



**TOWNSHIP OF LYONS**  
**BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA**  
**MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM**  
**AND**  
**VIA CONFERENCE CALL**  
**PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**  
**July 13, 2021 - 6:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Mike Porfirio, Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
  - A. JUNE 8, 2021 – BOARD OF TRUSTEES SPECIAL MEETING – 2021/2022 GENERAL TOWN AND ROAD & BRIDGE POPOSED BUDGET APPROPRIATION PUBLIC HEARINGS.**
  - B. JUNE 8, 2021 – BOARD OF TRUSTEES REGULAR BOARD MEETING**
- 5. SUPERVISOR'S REPORT – SUPERVISOR GETTY**
  - A. APPROVAL OF \$350.00 DONATION TO LA GRANGE BABE RUTH BASEBALL LEAGUE, 1003 RED OAK DRIVE, WESTERN SPRINGS, IL 60558 FOR THEIR 2021 SEASON.**
  - B. APPROVAL OF \$400.00 DONATION TO THE PARK DISTRICT OF LA GRANGE, 536 EAST AVE., LA GRANGE, IL 60525, FOR LA GRANGE ENDLESS SUMMERFEST HELD AUGUST 6<sup>TH</sup> TO 8<sup>TH</sup>, 2021.**
  - C. APPROVAL OF \$500.00 DONATION TO THE VILLAGE OF JUSTICE, 7800 S. ARCHER ROAD, JUSTICE, IL 60458 FOR THE JUSTICE AUTO SHOW TO BE HELD ON AUGUST 27,2021.**
  - D. APPROVAL OF \$800.00 DONATION TO THE WEST CENTRAL MUNICIPAL CONFERENCE, 2000 FIFTH AVE., RIVER GROVE, IL 60171 FOR THEIR ANNUAL GOLF OUTING TO BE HELD AUGUST 8, 2021.**
  - E. APPROVAL OF \$1,000.00 DONATION TO VILLAGE OF WILLOW SPRINGS, ONE VILLAGE CIRCLE, WILLOW SPRINGS, IL 60480 FOR THEIR ANNUAL WILLOW FEST, HELD ON AUGUST 12<sup>TH</sup> TO AUGUST 15<sup>TH</sup>, 2021.**
  - F. APPROVAL OF \$1,500.00 DONATION TO THE LA GRANGE PET PARADE P.O. BOX 707, LA GRANGE, IL 60525. PARADE TO BE HELD ON SATURDAY, SEPTEMBER 18, 2021.**
  - G. APPROVAL OF \$11,300.00 FOR AN EXTERIOR BRUSHED ALUMINUM LED SIGN OF THE TOWNSHIP SEAL FROM SIGN CONTRACTORS COMPANY, 16W143 HILLSIDE LANE, BURR RIDGE, IL 60527.**
  - H. APPROVAL OF CHANGE ORDER REQUEST COR-011 FOR \$314.50 FOR INSTALLATION OF (6) ROLLER SHADES. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.**
  - I. APPROVAL OF CHANGE ORDER REQUEST COR-009 FOR \$3,483.39 FOR WELDED WALKWAYS FOR ROOFTOP. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.**
  - J. APPROVAL OF CHANGE ORDER REQUEST COR-006 FOR \$3,823.93 FOR NEW ROOF STACKS AND REWORK CONDUIT AT ROOF HATCH. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.**

**Public comment can be sent prior to the phone conference board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting.**

**Profanity and obscene words contained in public comments will not be read.**



- K. APPROVAL OF CHANGE ORDER REQUEST COR-010 FOR \$12,525.90 FOR METAL ROOFING DECK REPAIRS. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.
  - L. APPROVAL OF CHANGE ORDER REQUEST COR-013 FOR \$18,324.34 FOR THE FRONT ENTRANCE CANOPY PIERS. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.
  - M. HEALTH INSURANCE RENEWAL UPDATE.
  - N. MOTION TO ACCEPT PREMIUM REFUND FOR WORKERS COMPENSATION AUDIT FROM JANUARY 1, 2020 – JANUARY 1, 2021 IN THE AMOUNT OF \$7,025.00.
6. **CLERK'S REPORT – CLERK HOFFENBERG**
- A. 2021 / 2022 BUDGETS FILED WITH COUNTY CLERK – JUNE 16, 2021
  - B. LOCAL RECORDS DISPOSAL – TUESDAY, SEPTEMBER 28, 2021
  - C. SECRETARY OF STATE RULES OF THE ROAD & I-CASH.- WEDNESDAY, OCTOBER 20, 2021
7. **FINANCE COMMITTEE – TRUSTEE PORFIRIO**
- A. **PAYMENT OF BILLS**
    - i. GENERAL TOWN FUND - \$583,303.45
    - ii. GENERAL ASSISTANCE FUND - \$13,913.52
    - iii. ROAD & BRIDGE FUND - \$43,047.77
    - iv. SPECIAL POLICE PROTECTION FUND - \$7,200.00
8. **BUILDING AND SENIOR SERVICES – TRUSTEE KELLY**
9. **COMMITTEE ON YOUTH – TRUSTEE McDONALD**
- A. SUMMER INTERN PROGRAM
10. **MENTAL HEALTH COMMISSION – TRUSTEE PORFIRIO**
11. **SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON**
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **PUBLIC COMMENT**
15. **ADJOURNMENT**

