



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19*
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308
JUNE 8, 2021 - 6:00 P.M.**

*(at minimum, Supervisor / Clerk will be present during the meeting)
IN PERSON ATTENDANCE WILL BE LIMITED WITH SOCIAL DISTANCING & MASKS REQUIRED

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Mike Porfirio, Colleen H. Kelly, Mark Anderson, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
 - A. MAY 11, 2021 – BOARD OF TRUSTEES REGULAR BOARD MEETING
 - B. MAY 17, 2021 – BOARD OF TRUSTEES SPECIAL BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF 2021 / 2022 ROAD DISTRICT BUDGET AND APPROPRIATION ORDINANCE.
 - B. APPROVAL OF 2021 / 2022 COMBINED GENERAL TOWN, GENERAL ASSISTANCE, AND SPECIAL POLICE PROTECTION BUDGET AND APPROPRIATION ORDINANCE
 - C. APPROVAL OF \$100.00 DONATION TO THE KIWANIS CLUB OF LA GRANGE IN SUPPORT OF THEIR PROGRAMS
 - D. APPROVAL OF \$1,000.00 FOR LYONS TREE SERVICES, 8780 W. 47TH STREET, LYONS, IL 60534 TO REMOVE TREE AT THE SOUTH END OF THE TOWNSHIP BUILDING.
 - E. APPROVAL OF \$11,741.00 FOR NEW ROOFTOP MOUNTED HEATPUMP FOR ASSESSOR'S OFFICE TO BE INSTALLED BY THE HEAT ENGINEERING CO., 6500 JOLIET ROAD, COUNTRYSIDE, IL 60525.
 - F. APPROVAL OF \$6,050.00 FOR GRANT OF TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH CHARIOT AUTOMOTIVE, LLC LOCATED AT 6202 JOLIET ROAD, COUNTRYSIDE, IL 60525.
 - G. APPROVAL OF CHANGE ORDER REQUEST COR-005 FOR \$1,689.64 FOR A NEW ROOF HATCH, SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.
 - H. APPROVAL OF CHANGE ORDER REQUEST COR-001 FOR \$3,602.67 FOR ADDITIONAL WINDOW ADDED TO STOREFRONT. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.
 - I. APPROVAL OF CHANGE ORDER REQUEST COR-003 FOR \$4,285.60 FOR A NEW LOUVER WITH DAMPER. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.
 - J. APPROVAL OF CHANGE ORDER REQUEST COR-004 FOR \$5,513.95 FOR THE EXTERIOR ELEVATOR SHAFT WALL – CONCRETE BASE. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.

Public comment can be sent prior to the phone conference board meeting via e-mail to ehoffenberg@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.

If calling into the phone conference board meeting, then public comments will be taken during public comment.

Profanity and obscene words contained in public comments will not be read.



- K.** APPROVAL OF CHANGE ORDER REQUEST COR-002 FOR \$52,744.09 FOR THE EXTERIOR ELEVATOR SHAFT WALL. SUBMITTED TO API ARCHITECTS FROM ALL CONSTRUCTION GROUP, INC.
- L.** APPROVAL OF \$6,600.00 for an ALTA / NSPS SURVEY OF THE TOWNSHIP PROPERTY. PROFESSIONAL LAND SURVEYING SERVICES TO BE COMPLETED BY MORRIS ENGINEERING, INC., 515 WARRENVILLE ROAD, LISLE, IL 60532.
- M.** APPROVAL OF CONTRACT IN AMOUNT OF \$43,666.00 FOR THE TOWNSHIP HALL PARKING LOT MODIFICATIONS FROM J. NARDULLI CONCRETE, INC., 3517 S. 60TH COURT, CICERO, IL 60804.
- N.** APPROVAL OF \$1,900.00 TO API ARCHITECTS, 2675 PRATUM AVE., HOFFMAN ESTATES, IL 60192 FOR THE DESIGN OF MASONRY TRASH ENCLOSURE
- O.** APPROVAL OF \$2,500.00 TO API ARCHITECTS, 2675 PRATUM AVE., HOFFMAN ESTATES, IL 60192 FOR THE DESIGN OF THE NEW ENTRANCE CANOPY.
- P.** APPROVAL OF NEW TOWNSHIP OF LYONS' BOARD OF TRUSTEES' APPOINTMENTS.

