



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

NOVEMBER 9, 2021 - 6:00 P.M.

MASKS REQUIRED FOR IN-PERSON ATTENDANCE

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Mike Porfirio, Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
 - A. OCTOBER 12, 2021 – BOARD OF TRUSTEES REGULAR BOARD MEETING**
 - B. OCTOBER 28, 2021 – BOARD OF TRUSTEES SPECIAL BOARD MEETING.**
- 5. SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF \$2,500.00 DONATION TO THE VILLAGE OF JUSTICE, 7800 ARCHER ROAD, JUSTICE, IL 60458, FOR THEIR HOLIDAY FOOD PROGRAM.**
 - B. APPROVAL OF \$100.00 DONATION TO THE VILLAGE OF WILLOW SPRINGS, 1 VILLAGE CIRCLE, WILLOW SPRINGS, IL 60480 FOR THE VILLAGE'S COMMUNITY TREE TRIM.**
- 6. CLERK'S REPORT – CLERK HOFFENBERG**
 - A. APPROVAL OF 2022 ANNUAL CALENDARS – ANNUAL BOARD MEETINGS PER O.M.A.**
 - i. Township of Lyons Regular Board Meetings
 - ii. Township of Lyons Mental Health Commission Meetings
 - B. COFFEE WITH THE CLERK – WEDNESDAY, NOVEMBER 17, 2021 10:00 A.M. – NOON**
 - C. FLU & COVID-19 INNOCULATIONS – SATURDAY, NOVEMBER 20, 2021 10:00 A.M. – 1:00 P.M.**
 - D. SECRETARY OF STATE MOBILE ID & I-CASH RECAP - WEDNESDAY, OCTOBER 20, 2021**
 - E. SECRETARY OF STATE MOBILE ID & I-CASH OVERFLOW PROGRAM – DECEMBER 7, 2021**
 - F. LEVY DETERMINATION -RECOMMENDED: NOVEMBER 9, 2021 -NOVEMBER 23, 2021 (ABSOLUTE LAST DATE FOR DETERMINATION: DECEMBER 8. 2021)**

**Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.**



7. **FINANCE COMMITTEE – TRUSTEE PORFIRIO**
 - A. **PAYMENT OF BILLS**
 - i. GENERAL TOWN FUND - \$364,242.95
 - ii. GENERAL ASSISTANCE FUND -\$17,797.77
 - iii. ROAD & BRIDGE FUND - \$56,535.24
 - iv. SPECIAL POLICE FUND - \$7,200.00
8. **BUILDING & SENIOR SERVICES – TRUSTEE KELLY**
9. **COMMITTEE ON YOUTH - TRUSTEE McDONALD**
10. **MENTAL HEALTH COMMISSION – TRUSTEE PORFIRIO**
11. **SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON**
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **PUBLIC COMMENT**
15. **ADJOURNMENT**

NEXT REGULAR SCHEDULED BOARD MEETING DECEMBER 14, 2021 – 6:00 P.M.

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
Profanity and obscene words contained in public comments will not be read.

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
NOVEMBER 9, 2021
(PRESENTED FOR APPROVAL AT THE MEETING OF DECEMBER 14, 2021)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, November 9, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.

2. Supervisor Getty called the Meeting to order at 6:00 p.m.

3. Supervisor Getty called for the Pledge of Allegiance.

4. Clerk Hoffenberg called the Roll, and the following were present:

Christopher Getty	Supervisor
Mark Anderson	Trustee
Mike Porfirio	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee

Also, in attendance was Patrick Hynes, Township of Lyons Assessor-Elect; Sean McDermott, Township of Lyons Highway Commissioner; George Pach, Deputy Clerk; Elizabeth Shine, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka, Mental Health Director; Quinn Corcoran*, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Township of Lyons Employee Joe Bonomo, and several Township residents.

*Indicates person attended remotely.

5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of October 12, 2021 as presented.

Trustee Anderson moved; Trustee Kelly seconded to approve the Regular Board Meeting Minutes of October 12, 2021 as presented.

Voice Vote in favor by all.

Motion Carried

6. Supervisor Getty asked for a motion to approve the Special Board Meeting Minutes of October 28, 2021 as presented.
Trustee McDonald moved; Trustee Porfirio seconded to approve the Special Board Meeting Minutes of October 28, 2021 as presented.
Voice Vote in favor by all.
Motion Carried

7. Supervisor Getty asked for a motion to approve a \$2,500.00 donation to the Village of Justice, 7800 Archer Road, Justice, IL 60458 for their Holiday Food Program.
Trustee Porfirio moved; Trustee Kelly seconded to approve a \$2,500.00 donation to the Village of Justice, 7800 Archer Road, Justice, IL 60458 for their Holiday Food Program.
Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty
Nays: None
Motion Carried.

