



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

FEBRUARY 14, 2023 - 6:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
 - A. JANUARY 10, 2023 – BOARD OF TRUSTEES REGULAR BOARD MEETING
5. **SUPERVISOR’S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF A \$650.00 SPONSORSHIP FOR THE LYONS TOWNSHIP LITTLE LEAGUE FOR THEIR 2023 SEASON.
 - B. APPROVAL OF A \$1,000.00 SPONSORSHIP FOR THE CITY OF COUNTRYSIDE ST. PATRICK’S DAY PARADE ON SATURDAY, MARCH 4, 2023.
 - C. APPROVAL OF PROPOSAL FOR AUDIT FINANCIAL SERVICES FOR THE TOWNSHIP OF LYONS’ FISCAL YEAR ENDING FEBRUARY 28, 2023, BY G.W. & ASSOCIATES, PC, 311 HALSTED ST., CHICAGO HEIGHTS, IL 60411 NOT TO EXCEED \$29,400.00
 - D. UPDATE REPORT FROM API ARCHITECTS RE: TOWNSHIP OF LYONS’ EXTERIOR BUILDING RENOVATIONS.
 - E. UPDATE REPORT FROM NOVOTNY ENGINEERING RE: TOWNSHIP OF LYONS’ PARKING LOT RENOVATIONS.
6. **CLERK’S REPORT – CLERK HOFFENBERG**
 - A. TOWNSHIP OF LYONS ANNUAL YEAR-END REPORTS DUE MARCH 1, 2023
 - B. ANNUAL TOWN MEETING – APRIL 11, 2023

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.

Profanity and obscene words contained in public comments will not be read.



7. FINANCE COMMITTEE

A. PAYMENT OF BILLS

- i. GENERAL TOWN FUND - \$237,988.50
- ii. GENERAL ASSISTANCE FUND - \$57,739.65
- iii. ROAD & BRIDGE FUND - \$63,596.01
- iv. SPECIAL POLICE FUND - \$6,700.00

8. BUILDING & SENIOR SERVICES - TRUSTEE KELLY

9. COMMITTEE ON YOUTH - TRUSTEE McDONALD

10. MENTAL HEALTH COMMISSION

11. SPECIAL POLICE PROTECTION - TRUSTEE ANDERSON

12. OLD BUSINESS

A. IGA BETWEEN THE METROPOLITAN WATER RECLAMATION DISTRICT (MWRD) AND THE TOWNSHIP OF LYONS HIGHWAY DEPARTMENT FOR THE ACQUISITION, DESIGN, CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE ACACIA ACRES FLOOD RELIEF PROJECT IN LYONS TOWNSHIP AND FOR THE PURCHASE OF 6211 LINDEN LANE, LA GRANGE, ILLINOIS 60525. MWRD TO REIMBURSE THE HIGHWAY DEPARTMENT THE PROPERTY PURCHASE PRICE OF \$328,500.00. CHECK WAS RECEIVED ON FEBRUARY 6, 2023.

13. NEW BUSINESS

14. PUBLIC COMMENT

15. ADJOURNMENT

NEXT REGULAR SCHEDULED BOARD MEETING MARCH 14, 2023 - 6:00 P.M.

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.

Profanity and obscene words contained in public comments will not be read.

7. Supervisor Getty asked for a motion to approve a \$1,000.00 sponsorship for the City of Countryside's St. Patrick's Day Parade on Saturday, March 4, 2023. Trustee Anderson moved; Trustee McDonald seconded to approve a \$1,000.00 sponsorship for the City of Countryside's St. Patrick's Day Parade on Saturday, March 4, 2023.

Roll Call: Ayes: Anderson, McDonald, Kelly, Getty
Nays: None

Motion Carried.

8. Supervisor Getty asked for a motion to approve the proposal for Audit Financial Services for the Township of Lyons' Fiscal Year ending February 28, 2023 by G.W. & Associates, PC, 311 Halsted St., Chicago Heights, IL 60411 not to exceed \$29,400.00.

Trustee McDonald moved; Trustee Kelly seconded to approve the proposal for Audit Financial Services for the Township of Lyons' Fiscal Year ending February 28, 2023 by G.W. & Associates, PC, 311 Halsted St., Chicago Heights, IL 60411 not to exceed \$29,400.00.

Roll Call: Ayes: McDonald, Kelly, Anderson, Getty
Nays: None

Motion Carried.

9. Supervisor Getty commented that API Architects have presented their final report on the status of the Township of Lyons' Administrative Building Renovations, exterior and interior, that began in 2019 and have finally been satisfactorily completed. The report has been requested and prepared for the Board of Trustees' review and is for informational purposes only.

