



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

FEBRUARY 8, 2022 - 6:00 P.M.

MASKS REQUIRED FOR IN-PERSON ATTENDANCE

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Mike Porfirio, Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
 - A. JANUARY 11, 2022 – BOARD OF TRUSTEES REGULAR BOARD MEETING**
- 5. SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF \$1,000.00 SPONSORSHIP FOR THE CITY OF COUNTRYSIDE'S ST. PATRICK'S DAY PARADE ON MARCH 5, 2022.**
 - B. APPROVAL OF PROPOSAL FOR AUDIT FINANCIAL SERVICES FOR THE TOWNSHIP OF LYONS' FISCAL YEAR ENDING FEBRUARY 28, 2022 BY G.W. ASSOCIATES, P.C., 311 S. HALSTED ST., CHICAGO HEIGHTS, IL 60411 NOT TO EXCEED \$29,000.00.**
 - C. APPROVAL OF RESOLUTION 2022-02 AUTHORIZING THE DISPOSAL OF CERTAIN SURPLUS PROPERTY.**
- 6. CLERK'S REPORT – CLERK HOFFENBERG**
 - A. TOWNSHIP OF LYONS ANNUAL YEAR-END DEPARTMENTAL REPORTS DUE MARCH 1, 2022**
 - B. FLU & COVID-19 INNOCULATIONS RECAP – SATURDAY, JANUARY 29, 2022 10:00 A.M. – 1:00 P.M.**
 - C. ANNUAL TOWN MEETING – APRIL 12, 2022**

**Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.**



7. **FINANCE COMMITTEE – TRUSTEE PORFIRIO**
 - A. **PAYMENT OF BILLS**
 - i. GENERAL TOWN FUND – \$204,345.60
 - ii. GENERAL ASSISTANCE FUND - \$6,054.11
 - iii. ROAD & BRIDGE FUND - \$49,303.50
 - iv. SPECIAL POLICE FUND - \$6,640.00
8. **BUILDING & SENIOR SERVICES – TRUSTEE KELLY**
9. **COMMITTEE ON YOUTH - TRUSTEE McDONALD**
10. **MENTAL HEALTH COMMISSION – TRUSTEE PORFIRIO**
11. **SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON**
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **PUBLIC COMMENT**
15. **ADJOURNMENT**

NEXT REGULAR SCHEDULED BOARD MEETING MARCH 8, 2022 – 6:00 P.M.

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
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**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
FEBRUARY 8, 2022
(PRESENTED FOR APPROVAL AT THE MEETING OF MARCH 8, 2022)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, February 8, 2022 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**

2. **Supervisor Getty called the Meeting to order at 6:01 p.m.**

3. **Supervisor Getty called on sisters Ava and Kendall Hermes to come forward and lead those in attendance with the Pledge of Allegiance.**

4. **Clerk Hoffenberg called the Roll, and the following were present:**

Christopher Getty	Supervisor
Mark Anderson	Trustee
Mike Porfirio	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee

Also, in attendance was Patrick Hynes, Township of Lyons Assessor; George Pach, Deputy Clerk; Elizabeth Shine, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka, Mental Health Director; Quinn Corcoran*, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; John Fitzgerald, engineer with Novotny & Associates; Township of Lyons Employees Joe Bonomo, Kathy Rosenbeck; and several Township residents.

***Indicates person attended remotely.**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of January 11, 2022 as presented.
Trustee Kelly moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of January 11, 2022 as presented.
Voice Vote in favor by all.
Motion Carried**

6. Supervisor Getty asked for a motion to approve a \$1,000.00 sponsorship for the City of Countryside's St. Patrick's Day Parade on March 5, 2022. Supervisor Getty stated that the Township of Lyons has supported this event in the past. This year, Supervisor Getty is inviting all from the Township of Lyons' offices, their families, and friends to be participants. A memo from his office will be forthcoming with more details.

Trustee Porfirio moved; Trustee Kelly seconded to approve a \$1,000.00 sponsorship for the City of Countryside's St. Patrick's Day Parade on March 5, 2022.

Roll Call: Ayes: Porfirio, Kelly, McDonald, Anderson, Getty
Nays: None

Motion Carried.

7. Supervisor Getty asked for a motion to approve the proposal for audit financial services for the Township of Lyons' Fiscal Year ending February 28, 2022 by G.W. Associates, P.C., 311 S. Halsted St., Chicago Heights, IL 60411 not to exceed \$29,000.00.

