



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

SEPTEMBER 14, 2021 - 6:00 P.M.

MASKS REQUIRED FOR IN-PERSON ATTENDANCE

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Mike Porfirio, Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
 - A. AUGUST 10, 2021 – BOARD OF TRUSTEES REGULAR BOARD MEETING**
 - B. AUGUST 31, 2021 – BOARD OF TRUSTEES SPECIAL BOARD MEETING.**
- 5. SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF A \$100.00 DONATION TO PROJECT MOBILITY, 2930 CAMPTON HILL ROAD, ST. CHARLES, IL 60175 FOR THE 5K FUNDRAISER TO OBTAIN BICYCLES FOR PHYSICALLY CHALLENGED CHILDREN AND WOUNDED WARRIORS.**
 - B. APPROVAL OF A \$200.00 DONATION TO THE PLEASANTVIEW FIRE PROTECTION DISTRICT, 1970 PLAINFIELD ROAD, LA GRANGE HIGHLANDS, IL 60525 FOR THEIR 75TH ANNUAL SAFETY DAY HELD ON SATURDAY, SEPTEMBER 18, 2021 FROM 10 A.M. – 1:00 P.M.**
 - C. APPROVAL OF A \$750.00 DONATION TO THE LYONS MUSTANGS ATHLETIC CLUB, 4147 LAWNSDALE AVE., LYONS, IL 60534 FOR THEIR SEPTEMBER TO REMEMBER EVENT ON SATURDAY, SEPTEMBER 18TH AT 3:30 P.M.**
 - D. APPROVAL OF \$7,792.50 FOR CARPET TILE 2 X 2 SQUARES FOR THE COMMUNITY ROOM INSTALLED BY De SITTER FLOORING, INC., 1 TIMBER COURT, SUITE 100, BOLINGBROK, IL 60440.**
 - E. APPROVAL OF CHANGE ORDER REQUEST COR-16 FOR \$8,892.85 FOR ELECTRICAL SIGN FEED, SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.**
 - F. MOTION TO ENTER INTO A 4 YEAR GOVERNMENTAL LEASE-PURCHASE AGREEMENT WITH THE HUNTINGTON NATIONAL BANK FOR THE LEASE-TO-OWN BUS PURCHASE FROM CENTRAL STATES BUS SALES. FINANCING, \$69,860.00 HAVING AN INTEREST RATE OF 3.75%.**
 - G. APPROVAL OF \$18,740.94 FOR 1ST ANNUAL LEASE PAYMENT FOR 2021 MICROBIRD DS SERIES: 12+2 WHEELCHAIR BUS WITH CENTRAL STATES BUS SALES, INC., 49W102 US-30, BIG ROCK, ILLINOIS 60511 (1ST INSTALLMENT INCLUDES \$300.00 PROCESSING FEE)**

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.

Profanity and obscene words contained in public comments will not be read.



6. **CLERK'S REPORT** – CLERK HOFFENBERG
 - A. LOCAL RECORDS DISPOSAL – TUESDAY, SEPTEMBER 28, 2021
 - B. LATINO HERITAGE MONTH FAMILY FEST – SATURDAY, OCTOBER 2, 2021 3:00 – 5:30 P.M.
 - C. SECRETARY OF STATE RULES OF THE ROAD & I-CA\$H.- WEDNESDAY, OCTOBER 20, 2021

7. **FINANCE COMMITTEE** – TRUSTEE PORFIRIO
 - A. **PAYMENT OF BILLS**
 - i. GENERAL TOWN FUND - \$268,653.21
 - ii. GENERAL ASSISTANCE FUND - \$15,984.08
 - iii. ROAD & BRIDGE FUND - \$38,668.58
 - iv. SPECIAL POLICE PROTECTION FUND - \$8,005.00

8. **BUILDING AND SENIOR SERVICES** – TRUSTEE KELLY

9. **COMMITTEE ON YOUTH** – TRUSTEE McDONALD
 - A. SUMMER INTERN PROGRAM

10. **MENTAL HEALTH COMMISSION** – TRUSTEE PORFIRIO

11. **SPECIAL POLICE PROTECTION** – TRUSTEE ANDERSON

12. **OLD BUSINESS**

13. **NEW BUSINESS**

14. **PUBLIC COMMENT**

15. **ADJOURNMENT**

NEXT REGULAR SCHEDULED MEETING OCTOBER 12, 2021 – 6:00 P.M.