6. CLERK'S REPORT – CLERK HOFFENBERG

7. FINANCE COMMITTEE – TRUSTEE PORFIRIO

A. PAYMENT OF BILLS

- i.** GENERAL TOWN FUND - \$231,309.62
- ii.** GENERAL ASSISTANCE FUND - \$21,280.24
- iii.** ROAD & BRIDGE FUND - \$50,625.47
- iv.** SPECIAL POLICE PROTECTION FUND - \$7,200.00

8. BUILDING AND SENIOR SERVICES – TRUSTEE KELLY

9. COMMITTEE ON YOUTH – TRUSTEE McDONALD

A. SUMMER INTERN PROGRAM

10. MENTAL HEALTH COMMISSION – TRUSTEE PORFIRIO

11. SPECIAL POLICE PROTECTION – TRUSTEE ANDERSON

12. OLD BUSINESS

13. NEW BUSINESS

A. TOWNSHIP OF LYONS' BUILDING IMPROVEMENTS UPDATE

14. PUBLIC COMMENT

15. ADJOURNMENT

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**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
JUNE 8, 2021
(PRESENTED FOR APPROVAL AT THE MEETING OF JULY 13, 2021)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, June 8, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.

2. Supervisor Getty called the Meeting to order at 6:00 p.m.

3. Supervisor Getty called for the Pledge of Allegiance.

4. Clerk Hoffenberg called the Roll, and the following were present:

Christopher Getty	Supervisor
Mark Anderson	Trustee*
Mike Porfirio	Trustee
Colleen H. Kelly	Trustee*
Donna B. McDonald	Trustee

Also, in attendance were Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Patrick Hynes, Assessor-Elect; Liz Shine and Sean P. McGrath, Attorneys with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Sherrie Marrotta, Finance Assistant; Township of Lyons Employees Kathy Rosenbeck and Joe Bonomo; and several Township residents. Representatives Danny Chiavola and Tom Conroy, of All Construction Group were also present. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.

*Indicates person attended remotely.

5. Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of May 11, 2021 as presented.

Trustee McDonald moved; Trustee Kelly seconded to approve the Regular Board Meeting Minutes of May 11, 2021 as presented.

Voice Vote in favor by all.

Motion Carried

6. Supervisor Getty asked for a motion to approve the Special Board Meeting Minutes of May 17, 2021 as presented.

Trustee Porfirio moved; Trustee McDonald seconded to approve the Special Board Meeting Minutes of May 17, 2021 as presented.

Voice Vote in favor by all.

Motion Carried

7. Supervisor Getty asked for a motion to approve the 2021 / 2022 Road District Budget and Appropriation Ordinance. Supervisor Getty stated that this Budget and Appropriation Ordinance had been approved by the entire Board of Trustees at a Public Hearing.

Trustee Anderson moved; Trustee Porfirio seconded to approve the 2021 / 2022 Road District Budget and Appropriation Ordinance.

Roll Call: Ayes: Anderson, Porfirio, McDonald, Kelly, Getty
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve the 2021 / 2022 Combined General Town, General Assistance, and Special Police Protection Budget and Appropriation Ordinance. Supervisor Getty stated that this Budget and Appropriation Ordinance had been approved by the entire Board of Trustees at a Public Hearing.

Trustee Porfirio moved; Trustee McDonald seconded to approve the 2021 / 2022 Combined General Town, General Assistance, and Special Police Protection Budget and Appropriation Ordinance.

Roll Call: Ayes: Porfirio, McDonald, Anderson, Kelly, Getty
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to approve a \$100.00 donation to the Kiwanis Club of La Grange in support of their programs.

Trustee Kelly moved; Trustee Anderson seconded to approve a \$1,000.00 donation to the Kiwanis Club of La Grange in support of their programs.

Roll Call: Ayes: Kelly, Anderson, Porfirio, McDonald, Getty
Nays: None

Motion Carried

10. Supervisor Getty asked for a motion to approve \$1,000.00 for Lyons Tree Service, 8780 W. 47th Street, Lyons, IL 60534 to remove a tree at the South End of the Township Building.

Trustee Porfirio moved; Trustee Kelly seconded to approve \$1,000.00 for Lyons Tree Service, 8780 W. 47th Street, Lyons, IL 60534 to remove a tree at the South End of the Township Building.

Roll Call: Ayes: Porfirio, Kelly, Anderson, McDonald, Getty
Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to approve \$11,741.00 for a new rooftop mounted heat pump for the Assessor's Office to be installed by the Heat Engineering Co., 6500 Joliet Road, Countryside, IL 60525.