**NEXT REGULAR SCHEDULED MEETING AUGUST 10, 2021 – 6:00 P.M.**

Public comment can be sent prior to the phone conference board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting. Profanity and obscene words contained in public comments will not be read.

**REGULAR BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
JULY 13, 2021**

**(PRESENTED FOR APPROVAL AT THE MEETING OF AUGUST 10, 2021)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, July 13, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.

2. Supervisor Getty called the Meeting to order at 6:03 p.m.

3. Supervisor Getty called for the Pledge of Allegiance.

4. Clerk Hoffenberg called the Roll, and the following were present:

Christopher Getty	Supervisor
Mark Anderson	Trustee*
Mike Porfirio	Trustee
Colleen H. Kelly	Trustee*
Donna B. McDonald	Trustee

Also, in attendance was Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Sean P. McGrath, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka\*, Mental Health Director; Quinn Corcoran\*, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Township of Lyons Employees Kathy Rosenbeck and Joe Bonomo; and several Township residents.

\*Indicates person attended remotely.

5. Supervisor Getty asked for a motion to approve the 2021 / 2022 General Town and the 2021 / 2022 Road & Bridge Proposed Budget Appropriation Public Hearings Minutes of June 8, 2021 as presented.

Trustee McDonald moved; Trustee Porfirio seconded to approve the 2021 / 2022 General Town and the 2021 / 2022 Road & Bridge Proposed Budget Appropriation Public Hearings Meeting Minutes of June 8, 2021 as presented.

Voice Vote in favor by all.

Motion Carried

6. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of June 8, 2021 as presented.

Trustee Porfirio moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of June 8, 2021 as presented.

Voice Vote in favor by all.

Motion Carried

7. Supervisor Getty asked for a motion to approve a \$350.00 donation to the La Grange Babe Ruth Baseball League, 1003 Red Oak Drive, Western Springs, IL 60558 for their 2021 Season.

Trustee Anderson moved; Trustee Porfirio seconded to approve a \$350.00 donation to the La Grange Babe Ruth Baseball League, 1003 Red Oak Drive, Western Springs, IL 60558 for their 2021 Season.

Roll Call: Ayes: Anderson, Porfirio, McDonald, Kelly, Getty  
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve a \$400.00 donation to the Park District of La Grange, 536 East Ave., La Grange, IL 60525 for the La Grange Endless Summerfest to be held on August 6-August 8, 2021. Supervisor Getty stated that this donation will allow the Township to set up a table at the event on Friday, August 6, 2021 from 5 p.m. -9 p.m. to promote the Township of Lyons' programs. Trustee Kelly moved; Trustee Porfirio seconded to approve a \$400.00 donation to the Park District of La Grange, 536 East Ave., La Grange, IL 60525 for the La Grange Endless Summerfest to be held on August 6-August 8, 2021.

Roll Call: Ayes: Kelly, Porfirio, McDonald, Anderson, Getty  
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to approve a \$500.00 donation to the Justice Auto Show held on Friday, August 27, 2021 from 4:00 p.m. to 11:00 p.m. at the Justice Park District's Commissioner's Park.

Trustee McDonald moved; Trustee Kelly seconded to approve a \$500.00 donation to the Justice Auto Show to be held on Friday, August 27, 2021 from 4:00 p.m. to 11:00 p.m. at the Justice Park District Commissioner's Park.

During discussion, Trustee Porfirio asked if Trustee McDonald would amend her motion to \$1,000.00 to match what was being proposed for the Village of Willow Springs for their annual Willow Fest which also includes an auto show.

