



TOWNSHIP OF LYONS

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**SPECIAL MEETING  
TOWNSHIP OF LYONS BOARD OF TRUSTEES  
AUGUST 31, 2023 - 5:00 P.M.**

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ACCEPT LETTER OF RECOMMENDATION FROM NOVOTNY ENGINEERING REGARDING THE HIGHWAY DEPARTMENT'S 2023 DRAINAGE IMPROVEMENTS PROJECT AND AWARD THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF \$263,445.00 TO MARTAM CONSTRUCTION, INC.
5. ACCEPT LETTER OF RECOMMENDATION FROM NOVOTNY ENGINEERING REGARDING THE HIGHWAY DEPARTMENT'S 2023 ROAD RESURFACING PROGRAM AND AWARD THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF \$409,368.60 TO SCHROEDER ASPHALT SERVICES, INC.
6. ACCEPT LETTER OF RECOMMENDATION FROM NOVOTNY ENGINEERING REGARDING THE HIGHWAY DEPARTMENT'S ACACIA ACRES FLOOD RELIEF PROJECT AND AWARD THE LOWEST RESPONSIBLE AND RESPONSIVE BID OF \$724,355.00 TO COPENHAVER CONSTRUCTION, INC.

Public comment can be sent prior to the board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting. Profanity and obscene words contained in public comments will not be read.



**7. APPROVAL OF TERMINATION OF PEERLESS NETWORK PHONE SERVICE AGREEMENT EFFECTIVE OCTOBER 8, 2023.**

**8. APPROVAL OF FUSION CONNECT PHONE SERVICE AGREEMENT EFFECTIVE OCTOBER 8, 2023.**

**9. APPROVAL OF SUPERVISOR'S REGISTRATION, TRANSPORTATION, LODGING AND MEALS FOR ATTENDANCE AT WEST MUNICIPAL CONFERENCE "TEAM WCMC AT U.S. CAPITAL" IN WASHINGTON, D.C., IN OCTOBER 2023 ON BEHALF OF THE TOWNSHIP.**

**10. PUBLIC COMMENT**

**11. ADJOURNMENT**

**Public comment can be sent prior to the board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting. Profanity and obscene words contained in public comments will not be read.**

**SPECIAL BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
AUGUST 31, 2023  
(PRESENTED FOR APPROVAL AT THE MEETING OF SEPTEMBER 12, 2023)**

1. The Board of Trustees of the Township of Lyons held a Special Board Meeting on Thursday, August 31, 2023 in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525.

2. Supervisor Getty called the Meeting to order at 5:02 p.m.

3. Supervisor Getty called for the Pledge of Allegiance.

4. Clerk Hoffenberg called the Roll, and the following were present:

Christopher Getty	Supervisor
Mark Anderson	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee
Gary B. Crossman	Trustee

Also, in attendance was Sean McDermott, Township of Lyons Highway Commissioner; George Pach, Deputy Clerk; Elizabeth Shine, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; John Fitzgerald, Engineer with Novotny Engineering; Township Employees Joe Betz, Kathleen Rosenbeck, and Mary Van Allen.

5. Supervisor Getty asked for a motion to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2023 drainage improvements project and to award the lowest responsible and responsive bid not to exceed \$263,445.00 to Martam Construction, Inc. with an understanding that the engineers will attempt to revise the scope of this project to keep it at approximately \$185,000.00.

Trustee McDonald moved; Trustee Anderson seconded to approve the letter of recommendation from Novotny Engineering regarding the Highway Department's 2023 drainage improvements project and to award the lowest responsible and responsive bid not to exceed \$263,445.00 to Martam Construction, Inc. with an understanding that the engineers will attempt to revise the scope of this project to keep it at approximately \$185,000.00.

Roll Call: Ayes: McDonald, Anderson, Kelly, Crossman, Getty  
Nays: None

Motion Carried

6. Supervisor Getty asked for a motion to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2023 Road Resurfacing Program and to award the lowest responsible and responsive bid not to exceed \$409,368.60 to Schroeder Asphalt Services, Inc. with an understanding that the engineers will attempt to revise the scope of this project to keep it at approximately \$255,000.00.

Trustee Kelly moved; Trustee McDonald seconded to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's 2023 Road Resurfacing Program and to award the lowest responsible and responsive bid not to exceed \$409,368.60 to Schroeder Asphalt Services, Inc. with an understanding that the engineers will attempt to revise the scope of this project to keep it at approximately \$255,000.00.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty  
Nays: None

Motion Carried

7. Supervisor Getty asked for a motion to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's Acacia Acres Flood Relief Project and to award the lowest responsible and responsive bid not to exceed \$724,355.00 to Copenhaver Construction, Inc.

Trustee Anderson moved; Trustee Crossman seconded to accept the letter of recommendation from Novotny Engineering regarding the Highway Department's Acacia Acres Flood Relief Project and to award the lowest responsible and responsive bid not to exceed \$724,355.00 to Copenhaver Construction, Inc.

Roll Call: Ayes: Anderson, Crossman, Kelly, McDonal Getty  
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve the termination of the Peerless Network Phone Service Agreement effective October 8, 2023.

Trustee Kelly moved; Trustee McDonald seconded to approve the termination of the Peerless Network Phone Service Agreement effective October 8, 2023.

Roll Call: Ayes: Kelly, McDonald, Anderson, Crossman, Getty  
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to approve the Fusion Connect Phone Service Agreement effective October 8, 2023.

Trustee Anderson moved; Trustee McDonald seconded to approve the Fusion Connect Phone Service Agreement effective October 8, 2023.

Roll Call: Ayes: Anderson, McDonald, Crossman, Kelly, Getty  
Nays: None

Motion Carried

10. Supervisor Getty asked for a motion to approve his registration, transportation, lodging and meals for attendance at the West Municipal Conference "Team WCMC at the U.S. Capital" in Washington, D.C., in October 2023 on behalf of the Township of Lyons. Supervisor Getty stated that the cost of registration is \$495.00; transportation approximately \$375.00; lodging at Current Market Rate; and meals to be capped at \$40.00 per day. Supervisor Getty plans to attend Monday, October 2, 2023 through Friday, October 6, 2023.

Trustee Anderson moved; Trustee Crossman seconded to approve the Supervisor's registration, transportation, lodging and meals for attendance at the West Municipal Conference "Team WCMC at the U.S. Capital" in Washington, D.C., in October 2023 on behalf of the Township of Lyons.

Roll Call: Ayes: Anderson, Crossman, McDonald, Kelly, Getty  
Nays: None

Motion Carried

11. *Public Comment* – NONE

12. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 5:27 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg  
Clerk, Township of Lyons