday of each month for the Township of Lyons' Mental Health Commission.

Roll Call: Ayes: McDonald, Anderson, Crossman, Kelly, Getty  
Nays: None

Motion Carried.

18. *Finance Committee* – Trustee Kelly reported the payment of bills for the period ending November 14, 2023, is as follows:

A. *General Town Fund* - Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$387,471.77.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty  
Nays: None

Motion Carried.

**B. *General Assistance Fund* – Trustee Kelly moved; Trustee Crossman seconded to approve the audit of the General Assistance Fund in the amount of \$2,911.29.**

**Roll Call: Ayes: Kelly, Crossman, Anderson, McDonald, Getty  
Nays: None**

**Motion Carried.**

**C. *Road and Bridge Fund* - Trustee Kelly moved; Trustee Anderson seconded to approve the audit of the Road and Bridge Fund in the amount of \$590,493.61.**

**Roll Call: Ayes: Kelly, Anderson, Crossman, McDonald, Getty  
Nays: None**

**Motion Carried.**

**D. *Special Police Protection Fund* – Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,200.00.**

**Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty  
Nays: None**

**Motion Carried.**

**19. Trustee Kelly deferred the next two items on the agenda regarding the 2023 Levies to Supervisor Getty.**

**20. Supervisor Getty explained to the Board that the 2023 / 2024 estimated budgets for all departments are about the same as they are for the current 2022 / 2023 Fiscal Year with only minor recommended changes seen being made within the various budgeted line items after working within the predicted projections of incoming revenue given by the auditors. Thus, Supervisor Getty recommended a zero percent increase for the 2023 General Town Fund Levy, 2023 General Assistance Levy, and 2023 Road & Bridge Levy.**

**Trustee Crossman moved; Trustee Anderson seconded to hold the 2023 General Town Fund Levy, 2023 General Assistance Levy, and the 2023 Road & Bridge Levy to a zero percent increase and to direct and authorize the Clerk to prepare and hang the determined Levy for a period of twenty days in accordance with state statute.**

**Roll Call: Ayes: Crossman, Anderson, McDonald, Kelly, Getty  
Nays: None**

**Motion Carried**

21. Supervisor Getty asked for a motion to set and approve a date no sooner than twenty days from today and no later than December 26, 2023 for the purpose of the adoption of the 2023 General Town, General Assistance, and Road & Bridge Levies. Supervisor Getty suggested that the Levies be adopted at the Regular Board Meeting of December 12, 2023.

Trustee Kelly moved; Trustee McDonald seconded to set the date of December 12, 2023 at 6:00 p.m. for the adoption of the 2023 General Town, General Assistance, and Road & Bridge Levies.

Voice Vote in favor by all.

Motion Carried.

22. *Building & Maintenance* – Supervisor Getty commented that the side rear door to the Township of Lyons’s building which had been damaged in a vehicular accident several months ago has been replaced.

23. *Senior Transportation* – NO REPORT

24. *Committee on Youth* –NO REPORT

25. *Mental Health Commission* – Mental Health Commission President, Elyse Hoffenberg, commented that the Mental Health Commission is having a robust growth in Public Outreach Programs which have included a “Let’s Talk About Grief” seminar in partnership with Pillars Community Health’s “Buddy’s Place” and the Coalition for a Safe & Healthy Lyons Township on October 26, 2023 as well as participation in the Bridgeview Lions Club’s Third Annual Trunk or Treat on October 29, 2023 at Bridgeview Elementary School.

26. Township of Lyons’ Mental Health Commission President, Elyse Hoffenberg stated that the Township hosted a Community Health Fair on Wednesday, November 8, 2023 in partnership with Aging Care Connections of La Grange which resulted in an incredible turnout and was very well received by those that attended.