Trustee McDonald agreed to amend her motion to \$1,000.00.

Trustee McDonald moved; Trustee Kelly seconded to approve the amended motion for a \$1,000.00 donation to the Justice Auto Show held on Friday, August 27, 2021 from 4:00 p.m. to 11:00 p.m. at the Justice Park District's Commissioner's Park.

Roll Call: Ayes: McDonald, Kelly, Porfirio, Anderson, Getty  
Nays: None

Motion Carried

10. Supervisor Getty asked for a motion to approve an \$800.00 donation to the West Central Municipal Conference, 2000 Fifth Ave., River Grove, IL 60171 for their Annual Golf Outing to be held August 8, 2021.

Trustee Anderson moved; Trustee Porfirio seconded to approve an \$800.00 donation to the West Central Municipal Conference, 2000 Fifth Ave., River Grove, IL 60171 for their Annual Golf Outing to be held August 8, 2021.

Roll Call: Ayes: Anderson, Porfirio, Kelly, McDonald, Getty  
Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to approve a \$1,000.00 donation to the Village of Willow Springs, One Village Circle, Willow Springs, IL 60480 for their Annual Willow Fest, to be held on August 12 to August 15, 2021.

Trustee McDonald moved; Trustee Kelly seconded to approve a \$1,000.00 donation to the Village of Willow Springs, One Village Circle, Willow Springs, IL 60480 for their Annual Willow Fest, to be held on August 12 to August 15, 2021.

Roll Call: Ayes: McDonald, Kelly Anderson, Porfirio, Getty  
Nays: None

Motion Carried

12. Supervisor Getty asked for a motion to approve a \$1,500.00 donation to the La Grange Pet Parade, P.O. Box 707, La Grange, IL 60525 to be held on Saturday, September 18, 2021.

Trustee McDonald moved; Trustee Anderson seconded to approve a \$1,500.00 donation to the La Grange Pet Parade, P.O. Box 707, La Grange, IL 60525 to be held on Saturday, September 18, 2021.

Roll Call: Ayes: McDonald, Anderson, Kelly, Porfirio, Getty  
Nays: None

Motion Carried

Supervisor Getty stated that if anyone from the Township would like to ride or walk along in the parade to please notify the Supervisor's Office.

13. Supervisor Getty asked for a motion to approve \$11,300.00 for an exterior brushed aluminum LED sign of the Township Seal from Sign Contractors Company, 16W143 Hillside Lane, Burr Ridge, IL 60527.

Trustee McDonald moved; Trustee Porfirio seconded to approve \$11,300.00 for an exterior brushed aluminum LED sign of the Township Seal from Sign Contractors Company, 16W143 Hillside Lane, Burr Ridge, IL 60527.

Roll Call: Ayes: McDonald, Porfirio, Anderson, Kelly, Getty  
Nays: None

Motion Carried

14. Supervisor Getty asked for a motion to approve Change Order Request COR-011 for \$314.50 for installation of (6) Roller Shades, submitted to API Architects from All Construction Group, Inc.

Trustee Anderson moved; Trustee Kelly seconded to approve Change Order Request COR-011 for \$314.50 for installation of (6) Roller Shades, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: Anderson, Kelly, Porfirio, McDonald, Getty  
Nays: None

Motion Carried

15. Supervisor Getty asked for a motion to approve Change Order Request COR-009 for \$3,483.39 for Welded Walkways for the Township of Lyons Building's Rooftop, submitted to API Architects from All Construction Group, Inc.

Trustee McDonald moved; Trustee Porfirio seconded to approve Change Order Request COR-009 for \$3,483.39 for Welded Walkways for the Township of Lyons Building's Rooftop submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: McDonald, Porfirio, Anderson, Kelly, Getty  
Nays: None

Motion Carried

16. Supervisor Getty asked for a motion to approve Change Order Request COR-006 for \$3,823.93 for new roof stacks and rework conduit at roof hatch, submitted to API Architects from All Construction Group, Inc.

Trustee Kelly moved; Trustee Anderson seconded to approve Change Order Request COR-006 for \$3,823.93 for new roof stacks and rework conduit at roof hatch, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: Kelly, Anderson, Porfirio, McDonald, Getty  
Nays: None

Motion Carried

17. Supervisor Getty asked for a motion to approve Change Order Request COR-010 for \$12,525.90 metal roofing deck repairs, submitted to API Architects from All Construction Group, Inc.

