



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19*
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308
MARCH 9, 2021 - 6:00 P.M.

*(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)
IN PERSON ATTENDANCE WILL BE LIMITED WITH SOCIAL DISTANCING & MASKS REQUIRED

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
 - A. FEBRUARY 9, 2021 – BOARD OF TRUSTEES REGULAR BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF A \$250.00 GRANT TO THE VETERANS OF FOREIGN WARS WESTERN SPRINGS MEMORIAL POST 10778 IN SUPPORT OF THEIR 2021 MEMORIAL DAY PARADE AND OBSERVANCE.
 - B. APPROVAL OF A \$10,000.00 GRANT TO THE GREATER CHICAGO FOOD DEPOSITORY, 4100 W. ANN LURIE PLACE, CHICAGO, IL 60632 IN SUPPORT OF 12 MONTHLY MOBILE FOOD PANTRIES WITHIN THE TOWNSHIP.
 - C. APPROVAL OF INCREASE TO GENERAL ASSISTANCE RENT BENEFITS TO \$275.00 FROM THE CURRENT \$255.00.
 - D. TOWNSHIP HALL BUILDING RENOVATIONS BID AWARD ANNOUNCEMENT
6. **CLERK'S REPORT – CLERK PORFIRIO**
 - A. TOWNSHIP OF LYONS ANNUAL YEAR-END DEPARTMENTAL REPORTS UPDATE
 - B. APRIL 6, 2021 CONSOLIDATED ELECTION UPDATE
 - C. ANNUAL TOWN MEETING AGENDA APPROVAL – APRIL 13, 2021
 - D. PUBLIC NOTICE PUBLICATION OF ANNUAL TOWN MEETING – MARCH 18, 2021

Public comment can be sent prior to the phone conference board meeting via e-mail to mporfirio@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read



7. FINANCE COMMITTEE – TRUSTEE GARRETTE

A. PAYMENT OF BILLS

- i. GENERAL TOWN FUND - \$97,873.11
- ii. GENERAL ASSISTANCE FUND - \$24,680.27
- iii. ROAD & BRIDGE FUND - \$36,117.27
- iv. SPECIAL POLICE PROTECTION FUND - \$6,960.00

8. BUILDING AND SENIOR SERVICES – TRUSTEE KELLY

9. COMMITTEE ON YOUTH – TRUSTEE SPRAGUE

10. MENTAL HEALTH COMMISSION – CLERK PORFIRIO

11. SPECIAL POLICE PROTECTION – TRUSTEE McDONALD

12. OLD BUSINESS

13. NEW BUSINESS

- A. APPROVAL OF PARKING LOT MODIFICATIONS BY NOVOTNY ENGINEERING, 545 PLAINFIELD RD., SUITE A, WILLOWBROOK, IL 60527**

14. PUBLIC COMMENT

15. ADJOURNMENT

NEXT REGULAR SCHEDULED MEETING APRIL 13, 2021 – 6:00 P.M.

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If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
MARCH 9, 2021
(PRESENTED FOR APPROVAL AT THE MEETING OF APRIL 13, 2021)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, March 9, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**

2. **Supervisor Getty called the Meeting to order at 6:05 p.m.**

3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Porfirio called the Roll, and the following were present:**

Christopher Getty	Supervisor
Thomas W. Garrette*	Trustee
Timothy M. Sprague*	Trustee
Colleen H. Kelly	Trustee (Absent)
Donna B. McDonald	Trustee

Also, in attendance were Barbara Weyrick, Assessor; Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka*, Mental Health Director; Quinn Corcoran, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Ken Nadolski*, Architect with API Architects; Township of Lyons Employee Kathy Rosenbeck; and several Township residents. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.

***Indicates person attended remotely.**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of February 9, 2021 as presented.
Trustee McDonald moved; Trustee Garrette seconded to approve the Regular Board Meeting Minutes of February 9, 2021 as presented.
Voice Vote in favor by all.
Motion Carried**

6. Supervisor Getty asked for a motion to approve a \$250.00 grant to the Veterans of Foreign Wars Western Springs Memorial Post 10778 in support of their 2021 Memorial Day Parade and Observance.

Trustee Sprague moved; Trustee McDonald seconded to approve a \$250.00 grant to the Veterans of Foreign Wars Western Springs Memorial Post 10778 in support of their 2021 Memorial Day Parade and Observance.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried

7. Supervisor Getty asked for a motion to approve a \$10,000.00 grant to The Greater Chicago Food Depository, 4100 W. Ann Lurie Place, Chicago, IL 60632 in support of 12 monthly Mobile Food Pantries within the Township. Supervisor Getty stated that the Township of Lyons has been supporting The Greater Chicago Food Depository's Mobile Pantries in the Township for the past 10 years.

Trustee McDonald moved; Trustee Sprague seconded to approve a \$10,000.00 grant to The Greater Chicago Food Depository, 4100 W. Ann Lurie Place, Chicago, IL 60632 in support of 12 monthly Mobile Food Pantries within the Township.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve an increase in the General Assistance Rent Benefit to \$275.00 from the current \$255.00. Supervisor Getty stated that this increase would take effect immediately if approved.

