



TOWNSHIP OF LYONS

**OFFICE OF THE CLERK**

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Clerk

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**SPECIAL MEETING NOTICE**

**TOWNSHIP OF LYONS FINANCE COMMITTEE MEETING  
TO BE HELD SIMULTANEOUSLY IN THE TOWNSHIP HALL COMMUNITY ROOM  
AND VIA CONFERENCE CALL DUE TO COVID-19\*  
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

**FEBRUARY 17, 2022 - 5:30 P.M.**

**MASKS REQUIRED FOR IN-PERSON ATTENDANCE**

**AGENDA**

**TOWNSHIP OF LYONS FINANCE COMMITTEE SPECIAL MEETING  
FEBRUARY 17, 2022 - 5:30 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. REVIEW OF FINANCES AT THE END OF FISCAL YEAR 2021
5. CONSIDERATION / DISCUSSION OF PROPOSED BUDGETS OF TOWNSHIP OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2022
6. PUBLIC COMMENT
7. ADJOURNMENT

Public comment can be sent prior to the phone conference board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting. If calling into the phone conference board meeting, then public comments will be taken during public comment. Profanity and obscene words contained in public comments will not be read.

**SPECIAL BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
FEBRUARY 17, 2022  
(PRESENTED FOR APPROVAL AT THE MEETING OF MARCH 8, 2021)**

1. The Board of Trustees of the Township of Lyons held a Special Board Meeting on Thursday, February 17, 2022 at 5:30 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.

2. Supervisor Getty called the Meeting to order at 5:36 p.m.

3. Supervisor Getty called for the Pledge of Allegiance.

4. Clerk Hoffenberg called the Roll, and the following were present:

<b>Christopher Getty</b>	<b>Supervisor</b>
<b>Mark Anderson</b>	<b>Trustee</b>
<b>Mike Porfirio</b>	<b>Trustee</b>
<b>Colleen H. Kelly</b>	<b>Trustee</b>
<b>Donna B. McDonald</b>	<b>Trustee</b>

Also, in attendance were Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine\*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Sherrie Marrotta, Finance Assistant

\*Indicates person attended remotely.

5. Supervisor Getty stated that the purpose of this Special Meeting was to discuss the Proposed Budgets of All Township Offices and Departments for Fiscal Year 2022/2023. Supervisor Getty stated that the figures to be discussed and presented today were derived from comparing the revenues and expenditures from the 2021 departmental budgets and with conversation between all Department Heads, the auditors of G.W. Associates and himself.

6. Supervisor Getty explained to the Board that the 2022 / 2023 proposed budgets remained the same as the 2021 / 2022 Fiscal Year with only minor recommended changes being made after working within the predicted projections of incoming revenue given by the auditors.

7. Supervisor Getty commented that a proposed budget line item for Capital Projects under Town Hall Expenses within the General Town Budget has been added to fund future modifications to or for the relocation of the Township of Lyons Administration Building when / if deemed necessary stating that other budgeted line items under Town Hall Expenses were reduced to accommodate. Supervisor Getty also reported that an additional line item was added under the Clerk's Office area of the budget for Outreach Programs.

8. Supervisor Getty then asked Highway Commissioner Sean McDermott to address the proposed budget changes in the Road & Bridge Budget for next year. Highway Commissioner McDermott reported that the Road & Bridge budget is essentially the same as the 2021 / 2022 Fiscal Year Budget with only minor changes. Highway Commissioner McDermott stated that line items for Building Repairs and Computers / IT services had been added under Administration due to a new roof and new computer being needed. Commissioner McDermott also commented that the line item of Salt has been added to the Maintenance of Roads portion of the budget for greater transparency.

9. Supervisor Getty asked Attorney Elizabeth Shine what next steps must be performed regarding the budget to which Attorney Shine responded that the Tentatively Proposed Budgets must be approved, published, and hung for the statutory 30 days afterwards before the required Public Hearing to adopt the Budgets can be held. Clerk Hoffenberg stated that if the respective Budget & Appropriation Ordinances are completed for publication in the newspaper by Thursday, February 24, 2022 that the Public Hearings required for Budget Adoption would be able to be held as early as April 4, 2022 which would give ample time to file the Budgets with the Cook County Clerk by the May 31, 2022 deadline.

10. Supervisor Getty asked if there were any questions, comments, or concerns on the proposed budget items which he had explained, and hearing none, asked for a motion to approve the proposed tentative budget appropriations as presented. Trustee McDonald moved; Trustee Anderson seconded to approve the proposed tentative budget appropriations as presented and to direct the Clerk to publish the respective Tentative Budget Appropriation Ordinances in the local newspaper as directed by state statute and to hang the Proposed Budgets for the required 30 days after publication.

Roll Call:

Ayes: McDonald, Anderson, Kelly, Porfirio, Getty

Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to set the Public Hearing date and time of April 12, 2022 at 5:45 p.m. at SeatGeek Stadium, 7000 South Harlem, Bridgeview, Illinois to adopt the tentatively proposed budgets for the Township of Lyons.

Trustee Kelly moved; Trustee Porfirio seconded to set the Public Hearing date and time of April 12, 2022 at 5:45 p.m. at SeatGeek Stadium, 7000 South Harlem, Bridgeview, Illinois to adopt the tentatively proposed budgets for the Township of Lyons.

Roll Call:

Ayes: Kelly, Porfirio, McDonald, Anderson, Getty

Nays: None

Motion Carried

12. *Public Comment* –NONE

13. *Adjournment* – Trustee Kelly moved; Trustee Anderson seconded to adjourn the meeting at 6:13 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg

Clerk, Township of Lyons