Trustee McDonald moved; Trustee Anderson seconded to approve a \$11,741.00 for a new rooftop mounted heat pump for the Assessor's Office to be installed by the Heat Engineering Co., 6500 Joliet Road, Countryside, IL 60525.

Roll Call: Ayes: McDonald, Anderson, Porfirio, Kelly, Getty
Nays: None

Motion Carried

12. Supervisor Getty asked for a motion to approve \$6,050.00 for Grant of Temporary Construction Easement Agreement with Chariot Automotive, LLC located at 6202 Joliet Road, Countryside, IL 60525.

Trustee Porfirio moved; Trustee Kelly seconded to approve \$6,050.00 for Grant of Temporary Construction Easement Agreement with Chariot Automotive, LLC located at 6202 Joliet Road, Countryside, IL 60525

Roll Call: Ayes: Porfirio, Kelly, McDonald, Anderson, Getty
Nays: None

Motion Carried

13. Supervisor Getty asked for a motion to approve Change Order Request COR-005 for \$1,689.67 for a new roof hatch, submitted to API Architects from All Construction Group, Inc.

Trustee Anderson moved; Trustee Kelly seconded to approve Change Order Request COR-005 for \$1,689.67 for a new roof hatch, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: Anderson, Kelly, Porfirio, McDonald, Getty
Nays: None

Motion Carried

14. Supervisor Getty asked for a motion to approve Change Order Request COR-001 for \$3,602.67 for additional window added to storefront, submitted to API Architects from All Construction Group, Inc.

Trustee Kelly moved; Trustee McDonald seconded to approve Change Order Request COR-001 for \$3,602.67 for additional window added to storefront, submitted to API Architects from All Construction Group, Inc

Roll Call: Ayes: Kelly, McDonald, Porfirio, Anderson, Getty
Nays: None

Motion Carried

15. Supervisor Getty asked for a motion to approve Change Order Request COR-003 for \$4,285.60 for a new louver with damper, submitted to API Architects from All Construction Group, Inc.

Trustee Porfirio moved; Trustee McDonald seconded to approve Change Order Request COR-003 for \$4,285.60 for a new louver with damper, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: Porfirio, McDonald, Kelly, Anderson, Getty
Nays: None

Motion Carried

16. Supervisor Getty asked for a motion to approve Change Order Request COR-004 for \$5,513.95 for the exterior elevator shaft wall-concrete base, submitted to API Architects from All Construction Group, Inc.

Trustee Kelly moved; Trustee McDonald seconded to approve Change Order Request COR-04 for \$5,513.95 for the exterior elevator shaft wall-concrete base, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: Kelly, McDonald, Anderson, Porfirio, Getty
Nays: None

Motion Carried

17. Supervisor Getty asked for a motion to approve Change Order Request COR-002 for \$52,744.09 for the exterior elevator shaft wall, submitted to API Architects from All Construction Group, Inc.

Trustee Porfirio moved; Trustee Anderson seconded to approve Change Order Request COR-002 for \$52,744.09 for the exterior elevator shaft wall, submitted to API Architects from All Construction Group, Inc.

Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty
Nays: None

Motion Carried

18. Supervisor Getty asked for a motion to approve \$6,600.00 for an ALTA / NSPS survey of the Township Property. Professional land surveying services to be completed by Morris Engineering, Inc., 515 Warrenville Road, Lisle, IL 60532. Trustee McDonald moved; Trustee Porfirio seconded to approve \$6,600.00 for an ALTA/NSPS survey of the Township Property. Professional land surveying services to be completed by Morris Engineering, Inc., 515 Warrenville Road, Lisle, IL 60532.

Roll Call: Ayes: McDonald, Porfirio, Anderson, Kelly, Getty
Nays: None

Motion Carried

19. Supervisor Getty asked for a motion to approve a contract in the amount of \$43,666.00 for the Township Hall Parking Lot modifications from J. Nardulli Concrete, Inc., 3517 S. 60th Court, Cicero, IL 60804. Supervisor Getty reported that these modifications would begin after work on the Township Building is completed with a projected starting date of June 30, 2021.

