



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308

NOVEMBER 14, 2022 - 6:15 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Mike Porfirio, Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
 - A. OCTOBER 11, 2022 – BOARD OF TRUSTEES REGULAR BOARD MEETING**
- 5. SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF A \$100.00 DONATION TO THE VILLAGE OF WILLOW SPRINGS, 1 VILLAGE CIRCLE, WILLOW SPRINGS, IL 60480 FOR THE VILLAGE'S COMMUNITY TREE TRIM.**
 - B. APPROVAL OF \$16,000.00 FOR HOLIDAY LIGHTING ON THE TOWNSHIP BUILDING INSTALLED BY HOLIDAY CREATIONS, INC., 20 HENDERSON AVE., JOLIET, IL 60432.**
 - C. APPROVAL OF THE 2023 PAID HOLIDAYS FOR FULL TIME EMPLOYEES.**
- 6. CLERK'S REPORT – CLERK HOFFENBERG**
 - A. APPROVAL OF 2023 ANNUAL CALENDARS – ANNUAL BOARD MEETINGS PER THE O.M.A.**
 - i. Township of Lyons Regular Board Meetings**
 - ii. Township of Lyons Mental Health Commission Meetings.**
 - B. VACCINE INNOCULATIONS RECAP – NOVEMBER 5, 2022**
 - C. AARP DEFENSIVE DRIVING COURSE – THURSDAY & FRIDAY NOVEMBER 17 & 18 10 a.m. – 2 p.m.**
 - D. LEVY DETERMINATION DATE (FOR INFORMATIONAL PURPOSES ONLY)**
 - i. RECOMMENDED: NOW UNTIL NOVEMBER 22, 2022**
FOR ADOPTION ON DECEMBER 13, 2022.
(ABSOLUTE LAST DATE FOR DETERMINATION: DECEMBER 6, 2022)

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.



7. FINANCE COMMITTEE – TRUSTEE PORFIRIO

A. PAYMENT OF BILLS

- i. GENERAL TOWN FUND – \$442,315.68
- ii. GENERAL ASSISTANCE FUND - \$2,042.31
- iii. ROAD & BRIDGE FUND - \$70,096.40
- iv. SPECIAL POLICE FUND - \$7,200.00

8. BUILDING & SENIOR SERVICES – TRUSTEE KELLY

9. COMMITTEE ON YOUTH - TRUSTEE McDonald

10. MENTAL HEALTH COMMISSION – TRUSTEE PORFIRIO

11. SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON

12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC COMMENT

15. ADJOURNMENT

NEXT REGULAR SCHEDULED BOARD MEETING DECEMBER 13, 2022 – 6:00 P.M.

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**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
NOVEMBER 14, 2022
(PRESENTED FOR APPROVAL AT THE MEETING OF DECEMBER 13, 2022)**

- 1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Monday, November 14, 2022 following a Special Town Meeting in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**
- 2. Supervisor Getty called the Meeting to order at 7:04 p.m.**
- 3. Supervisor Getty called for the Pledge of Allegiance.**

- 4. Clerk Hoffenberg called the Roll, and the following were present:**

Christopher Getty	Supervisor
Mark Anderson	Trustee
Mike Porfirio	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee

Also, in attendance was Patrick Hynes, Township of Lyons Assessor; George Pach, Deputy Clerk; Elizabeth Shine, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka, Township of Lyons Mental Health Director; Quinn Corcoran*, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Township of Lyons Employees Mary Van Allen, Carrie Bernardoni, Kathy Rosenbeck, Joe Bonomo, and several Township residents.

***Indicates person attended remotely.**

- 5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of October 11, 2022 as presented.
Trustee Kelly moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of October 11, 2022 as presented.
Voice Vote in favor by all.
Motion Carried**

6. Supervisor Getty asked for a motion to approve a \$100.00 donation to the Village of Willow Springs, IL 60480 for the Village's Community Tree Trim. Trustee Anderson moved; Trustee Porfirio seconded to approve a \$100.00 donation to the Village of Willow Springs, IL 60480 for the Village's Community Tree Trim.
Roll Call: Ayes: Anderson, Porfirio, Kelly, McDonald, Getty

Nays: None

Motion Carried.

7. Supervisor Getty asked for a motion to approve \$16,000.00 for Holiday Lighting on the Township of Lyons' Building installed by Holiday Creations, Inc., 20 Henderson Ave., Joliet, IL 60432. Trustee Anderson moved; Trustee Kelly seconded to approve \$16,000.00 for Holiday Lighting on the Township of Lyons' Building installed by Holiday Creations, Inc., 20 Henderson Ave., Joliet, IL 60432.

Roll Call: Ayes: Anderson, Kelly, Porfirio, McDonald, Getty

Nays: Porfirio

Motion Carried.

8. Supervisor Getty asked for a motion to approve the 2023 paid holidays for full time employees.

Trustee McDonald moved; Trustee Porfirio seconded to approve the 2023 paid holidays for full time employees.