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting. Profanity and obscene words contained in public comments will not be read.

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
SEPTEMBER 14, 2021
(PRESENTED FOR APPROVAL AT THE MEETING OF OCTOBER 12, 2021)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, September 14, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.

2. Supervisor Getty called the Meeting to order at 6:02 p.m.

3. Supervisor Getty called for the Pledge of Allegiance.

4. Clerk Hoffenberg called the Roll, and the following were present:

Christopher Getty	Supervisor
Mark Anderson	Trustee
Mike Porfirio	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee

Also, in attendance was George Pach, Deputy Clerk; Sean P. McGrath, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka, Mental Health Director; Quinn Corcoran*, Senior Transportation Director; Township of Lyons Employees Joe Bonomo, Mary Van Allen, Kathy Rosenbeck, and several Township residents.

*Indicates person attended remotely.

5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of August 10, 2021 as presented.

Trustee Anderson moved; Trustee Kelly seconded to approve the Regular Board Meeting Minutes of August 10, 2021 as presented.

Voice Vote in favor by all.

Motion Carried

6. Supervisor Getty asked for a motion to approve the Special Board Meeting Minutes of August 31, 2021 as presented.
Trustee McDonald moved; Trustee Porfirio seconded to approve the Special Board Meeting Minutes of August 31, 2021 as presented.
Voice Vote in favor by all.
Motion Carried

7. Supervisor Getty asked for a motion to approve a \$100.00 donation to Project Mobility, 2930 Campton Hill Road, St. Charles, IL 60175 for the 5K Fundraiser to obtain bicycles for physically challenged children and wounded warriors.
Trustee Porfirio moved; Trustee Kelly seconded to approve a \$100.00 donation to Project Mobility, 2930 Campton Hill Road, St. Charles, IL 60175 for the 5K Fundraiser to obtain bicycles for physically challenged children and wounded warriors.
Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty
Nays: None
Motion Carried.

8. Supervisor Getty asked for a motion to approve a \$200.00 donation to the Pleasantview Fire Protection District, 1970 Plainfield Road, La Grange Highlands, IL 60525 for their 75th Annual Safety Day held on Saturday, September 18, 2021 from 10 a.m. – 1:00 p.m.
Trustee Anderson moved; Trustee Porfirio seconded to approve a \$200.00 donation to the Pleasantview Fire Protection District, 1970 Plainfield Road, La Grange Highlands, IL 60525 for their 75th Annual Safety Day held on Saturday, September 18, 2021 from 10 a.m. – 1:00 p.m.
Roll Call: Ayes: Anderson, Porfirio, McDonald, Kelly, Getty
Nays: None
Motion Carried.

9. Supervisor Getty asked for a motion to approve a \$750.00 donation to the Lyons Mustangs Athletic Club, 4147 Lawndale Ave., Lyons, IL 60534 for their September to Remember Event on Saturday, September 18th at 3:30 p.m. Trustee Porfirio moved; Trustee McDonald seconded to approve a \$750.00 donation to the Lyons Mustangs Athletic Club, 4147 Lawndale Ave., Lyons, IL 60534 for their September to Remember Event on Saturday, September 18th at 3:30 p.m.

Roll Call: Ayes: Porfirio, McDonald, Kelly, Getty
Nays: None
Abstentions: Anderson

Motion Carried.

10. Supervisor Getty asked for a motion to approve \$7,792.50 for carpet tile 2 X 2 squares for the community room installed by De Sitter Flooring, Inc., 1 Timber Court, Suite 100, Bolingbrook, IL 60440. Trustee Kelly moved; Trustee Anderson seconded to approve \$7,792.50 for carpet tile 2 X 2 squares for the community room installed by De Sitter Flooring, Inc., 1 Timber Court, Suite 100, Bolingbrook, IL 60440.

Roll Call: Ayes: Kelly, Anderson, McDonald, Porfirio, Getty
Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to approve Change Order Request COR-016 for \$8,892.85 for Electrical Sign Feed, submitted to API Architects from All Construction Group, Inc.

Trustee McDonald moved; Trustee Kelly seconded to approve Change Order Request COR-016 for \$8,892.85 for Electrical Sign Feed, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: McDonald, Kelly, Anderson, Porfirio, Getty
Nays: None

Motion Carried.