Trustee Anderson moved; Trustee McDonald seconded to approve the proposal for audit financial services for the Township of Lyons' Fiscal Year ending February 28, 2022 by G.W. Associates, P.C., 311 S. Halsted St., Chicago Heights, IL 60411 not to exceed \$29,000.00.

Roll Call: Ayes: Anderson, McDonald, Kelly, Porfirio, Getty
Nays: None

Motion Carried.

8. Supervisor Getty asked for a motion to approve Resolution 2022-02 authorizing the disposal of certain surplus property. Supervisor Getty commented that the surplus items consist of old computer equipment and miscellaneous used office furniture.

Trustee Anderson moved; Trustee McDonald seconded to approve Resolution 2022-02 authorizing the disposal of certain surplus property.

Roll Call: Ayes: Anderson, McDonald, Porfirio, Kelly, Getty
Nays: None

Motion Carried.

9. Clerk Hoffenberg stated that The Township of Lyons' Annual Year-End Departmental Reports for publication in the Annual Town Book are due March 1, 2022.

10. Clerk Hoffenberg reported that on Saturday, January 29, 2022 from 10:00 a.m. – 1:00 p.m. Covid-19 Booster shots were offered in the Community Room in partnership with the Cook County Department of Public Health which included vaccines for children aged 5-11. A total of thirty-six vaccines were dispensed which included eleven children. Clerk Hoffenberg thanked Des Plaines Valley News Reporter Steve Metsch for writing an article about the January 29, 2022 vaccination clinic since several residents commented that that is how they had heard of the event and why they had decided to attend.

11. Clerk Hoffenberg reminded all that the Annual Town Meeting will be on Tuesday, April 12, 2022 at SeatGeek Stadium in Bridgeview, Illinois at 7:00 p.m. following the Township of Lyons' Regular Board Meeting at 6:00 p.m. to be held at the same location. The Township of Lyons' Board of Trustees indicated by consensus that they would prefer that Clerk Hoffenberg book the larger Stadium Club Room this year to accommodate guests more comfortably.

12. *Finance Committee* – Trustee Porfirio reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the General Town Fund in the amount of \$204,345.60.

Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Porfirio moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$6,054.11.

Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$49,303.50.

Roll Call: Ayes: Porfirio, McDonald, Anderson, Kelly, Getty
Nays: None

Motion Carried.

D. *Special Police Protection Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the Special Police Protection Fund in the amount of \$6,640.00.

Roll Call: Ayes: Porfirio, Anderson, Kelly, McDonald, Getty

Nays: None

Motion Carried.

13. *Building* – NONE

14. *Senior Services* – Trustee Kelly reported that Senior Transportation Director Quinn Corcoran recently held a meeting with several community agencies to promote the Township of Lyons' Senior Transportation Service and commented that the entire department is doing a fantastic job in keeping everyone safe by adhering to strict Covid-19 protocols.

15. *Committee on Youth* – NONE

16. *Mental Health Commission* – Trustee Porfirio reported that Executive Director Ron Melka will be conducting a Mental Health First Aid Training for Public Safety / Police Officers on February 10, 2022 and that on March 16, 2022 Executive Director Melka will be training Fire Fighters and EMS. Trustee Porfirio commented that all respective Township of Lyons departments have been invited to attend.

17. Trustee Porfirio also stated that on January 20, 2022 President Tony Przeklasa, Vice-President Rev. Clemmons, Treasurer Sophia Mallis, Executive Director Melka, and Administrative Assistant Jazmin Lopez met with Superintendent Dr. William Toullos, and Principal Brandon Cotter of Argo High School to discuss the behavioral health needs of the students there and how the Lyons Township Mental Health Commission community agencies can provide assistance.

18. *Special Police Protection* – Trustee Anderson reported that forty-one officers had provided 180 hours of additional patrols during the period of December 1, 2021 to December 31, 2021 for the unincorporated areas of the Township of Lyons.

19. *Old Business* – John Fitzgerald of Novotny Engineering reported that an ALTA survey of the Township of Lyons' Administrative Offices Building was conducted in the Fall of 2021 and is now completed. Per Supervisor Getty's recommendation, a copy will be filed with the City of Countryside, IL, and another with the Township of Lyons Clerk's Office.

20. *New Business* – Supervisor Getty stated that he would like to have a Special Meeting to discuss and approve a tentatively proposed 2022 / 2023 Township of Lyons' Budget.

By a consensus of the Board of Trustees, the date of Thursday, February 17, 2022 at 5:00 p.m. was chosen to discuss a tentatively proposed 2022 / 2023 Township of Lyons' Budget.

21. *Public Comment* – NONE

22. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:19 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg

Township of Lyons Clerk