Trustee Kelly moved; Trustee Anderson seconded to approve a contract in the amount of \$43,666.00 for the Township Hall Parking Lot modifications from J. Nardulli Concrete, Inc., 3517 S. 60th Court, Cicero, IL 60804

Roll Call: Ayes: Kelly, Anderson, Porfirio, McDonald, Getty
Nays: None

Motion Carried

20. Supervisor Getty asked for a motion to approve \$1,900.00 to API Architects, 2675 Pratum Ave., Hoffman Estates, IL 60192 for the design of a masonry trash enclosure.

Trustee McDonald moved; Trustee Porfirio seconded to approve \$1,900.00 to API Architects, 2675 Pratum Ave., Hoffman Estates, IL 60192 for the design of a masonry trash enclosure.

Roll Call: Ayes: McDonald, Porfirio, Anderson, Kelly, Getty
Nays: None

Motion Carried

21. Supervisor Getty asked for a motion to approve \$2,500.00 to API Architects, 2675 Pratum Ave., Hoffman Estates, IL 60192 for the design of the new entrance canopy.

Trustee Anderson moved; Trustee Kelly seconded to approve \$2,500.00 to API Architects, 2675 Pratum Ave., Hoffman Estates, IL 60192 for the design of the new entrance canopy.

Roll Call: Ayes: Anderson, Kelly, Porfirio, McDonald, Getty
Nays: None

Motion Carried

22. Supervisor Getty asked for a motion to confirm the following appointments upon the Township of Lyons' Trustees:

- Trustee Porfirio to the Finance Committee
- Trustee Kelly to the Building & Senior Services Committee
- Trustee McDonald to the Committee on Youth
- Trustee Anderson to Special Police Protection
- Trustee Porfirio as liaison to the Mental Health Commission

Trustee Kelly moved; Trustee Porfirio seconded to confirm the following appointments upon The Township of Lyons' Trustees:

- Trustee Porfirio to the Finance Committee
- Trustee Kelly to the Building & Senior Services Committee
- Trustee McDonald to the Committee on Youth
- Trustee Anderson to Special Police Protection
- Trustee Porfirio as liaison to the Mental Health Commission

Voice Vote in favor by all.

Motion Carried

23. *Clerk's Report* - NONE

24. *Finance Committee* – Trustee Porfirio reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$231,309.62.

Roll Call: Ayes: Porfirio, McDonald, Anderson, Kelly, Getty
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Porfirio moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$21,280.24.

Roll Call: Ayes: Porfirio, Kelly, McDonald, Anderson, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Porfirio moved; Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$50,625.47.

**Roll Call: Ayes: Porfirio, McDonald, Anderson, Kelly, Getty
Nays: None**

Motion Carried.

D. *Special Police Protection Fund* – Trustee Porfirio moved; Trustee Anderson seconded to approve the audit of the Special Police Protection Fund in the amount of \$7,200.00.

**Roll Call: Ayes: Porfirio, Anderson, McDonald, Kelly, Getty
Nays: None**

Motion Carried.

25. *Building* – NONE

26. *Senior Services* – NONE

27. *Committee on Youth* – Trustee McDonald commented that applications are being accepted by the Supervisor’s Office for the Summer Youth Internship Employment Program which will run until September 3, 2021.

28. *Mental Health Commission* – NONE

29. *Special Police Protection* – NONE

30. *Old Business* – NONE

31. *New Business* – Supervisor Getty called on former Township of Lyons’ Trustee, Thomas Garrette, to come forward to be recognized for his 16 years of dedicated service to the Township of Lyons. A plaque of appreciation from the Township was awarded to him.

32. *Public Comment* –Mr. Tom Conroy and Mr. Dan Chiavola from All Construction Group updated the Board of Trustees on the progress of the Township of Lyons’ Building Renovations stating that all was running smoothly and that all current building renovation work should be completed by All Construction Group by June 25, 2021. All Construction Group distributed a packet of pictures to the Board showing the progress of their work as well as supplying a list of the entire scope of their work.

33. Supervisor Getty thanked all who participated in the May 17, 2021 Special Board Meeting for the Swearing in Ceremony of the Newly Elected Township of Lyons’ Public Officials and thanked the City of Countryside for the use of their council chamber room for the location of the meeting due to ongoing construction at the Township Hall.

34. *Adjournment* – Trustee Kelly moved; Trustee Porfirio seconded to adjourn the meeting at 6:38 p.m.
Voice Vote in favor by all.
Motion Carried.

Respectfully Submitted,



Elyse Hoffenberg
Township of Lyons Clerk