



## TOWNSHIP OF LYONS HIGHWAY DEPARTMENT

SEAN McDERMOTT HIGHWAY COMMISSIONER  
8257 WILLOW SPRINGS RD. WILLOW SPRINGS, ILLINOIS 60480

PHONE  
708-839-0051

FAX  
708-839-0273

### **CONSTRUCTION PERMIT REQUIREMENTS**

1. Completed application for permit
2. Check payable to Lyons Township Highway Dept. in the amount of \$400.00 for new construction, demolition and room additions, \$200.00 for remodeling, repair permits, driveways where this is no structural change, fence permits, etc.
3. Plat of survey / site engineer plan
4. \$10,000 license and permit surety bond
5. Certificate of insurance with Lyons Township Highway Dept. as additional insured
6. County or Township variances will require additional engineering review fee.
7. New home construction may require additional engineering review fee.



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### **Additional Driveway Requirements**

1. Maximum pavement width at easement / roadway  
24 ft. single drive and 40 ft. combined for multiple.
2. Concrete or brick paver driveways must have an  
asphalt apron a minimum of 3 ft.
3. Culverts are to be replaced to maintain drainage.
4. Replacement culverts shall be at least 12 inches in  
diameter.
5. Parkway must be restored to original condition.
6. Saw cuts to roadway must be approved.
7. Any modifications to original driveway  
dimensions require a topographical  
survey.

# APPLICATION FOR CONSTRUCTION PERMIT

## FOR WORK ON ,TO, OR CROSSING TOWNSHIP ROADS OR EASMENTS

The undersigned hereby make(s) application for a Permit to perform construction work on , to, or crossing Lyons Township roads , highways or easements as follows:

1. Name of Applicant:(If incorporation, include State where incorporated.)

\_\_\_\_\_

2. Address: (If corporation, include address of principal place of business in the State of Illinois.)

\_\_\_\_\_  
\_\_\_\_\_

3. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

4. Capacity: (If Lessee or agent of property owner, state the capacity in which you make this application)

\_\_\_\_\_

5. Location of work to be performed: \_\_\_\_\_

Common Street address of property in question: \_\_\_\_\_

6. Describe in detail the work you will perform: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Attach a copy of your plans, specifications, layout or blueprints for the work proposed.

8. Approximate Starting and Completion Dates:

Start: \_\_\_\_\_

Finish: \_\_\_\_\_

9. The Applicant agrees and acknowledges that the work to be done, as described in the aforementioned application, plans, and specifications, will comply with the ordinances and regulations of the Lyons Township Road District and all other applicable local State, or Federal Rules, regulations, codes, ordinances or statutes and also subject to the right of inspection and approval of the Lyons Township Highway Commissioner, Lyons Township Road District, and that any work not performed in accordance with the standards applicable to the Township Roads and right of way may be rejected and ordered re-done.

10. The applicant further agrees to return the work site to a clean and orderly condition.

11. The applicant swears the above statements are true and correct, under penalty of perjury, and that the same are to induce the Highway Commissioner, Lyons Township Road District, to issue a Construction Permit. Work covered by this Permit shall not be initiated until this application has been reviewed and approved, and all Permit fees have been paid in full. Applicant shall properly notify the Lyons Township Road District when work is scheduled to begin so that inspection can be scheduled. Upon completion of the Permitted work and final inspection and approval by the Lyons Township Road District, said approval will be noted by the dated signature of the Highway Commissioner or his agent. Unless otherwise authorized, the permit shall be valid for a period of one hundred eighty (180) days from the date of issuance.

# Certification

We ( I ) as applicant, have read and thoroughly understand the conditions and requirements of this Permit application and agree to conform to the Permit conditions and other applicable requirements of the Lyons Township Highway Commission. It is understood that construction hereunder, after the Permit is granted, shall constitute acceptance of all terms and conditions of the Township Highway Commission. It is further understood that this application shall not constitute a Permit until it is approved and signed by the Highway Commissioner or his agent.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

In consideration of the documentation presented and the fees paid, this application is hereby approved and a Permit issued for work .

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

By: \_\_\_\_\_  
Lyons Township Highway Commissioner  
Lyons Township Road District

PERMIT NUMBER ASSIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

PERMIT FEE PAID: \_\_\_\_\_ DATE: \_\_\_\_\_

CONTRACTOR BOND PAID: \_\_\_\_\_ DATE: \_\_\_\_\_

DRAWINGS/DOCUMENTS ATTACHED: \_\_\_\_\_ DATE: \_\_\_\_\_

OTHER DOCUMENTS ATTACHED: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_