Trustee McDonald moved; Trustee Porfirio seconded to approve Change Order Request COR-010 for \$12,525.90 metal roofing deck repairs, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: McDonald, Porfirio, Kelly, Anderson, Getty  
Nays: None

Motion Carried

18. Supervisor Getty asked for a motion to approve Change Order Request COR-013 for \$18,324.24 for the Front Entrance Canopy Piers, submitted to API Architects from All Construction Group, Inc. Trustee McDonald moved; Trustee Anderson seconded to approve Change Order Request COR-013 for \$18,324.24 for the Front Entrance Canopy Piers, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: McDonald, Anderson, Kelly, Porfirio, Getty  
Nays: None

Motion Carried

19. Supervisor Getty reported that the health insurance that the Township of Lyons carries for all Township Employees has been renewed with a minor increase in premium. Supervisor Getty stated that the Dental Plan was switched from Guardian to Delta Dental, while Vision benefits remained with Guardian.

20. Supervisor Getty asked for a motion to accept the Premium Refund from the Worker's Compensation Audit of January 1, 2020 – January 1, 2021 in the amount of \$7,025.00.

Trustee Porfirio moved; Trustee McDonald seconded to accept the Premium Refund from the Worker's Compensation Audit of January 1, 2020 – January 1, 2021 in the amount of \$7,025.00.

Voice Vote in favor by all.

Motion Carried.

21. *Clerk's Report* – Clerk Hoffenberg reported that the 2021 / 2022 Budgets have all been filed with the Cook County Clerk on June 16, 2021.

22. Clerk Hoffenberg commented that the Annual Records Disposal Day for all Township Departments will be held on Tuesday, September 28, 2021. State Approved Certificates of Disposal, listing what items may be disposed of this year, will be distributed to all Township Departments soon.

23. Clerk Hoffenberg stated that the Clerk's Office will hold a Mobile ID program run by the Illinois Secretary of State Office on Wednesday, October 20, 2021 from 10:00 a.m. – 2:00 p.m. Concurrently, the Illinois State Treasurer's Office will have a representative in attendance who will help residents search for any "lost cash" being held by the State of Illinois in their name. This program is familiarly known as I-CASH.

24. *Finance Committee* – Trustee Porfirio reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$583,803.45.

NOTE: This amount is \$500.00 more than what is recorded online 7-Ai of the agenda due to a \$500.00 donation increase approved at tonight's Township of Lyons' Regular Board Meeting for the Village of Justice's Auto Show. (see reference point #9 within these minutes for more information.)

Roll Call: Ayes: Porfirio, McDonald, Kelly, Anderson, Getty  
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the General Assistance Fund in the amount of \$13,913.52.

Roll Call: Ayes: Porfirio, Anderson, Kelly, McDonald, Getty  
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$43,047.77.

Roll Call: Ayes: Porfirio, McDonald, Anderson, Kelly, Getty  
Nays: None

Motion Carried.



**D. *Special Police Protection Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,200.00.**

**Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty  
Nays: None**

**Motion Carried.**

**25. *Building* – NONE**

**26. *Senior Services* – NONE**

**27. *Committee on Youth* – Trustee McDonald stated that the Summer Youth Intern Program is currently running between the Township of Lyons and its respective agencies.**

**28. *Mental Health Commission* – Trustee Porfirio commented that he has received the Mental Health Director's Report but that there is nothing of any significance to report at this time. Supervisor Getty reminded all in attendance that Buona Beef at 20 W. Plainfield Road, Countryside, IL 60525 will be holding a benefit for the Kiwanis Club / Aktion Club of La Grange on Wednesday, July 14, 2021 from open until close with 20% of sales going to the group.**

**29. *Special Police Protection* – NONE**

**30. *Old Business* – NONE**

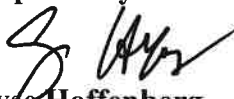
**31. *New Business* – Township of Lyons Highway Department Office Manager, Kathy Rosenbeck, reported that tuckpointing and new window installation work has been completed at the Township of Lyons Highway Department Office, 8257 Willow Springs Road, Willow Springs, IL 60480. This work was in response to water constantly entering the building during hard driving rains.**

**32. *Adjournment* – Trustee Porfirio moved; Trustee Kelly seconded to adjourn the meeting at 6:33 p.m.**

**Voice Vote in favor by all.**

**Motion Carried.**

**Respectfully Submitted,**



**Elyse Hoffenberg**

**Township of Lyons Clerk**