10. Supervisor Getty also stated that a final report on the Township of Lyons' Parking Lot Renovations and Improvements has been submitted by Novotny Engineering that began in 2021 and has finally been satisfactorily completed. The report had been requested and prepared for the Board of Trustees' review and is for informational purposes only.

11. Clerk Hoffenberg stated that all departmental annual year-end reports are due March 1, 2023 for inclusion in the 2022-2023 Township of Lyons Annual Report.

12. Clerk Hoffenberg reminded all to save the date for the Annual Town Meeting of Tuesday April 11, 2023. Clerk Hoffenberg stated that more information will be available soon.

13. *Finance Committee* – Supervisor Getty reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Anderson moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$237,988.50.

Roll Call: Ayes: Anderson, McDonald, Kelly, Getty
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee McDonald moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$57,739.65.

Roll Call: Ayes: McDonald, Kelly, Anderson, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Anderson moved; Trustee Kelly seconded to approve the audit of the Road and Bridge Fund in the amount of \$63,596.01.

Roll Call: Ayes: Anderson, Kelly, McDonald, Getty
Nays: None

Motion Carried.

D. *Special Police Protection Fund* – Trustee Kelly moved; Trustee McDonald seconded to approve the audit of the Special Police Protection Fund in the amount of \$6,700.00.

Roll Call: Ayes: Kelly, McDonald, Anderson, Getty
Nays: None

Motion Carried.

14. *Building* – NO REPORT

15. *Senior Services* – Senior Transportation Director, Quinn Corcoran, stated that he is exploring the possibility of obtaining an additional bus due to an increased demand within the Township of Lyons regarding transportation for seniors.

16. *Committee on Youth* –NO REPORT

17. *Mental Health Commission* – Ronald Melka, Township of Lyons Mental Health Executive Director reported that all their funded agencies have submitted their Second Quarter Reports which ended on December 21, 2022 and that preliminary reports show that for the Second Quarter a total of 3,403 Township of Lyons residents received 102,271 units of service representing a 67% increase compared to the Second Quarter of Fiscal Year 2022.

18. Executive Director Melka stated that on January 30, 2023 all previous grant recipients were trained in Grant Management Software by Foundant for online application submission. All of their applications have been registered online and completed proposals must be submitted online by March 31, 2023. Director Melka commented that a huge shoutout goes to Jazmin Lopez, administrative assistant, who led the online development of the new software program along with the Foundant support staff.

19. Executive Director Melka commented that there are presently thirty Police personnel registered for the Mental Health First Aid training taking place at the Village of Lyons Police Department on February 21, 2023. The training is through the Northeast Multi-Regional Training Center for Public Safety Officers and is being offered to all Departments in the Township of Lyons and surrounding areas.

18. *Special Police Protection* – Trustee Anderson commented that for the month of December 2022, eighteen officers provided an additional 167.5 hours of additional contracted patrol for the unincorporated areas of the Township of Lyons.

19. *Old Business* – Supervisor Getty asked for a motion to approve the IGA between the Metropolitan Water Reclamation District (MWRD) and the Township of Lyons Highway Department for the acquisition, design, construction, operation, and maintenance of the Acacia Acres Flood Relief Project in Lyons Township and for the purchase of 6211 Linden Lane, La Grange Highlands, Illinois 60525. MWRD is to reimburse the Township of Lyons Highway Department the property

purchase price of \$328,500.00. Supervisor Getty stated that the Township received a check for the purchase price on February 6, 2023.

Trustee Anderson moved; Trustee McDonald seconded to approve the IGA between the Metropolitan Water Reclamation District (MWRD) and the Township of Lyons Highway Department for the acquisition, design, construction, operation, and maintenance of the Acacia Acres Flood Relief Project in Lyons Township and for the purchase of 6211 Linden Lane, La Grange Highlands, Illinois 60525.

Roll Call: Ayes: Anderson, McDonald, Kelly, Getty

Nays: None

Motion Carried.

20. *New Business* – Township of Lyons’ Assessor, Patrick Hynes, reported that in 2022, his office has helped to save Township of Lyons taxpayers nearly \$2 million dollars in taxes by finding improved property within the Township which had been missing from the Cook County tax rolls as well as enabling those who qualify, to claim their due exemptions, which had been dropped from many of their tax bills. For 2023, Assessor Hynes stated that he projects tax savings for the residents of the Township of Lyons upwards of \$2.5 million dollars.

21. *Public Comment* – Irene Haugen, Township of Lyons resident and fundraising coordinator for “A River through History Rendezvous”, commented that the rendezvous will be held on September 8, 9 & 10, 2023 and that she will approach the Board at a future meeting to solicit a sponsorship.

22. *Adjournment* – Trustee Kelly moved; Trustee Anderson seconded to adjourn the meeting at 6:21 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg

Township of Lyons Clerk