27. **Mental Health Commission President, Elyse Hoffenberg, mentioned that Mental Health Director Ron Melka represented the Township of Lyons' Mental Health Commission at Aging Care Connections' "These are Heavy Times" program which described resources in Brookfield for older adults and their families. President Hoffenberg also mentioned that Director Melka held a Prevention Program on Vaping, Nicotine and THC on November 8, 2023 at the South Campus of Lyons Township High School.**

28. **Mental Health Commission President, Elyse Hoffenberg, informed the Board that the Township of Lyons Mental Health Commission presented a program on The Struggles of Housing Insecurity earlier today, November 14, 2023 and will present another "Let's Talk About Grief" seminar on December 6, 2023 at the La Grange Public Library.**

29. ***Special Police Protection* – Trustee Anderson commented that for the month of September 2023, ten officers provided an additional 180 hours of additional contracted patrol for the unincorporated areas of the Township of Lyons.**

30. ***Old Business* – Township of Lyons' Assessor Patrick Hynes commented that his office has hosted five outreach events for residents in various areas of the Township regarding the current tax reassessments, filing tax appeals and / or tax freezes with one more outreach program scheduled for Wednesday, November 15, 2023 at 6:00 p.m. in the Village of Justice. Assessor Hynes stated that the last date to stop in at the Township Office for help on any of the above will be Monday, November 27, 2023.**

**31. *New Business* – Clerk Hoffenberg read the following proclamation recognizing the 50<sup>th</sup> anniversary of the Township of Lyons Mental Health Commission:**

**PROCLAMATION  
RECOGNIZING THE 50TH ANNIVERSARY OF THE  
LYONS TOWNSHIP MENTAL HEALTH COMMISSION**

On behalf of the Township of Lyons, we are proud to recognize the Lyons Township Mental Health Commission as you celebrate your 50th anniversary.

Since its inception in 1973, the Lyons Township Mental Health Commission has enhanced the quality of life for countless residents in need of mental health, developmental disability, and substance use services, and its generous contributions have earned it the gratitude and respect of many.

We are certain that as this worthy organization maintains its own unfaltering dedication to the care and well-being of the residents of Lyons Township, it will continue in the tradition of excellence that has long been its hallmark.

Thus, with sincere pleasure, we commend the Lyons Township Mental Health Commission on its 50th Anniversary and applaud its ongoing efforts to provide exemplary services to Township residents.

**TOWNSHIP OF LYONS**

**32. *Public Comment* – Township Resident Mike Sochacki, 8701 Wolf Rd., Willow Springs, IL 60525 addressed the Board of Trustees with several concerns including:**

- **How a resident would find out information regarding the Township of Lyons' Senior Transportation Service and the Public Outreach events.**
- **Why the Township of Lyons Highway Department would allow contractors who are working on Wolf Road a half mile to the north to make a U-turn at 87<sup>th</sup> Street to go back north.**

- Whether the Township of Lyons Highway Department ever gave the Village of Willow Springs permission to pave over part of his property which is not annexed to Village of Willow Springs. Mr. Sochacki stated that his property is clearly located in the unincorporated area of the Township of Lyons.
- Whether allowing a person to hold an elected office in a Township Municipality as well as within the local governmental unit of the Township of Lyons creates a “conflict of interest.”
- If the Township of Lyons Highway Department could investigate obtaining two stop signs to be erected within the “S-Curve” area of 87<sup>th</sup> & Wolf Road due to constant vehicular speeding in the area for the safety of area residents.

Mr. Sochacki was told by the Township of Lyons’ Highway Department employee, Kathleen Rosenbeck, who was in attendance at the meeting, that she would inquire for him from the Highway Commissioner, Sean McDermott, on the issues he had brought forth and get back to him.

Township of Lyons’ Supervisor, Christopher Getty, also stated to Mr. Sochacki, that he would discuss the issues further with him immediately after tonight’s Board Meeting.

33. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:43 p.m.  
Voice Vote in favor by all.  
Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg  
Clerk, Township of Lyons