



TOWNSHIP OF LYONS

**OFFICE OF THE CLERK**

6404 JOLIET ROAD COUNTRYSIDE, ILLINOIS 60525

ELYSE HOFFENBERG  
Clerk

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**SPECIAL MEETING NOTICE**

**TOWNSHIP OF LYONS BOARD OF TRUSTEES SPECIAL MEETING  
TO BE HELD SIMULTANEOUSLY IN THE TOWNSHIP HALL COMMUNITY ROOM  
AND VIA CONFERENCE CALL DUE TO COVID-19\*  
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

**AUGUST 31, 2021 - 6:00 P.M.**

**\*(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)  
MASKS REQUIRED FOR IN-PERSON ATTENDANCE**

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF CONTRACT FROM M & J ASPHALT PAVING CO., INC.,  
3124 S. 60<sup>TH</sup> COURT, CICERO, IL 60804 FOR PHASE 2 OF THE  
ADMINISTRATION BUILDING PARKING LOT MODIFICATIONS IN THE  
AMOUNT OF \$50,007.50
5. FINAL AUDIT PRESENTATION - G.W. ASSOCIATES
6. PUBLIC COMMENT
7. ADJOURNMENT

Public comment can be sent prior to the phone conference board meeting via e-mail to [ehoffenberg@lyonsts.com](mailto:ehoffenberg@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting. If calling into the phone conference board meeting, then public comments will be taken during public comment. Profanity and obscene words contained in public comments will not be read.

**SPECIAL BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
AUGUST 31, 2021  
(PRESENTED FOR APPROVAL AT THE MEETING OF SEPTEMBER 14, 2021)**

1. **The Board of Trustees of the Township of Lyons held a Special Board Meeting on Tuesday, August 31, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**
2. **Supervisor Getty called the Meeting to order at 6:01 p.m.**
3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Hoffenberg called the Roll, and the following were present:**

<b>Christopher Getty</b>	<b>Supervisor</b>
<b>Mark Anderson</b>	<b>Trustee</b>
<b>Mike Porfirio</b>	<b>Trustee</b>
<b>Colleen H. Kelly</b>	<b>Trustee</b>
<b>Donna B. McDonald</b>	<b>Trustee</b>

**Also, in attendance was George Pach, Deputy Clerk; Sean P. McGrath, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Sherrie Marrotta, Finance Assistant; John Fitzgerald, Engineer with Novotny Engineering; and Dave Jelonek, Auditor with G.W. & Associates. There were no persons attending remotely.**

5. **Supervisor Getty stated that the purpose of this Special Meeting was twofold. One objective was to approve the winning contract bid for Phase 2 of the Administration Building's Parking Lot Modifications and the second objective was to accept the findings of the Township of Lyons' Annual Audit performed by G. W. & Associates. Supervisor Getty commented that time is currently of the essence regarding any outdoor construction project and that it would be best to be able to begin and complete construction before the winter. Mr. John Fitzgerald, Project Engineer with Novotny Engineering, was called upon to explain the scope of the project to the Board of Trustees. To save on the cost of the project, Mr. Fitzgerald commented that the landscaping component of the original contract was dropped. Hearing no objections or concerns regarding the rest of the contract, Supervisor Getty asked for a motion to approve the contract from M & J Asphalt Co., Inc., 3124 S. 60<sup>th</sup> Court, Cicero, IL 60804 for Phase 2 of the Administration Building Parking Lot Modifications in the amount of \$50,007.50.**

**Trustee McDonald moved; Trustee Kelly seconded to approve the contract from M & J Asphalt Co., Inc., 3124 S. 60<sup>th</sup> Court, Cicero, IL 60804 for Phase 2 of the Administration Building Parking Lot Modifications in the amount of \$50,007.50**

**Roll Call: Ayes: McDonald, Kelly, Anderson, Porfirio, Getty  
Nays: None**

**Motion Carried**

**6. Supervisor Getty called on Auditor David Jelonek from the Auditing Firm of G.W. & Associates to come forward to present a brief overview of the Annual Financial Report and the final audit findings for Fiscal Year 2020 which ended on February 28, 2021 for the Township of Lyons. Mr. Jelonek stated that the Township was in decent financial shape and that the audit has been filed with the State Comptroller's Office. Upon completion of Mr. Jelonek's brief overview of the Audit Report and hearing no questions or comments on said audit, Supervisor Getty asked for a motion to accept the final findings of the Financial Audit for Fiscal Year 2020 performed by G.W. & Associates.**

**Trustee Anderson moved; Trustee Porfirio seconded to accept the Financial Audit performed by G. W. & Associates for the Township of Lyons' 2020 Fiscal Year which ended on February 28, 2021.**

**Roll Call: Ayes: Anderson, Porfirio, McDonald, Kelly, Getty  
Nays: None**

**Motion Carried**

**7. *Public Comment* - NONE**

**8. *Adjournment* – Trustee Kelly moved; Trustee Anderson seconded to adjourn the meeting at 6:23 p.m.**

**Voice Vote in favor by all.**

**Motion Carried.**

**Respectfully Submitted,**



**Elyse Hoffenberg**

**Township of Lyons Clerk**