12. Supervisor Getty asked for a motion to approve a 4-year Governmental Lease Purchase Agreement with the Huntington National Bank for the Lease-To-Own bus purchase from Central States Bus Sales, financing \$69,860.00 at 3.75%. Trustee Kelly moved; Trustee McDonald seconded to approve a 4-year Governmental Lease Purchase Agreement with the Huntington National Bank for the Lease-To-Own bus purchase from Central States Bus Sales, financing \$69,860.00 at 3.75%.

Roll Call: Ayes: Kelly, McDonald, Anderson, Porfirio, Getty
Nays: None

Motion Carried.

13. Supervisor Getty asked for a motion to approve \$18,740.94 for the 1st Annual lease payment for the 2021 Microbird DS Series: 12+2 Wheelchair Bus with Central States Bus Sales, Inc., 49w102 US-30, Big Rock, Illinois 60511 which includes a \$300.00 one-time processing fee.

Trustee Kelly moved; Trustee Anderson seconded to approve \$18,740.94 for the 1st Annual lease payment for the 2021 Microbird DS Series: 12+2 Wheelchair Bus with Central States Bus Sales, Inc., 49w102 US-30, Big Rock, Illinois 60511 which includes a \$300.00 one-time processing fee.

Roll Call: Ayes: Kelly, Anderson, McDonald, Porfirio, Getty
Nays: None

Motion Carried.

14. Clerk Hoffenberg reminded all that the Annual Local Records Disposal Day for all Township Departments will be held on Tuesday, September 28, 2021. State Approved Certificates of Disposal, listing what items may be disposed of this year, have been distributed to all Township of Lyons Departments.

15. Clerk Hoffenberg stated that the Clerk's Office along with the Township will be co-sponsoring a Latino Heritage Month Family Fest which will be held on Saturday, October 2, 2021 from 3:00 p.m. – 5:30 p.m. at the Summit Park District. This fest will be a Community Resource Outreach Fair for Township residents complete with entertainment and food. This Fest is being held with the cooperation and support of various community groups including the Metropolitan Water Reclamation District (MWRD).

16. Clerk Hoffenberg commented that the Clerk's Office will hold a Mobile ID & I-CASH program run by the Illinois Secretary of State Office & the State of Illinois' Treasurer's Office on Wednesday, October 20, 2021 from 10:00 a.m. – 2:00 p.m. Clerk Hoffenberg did state that first-time Real IDs will not be available at this event. Clerk Hoffenberg looks forward to hosting another such event in early 2022.

17. *Finance Committee* – Trustee Porfirio reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the General Town Fund in the amount of \$268,653.21.

Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Porfirio moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$15,984.08.

Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$38,668.58.

Roll Call: Ayes: Porfirio, McDonald, Anderson, Kelly, Getty
Nays: None

Motion Carried.

D. *Special Police Protection Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the Special Police Protection Fund in the amount of \$8,005.00.


Roll Call: Ayes: Porfirio, Anderson, Kelly, McDonald, Getty
Nays: None

Motion Carried.

18. *Building* – NONE

19. *Senior Services* – Trustee Kelly reported that during the month of August, over 2,300 rides were provided to Township of Lyons’ residents.
20. *Committee on Youth* – Trustee McDonald commented that the 2021 Summer Intern Program placed 42 student interns among 20 agencies. The program officially ended September 3, 2021.
21. *Mental Health Commission* – Trustee Porfirio stated that all agencies have submitted their Fourth Quarter Reports and that preliminary results of services provided are that 45,059 units of service were provided to 2,255 Township of Lyons’ residents. Trustee Porfirio commented that this represents a 53% increase in units and a 61% increase in residents served from the comparable quarter in 2020 which was at the height of the Pandemic lockdown.
22. *Special Police Protection* – Trustee Anderson reported that 22 officers had provided 180 hours of additional patrols during the month of August for the unincorporated areas within the Township of Lyons.
23. *Old Business* – NONE
24. *New Business* – Supervisor Getty reminded all that the La Grange Pet Parade will be held on Saturday, September 18, 2021 and that all are invited to ride on or walk along the Township Entry in the parade. Supervisor Getty commented that anyone interested in participating to please notify his office.
25. *Public Comment* - NONE
26. *Adjournment* – Trustee Kelly moved; Trustee Anderson seconded to adjourn the meeting at 6:30 p.m.
Voice Vote in favor by all.
Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg

Township of Lyons Clerk