Voice Vote in favor by all.

Motion Carried

9. Clerk's Report – Clerk Hoffenberg asked for a motion to approve the 2023 Calendar of the Township of Lyons' Annual Board Meetings per the Open Meetings Act. The Calendar included the Township of Lyons' Regular Board Meetings as well as the Township of Lyons' Mental Health Commission Meetings.

Trustee Anderson moved; Trustee Kelly seconded to approve the 2023 Calendar of the Township of Lyons' Annual Board Meetings per the Open Meetings Act.

Voice Vote in favor by all.

Motion Carried

10. Clerk Hoffenberg reported that on Saturday, November 5, 2022 Township of Lyons' residents received forty-five Covid-19 Bivalent Boosters, five Monkey Pox vaccinations and 22 Flu shots at the Inoculation Clinic held in the Townhall Community Room. Deputy Clerk Hoffenberg stated that each person who received a vaccination also received a \$100.00 gift card courtesy of the Cook County Department of Public Health.

11. Clerk Hoffenberg informed all present that the Clerk's Office will be holding an in-person Defensive Driving Course on Thursday and Friday November 17 & 18 from 10 a.m. -2 p.m. Clerk Hoffenberg stated that all who attend the event will earn a Course Completion Certificate which they will then be able to turn in to their auto insurance company which will earn them a discount on their auto insurance premium for a period of three years.

12. Clerk Hoffenberg recommended a 2022 Levy Determination date between November 14 and November 22, 2022 for adoption on December 13, 2022 for it to be filed with the Cook County Clerk by the December 27, 2022 deadline. Clerk Hoffenberg reminded all that the absolute last day for the 2022 Levy Determination date is December 6, 2022.

After discussion of a determination date, the Board of Trustees reached a consensus to hold a Special Meeting on Monday, November 21, 2022 at the hour of 5:15 p.m. to determine the 2022 Tax Levy for the Township of Lyons.

13. *Finance Committee* – Trustee Porfirio reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Porfirio moved; Trustee Kelly seconded to approve the audit of the General Town Fund in the amended amount of \$442,315.68.

Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty

Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the General Assistance Fund in the amount of \$2,042.31.

**Roll Call: Ayes: Porfirio, Anderson, Kelly, McDonald, Getty
Nays: None**

Motion Carried.

C. *Road and Bridge Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$70,096.40.

**Roll Call: Ayes: Porfirio, McDonald, Kelly, Anderson, Getty
Nays: None**

Motion Carried.

D. *Special Police Protection Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,200.00.

**Roll Call: Ayes: Porfirio, Anderson, Kelly, McDonald, Getty
Nays: None**

Motion Carried.

14. ***Building* – NONE**

15. ***Senior Services* – NONE**

16. ***Committee on Youth* –NONE**

17. ***Mental Health Commission* – Trustee Porfirio stated that all agencies have submitted their First Quarterly Reports and are currently being reviewed and tabulated. From July 1, 2022 to September 30, 2022, the agencies have provided a 66% increase in units of service over the previous year.**

18. Trustee Porfirio commented that NAMI Metro Suburban and Beds Plus will be having an Open House on Thursday, December 15, 2022 highlighting their latest programs and facilities that include the NAMI Living Room and the BEDS Transitional Shelter in Summit, IL The address is 7602 63rd Street, Summit, IL

19. Trustee Porfirio stated that on November 8, 2022, Township of Lyons' Mental Health Director, Ron Melka, trained fifteen Helping Hand staff in Mental Health First Aid, following a new National Format that was completely redesigned. The training went very well.

20. *Special Police Protection* – Trustee Anderson reported that for the month of September 2022, fifteen officers provided an additional 174 hours of additional contracted patrol for the unincorporated areas of the Township of Lyons.

21. *Old Business* – NONE

22. *New Business* –Supervisor Getty informed all present that Lyons' Township Board of Trustee Mike Porfirio has been elected to the position of Illinois State Senator for the 11th District replacing Senator Steve Landeck who is retiring.

23. *Public Comment* – Kathy Rosenbeck from the Township of Lyons' Highway Department stated that a formerly rescued 18-inch evergreen tree that was replanted over 12 years ago outside of the Township of Lyons' Highway Department Office will be used this year as the Village of Willow Springs' Christmas Tree. Ms. Rosenbeck stated that the tree now stood approximately 15 ft. tall with a girth of 7ft at its base. Ms. Rosenbeck commented that being the home to much wildlife in the past, the tree will be sorely missed but it brings extraordinary joy to the Township of Lyons' Highway Department to be able to share it with the community for the upcoming Holiday Season.

**24. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:15 p.m.
Voice Vote in favor by all.
Motion Carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Elyse Hoffenberg', written over a faint, illegible printed name.

**Elyse Hoffenberg
Township of Lyons Clerk**