Trustee Garrette moved; Trustee Sprague seconded to approve an increase in General Assistance Rent Benefit to \$275.00 from the current \$255.00.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion that the Township Hall Building Renovations Bid be awarded to All Construction Group, 1425 55th Ct., Cicero, IL 60804 which had submitted the lowest base bid at \$498,000.00. Supervisor Getty reported that the other construction companies that had submitted bids were Berglund Construction, 8420 South Chicago Avenue, Chicago, IL 60617 @ \$625,000.00; JLJ Contracting, 2748 South 21st Avenue, Broadview, IL 60255 @ \$702,430.00; and D Kersey Construction Company, 4130 Timberlane Drive, Northbrook, IL 60062 @ \$724,400.00. Mr. Ken Nadolski, architect with API Architects, the company which will be overseeing the proposed renovations, stated

that all of the bid proposals had been reviewed by API Architects in regard to contractor qualification requirements required by the American Institute of Architects (AIA) and that no concerns or disqualifying attributes had been found in either of the two lowest bidders and therefor recommends that All Construction Group be awarded the Renovation Contract.

Trustee McDonald moved; Trustee Sprague seconded that the Township Hall Building Renovations Bid be awarded to All Construction Group, 1425 55th Ct., Cicero, IL 60804 which had submitted the lowest base bid at \$498,000.00.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
 Nays: None

Motion Carried

Supervisor Getty commented that the actual contract presented by All Construction Group will be voted upon at the next Township of Lyons' Regular Board Meeting of April 13, 2021 pending Attorney review and approval.

10. Clerk Porfirio thanked all departments and staff for submitting their Annual Year-End Departmental Reports for inclusion in the Annual Town Book stating that final compilation is currently underway and should be sent to the printer by week's end.

11. Clerk Porfirio reminded all that Early Voting for the April 6, 2021 Consolidated Election will begin on Monday, March 22, 2021 in the Township at both the Lyons Village Hall and the Village of Hodgkins Administrative Building and that Mail Ballot applications are presently available in the Clerk's Office.

12. Clerk Porfirio asked for a motion to approve the Annual Town Meeting Agenda of April 13, 2021. Attorney Liz Shine recommended that a notation be added to the Annual Town Meeting Agenda stating that social distancing and masks will be required to attend and that the event will be held outside.

Trustee McDonald moved; Trustee Sprague seconded to approve the Annual Town Meeting Agenda of April 13, 2021 adding language upon the agenda stating that social distancing and masks will be required of attendees and that the event will be outside.

Voice Vote in favor by all.

Motion Carried

13. Clerk Porfirio stated that the Public Notice of the Annual Town Meeting Agenda will be published on March 18, 2021 in both the Des Plaines Valley News and The La Grange Suburban Life in compliance with State statute.

14. *Finance Committee* – Trustee Garrette reported the payment of bills, is as follows:

A. *General Town Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$97,873.11.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

B. *General Assistance Fund* – Trustee Garrette moved; Trustee McDonald seconded to approve the audit of the General Assistance Fund in the amount of \$24,680.27.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Road and Bridge Fund in the amount of \$36,117.27.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

D. *Special Police Protection Fund* – Trustee Garrette moved; Trustee McDonald seconded to approve the audit of the Special Police Protection Fund in the amount of \$6,960.00.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

15. *Building* – NONE

16. *Senior Services* – NONE

17. *Committee on Youth* – NONE

18. *Mental Health Commission* – Clerk Porfirio reported that Township of Lyons' Mental Health Funded Agencies' quarterly reports for the second quarter ending December 31, 2020 show that a total of 2,127 residents had received 19,331 units of service. This represented a 15% increase in the number of people served compared to the previous quarter.

19. *Special Police Protection* – NONE

20. *Old Business* – NONE


21. *New Business* – Supervisor Getty reported that a bid notice for parking lot modifications has been published and bids are due back at 10:00 a.m. on March 18, 2021. Bids will be accepted by Novotny Engineering, 545 Plainfield Rd., Suite A, Willowbrook, IL 60527. John Fitzgerald of Novotny Engineering will spearhead the Bid Process. Modifications to the parking lot will include concrete removal and replacement, relocation of the current handicap parking spaces, new signage, and landscaping. Supervisor Getty stated that the parking lot modifications are estimated to cost \$41,000.00. Mr. Fitzgerald will present the entire package to the Township Board once the project is bid out.

22. Supervisor Getty stated that Martha Sonka from The Summit Park District has reached out to the Township of Lyons requesting funding to provide food for those who may be attending an event in her community on the topic of Covid-19. More information will be forthcoming at the next Township Board Meeting.

23. Supervisor Getty asked for a moment of silence on the passing of City of Countryside Ward 1 Alderman, Jim Jasinski.

24. *Public Comment* –NONE

**25. *Adjournment* – Trustee McDonald moved; Trustee Garrette seconded to adjourn the meeting at 6:32 p.m.
Voice Vote in favor by all.
Motion Carried.**

Respectfully Submitted,

Mike Porfirio
Clerk, Township of Lyons