8. Supervisor Getty asked for a motion to approve a \$100.00 donation to the Village of Willow Springs, 1 Village Circle, Willow Springs, IL 60480 for the Village's Community Tree Trim.
Trustee Kelly moved; Trustee McDonald seconded to approve a \$100.00 donation to the Village of Willow Springs, 1 Village Circle, Willow Springs, IL 60480 for the Village's Community Tree Trim.
Roll Call: Ayes: Kelly, McDonald, Anderson, Porfirio, Getty
Nays: None
Motion Carried.

9. Clerk Hoffenberg stated that all should have received a draft of the Lyons Township Board Meeting Dates for 2022 for review and that she will seek approval of these dates at the December 14, 2021 Board Meeting.

10. Clerk Hoffenberg commented that Coffee with the Clerk will be held on Wednesday, November 17, 2021 from 10 a.m. – Noon which will enable residents to come in, meet her and bring up any issues that they may be having within the Township. Clerk Hoffenberg extended this invitation to Assessor Patrick Hynes so that residents may be able to meet him as well and asked if he might be able to send out a notice of this event to his contact list.

11. Clerk Hoffenberg mentioned that on Saturday, November 20, 2021 from 10:00 a.m. – 1:00 p.m. Flu shots and Covid-19 Booster shots will be offered in the Community Room. Clerk Hoffenberg is hopeful that children's vaccines will be available as well.

12. Clerk Hoffenberg reported that the Mobile ID & I-CASH program run by the Illinois Secretary of State Office & the State of Illinois' Treasurer's Office on Wednesday, October 20, 2021 from 10:00 a.m. – 2:00 p.m. had attendance well beyond expectation. Seventy-five people were able to be helped that day. To accommodate those that had to be turned away due to technical problems and overcrowding, the Clerk's Office will be hosting another Mobile ID & I-CASH program on Tuesday, December 7, 2021 at the same time. Clerk Hoffenberg stated that the December 7, 2021 event is by appointment only.

13. Clerk Hoffenberg reminded the Board of Trustees of the dates by which the 2021 Levy must be determined, approved, and filed to be in compliance with state statutes by supplying the Board with a list of dates and deadlines for each of the previously mentioned actions.

Supervisor Getty commented that he has been working with the Finance Assistant, Sherrie Marotta on the Levy and has requested that the Board of Trustees hold a Special Meeting in the Township of Lyons' Community Room to determine the 2021 Levy on Thursday, November 18, 2021 at 6:00 p.m.

The Board agreed by consensus to hold a meeting on Thursday, December 18, 2021 at 6:00 p.m. to determine the 2021 Levy.

14. Finance Committee – Trustee Porfirio reported the payment of bills, is as follows:

A. General Town Fund - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$364,242.95.

Roll Call: Ayes: Porfirio, McDonald, Kelly, Anderson, Getty

Nays: None

Motion Carried.

B. General Assistance Fund – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the General Assistance Fund in the amount of \$17,797.77.

Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty

Nays: None

Motion Carried.

C. Road and Bridge Fund - Trustee Porfirio moved; Trustee Kelly seconded to approve the audit of the Road and Bridge Fund in the amount of \$56,535.24.

Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty

Nays: None

Motion Carried.

D. Special Police Protection Fund – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,200.00.

Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty

Nays: None

Motion Carried.

15. Building – NONE

16. Senior Services – NONE

17. Committee on Youth – NONE

18. *Mental Health Commission* – Trustee Porfirio reported that from July 1, 2021 to September 30, 2021, the agencies have provided 109,165 units of service to 1,574 Township of Lyons residents. This is an increase of 80% in service hours over the previous year and is 60% higher than the previous quarter.

19. *Special Police Protection* – Trustee Anderson reported that eighteen officers had provided 180 hours of additional patrols during the period of September 1, 2021 to September 30, 2021 for the unincorporated areas of the Township of Lyons.

20. *Old Business* – NONE

21. *New Business* – NONE

22. *Public Comment* – Supervisor Getty stated that the Township of Lyons hosted a Flood Mitigation Meeting on Tuesday, November 2, 2021 from Noon – 2:00 p.m. with members of the Metropolitan Water Reclamation District (MWRD). DryUp La Grange, The La Grange Highlands Civic Association, and many local government leaders attended the meeting. Feedback was that this meeting was highly informative. The Township is looking forward to hosting a second meeting on this subject in conjunction with the MWRD soon.

23. Township Resident Irene Haugen reported that the husband of Village of Willow Springs' Clerk Lori Charles, Paul F. Sweeney, had suddenly passed away. Funeral services will be held for him on November 10, 2021.

25. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:14 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg

Township of Lyons Clerk