



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19*
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

FEBRUARY 9, 2021 - 6:00 P.M.

***(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)
IN PERSON ATTENDANCE WILL BE LIMITED WITH SOCIAL DISTANCING & MASKS REQUIRED**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
 - A. JANUARY 12, 2021 – BOARD OF TRUSTEES REGULAR BOARD MEETING**
- 5. SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. LA GRANGE HIGHLANDS CIVIC ASSOCIATION \$1,000.00 SPONSORSHIP.**
 - B. APPROVAL OF PROPOSAL FOR PAINTING SERVICES FROM KPD SERVICES, 13708 S. 88TH AVE., ORLAND PARK, IL 60462 FOR THE INTERIOR WALLS AND DOORS IN THE TOWNSHIP HALL BUILDING. THIS IS TO INCLUDE LABOR AND MATERIALS FOR A TOTAL OF \$8,905.00.**
 - C. APPROVAL OF PROPOSAL FOR REPLACEMENT OF 3 INTERIOR DOORS FROM ROBERT R. ANDREAS & SONS, INC., 3201 S. 61ST COURT, CICERO, IL 60804 FOR TWO (2) DOORS AT BACK STAIRWELL AND ONE (1) DOOR FOR SENIOR TRANSPORTATION OFFICE AT THE TOWNSHIP HALL BUILDING. THIS IS TO INCLUDE LABOR AND MATERIALS FOR A TOTAL OF \$10,965.00.**
 - D. UPDATE ON THE TOWNSHIP HALL BUILDING EXTERIOR ROOF, MASONRY AND EXTERIOR RENOVATIONS FROM API ARCHITECTS.**
 - E. APPROVAL OF PROPOSAL FOR AUDIT FINANCIAL SERVICES FOR THE TOWNSHIP OF LYONS FISCAL YEAR ENDING FEBRUARY 28, 2021 BY G.W. ASSOCIATES, P.C., 311 S. HALSTED ST., CHICAGO HEIGHTS, IL 60411 NOT TO EXCEED \$28,000.00**

Public comment can be sent prior to the phone conference board meeting via e-mail to mporfirio@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read



F. RESOLUTION 2021-01 – AUTHORIZING THE CLOSURE OF THE BOND FUND FOR THE SERIES 2015 BONDS AND TRANSFERRING THE BALANCE THEREIN TO GENERAL TOWN FUND

6. CLERK'S REPORT – CLERK PORFIRIO

- A.** TOWNSHIP OF LYONS ANNUAL YEAR-END DEPARTMENTAL REPORTS DUE MARCH 1, 2021
- B.** APRIL 6, 2021 CONSOLIDATED ELECTION UPDATE
- C.** ANNUAL TOWN MEETING – APRIL 13, 2021
- D.** ORDINANCE 2021-02 – AUTHORIZING A CONTRACT RENEWAL / EXTENSION AGREEMENT BY AND BETWEEN CITY SOCIAL MARKETING SOLUTIONS AND THE TOWNSHIP OF LYONS, COOK COUNTY, ILLINOIS.

7. FINANCE COMMITTEE – TRUSTEE GARRETTE

- A.** PAYMENT OF BILLS

8. BUILDING AND SENIOR SERVICES – TRUSTEE KELLY

9. COMMITTEE ON YOUTH – TRUSTEE SPRAGUE

10. MENTAL HEALTH COMMISSION – CLERK PORFIRIO

11. SPECIAL POLICE PROTECTION – TRUSTEE McDONALD

12. OLD BUSINESS

- A.** VERITY IT CONTRACT UPDATE

13. NEW BUSINESS

14. PUBLIC COMMENT

15. ADJOURNMENT

NEXT REGULAR SCHEDULED MEETING MARCH 9, 2021 – 6:00 P.M.

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**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
FEBRUARY 09, 2021
(PRESENTED FOR APPROVAL AT THE MEETING OF MARCH 9, 2021)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, February 9, 2021 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**

2. **Supervisor Getty called the Meeting to order at 6:01 p.m.**

3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Porfirio called the Roll, and the following were present:**

Christopher Getty	Supervisor
Thomas W. Garrette*	Trustee
Timothy M. Sprague*	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald*	Trustee

Also, in attendance were Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Quinn Corcoran*, Senior Transportation Director; Township of Lyons Employees Mary VanAllen and Kathy Rosenbeck; and several Township residents. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.

***Indicates person attended remotely.**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of January 12, 2021.
Trustee McDonald moved; Trustee Kelly seconded to approve the Regular Board Meeting Minutes of January 12, 2021 as presented.
Voice Vote in favor by all.
Motion Carried**

6. Supervisor Getty asked for a motion to approve a \$1,000.00 Sponsorship for the La Grange Highlands Civic Association.

Trustee Kelly moved; Trustee Sprague seconded to approve a \$1,000.00 Sponsorship for the La Grange Highlands Civic Association.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

7. Supervisor Getty asked for a motion to approve the proposal from KPD Services, 13708 S. 88th Ave, Orland Park, IL 60462 for the painting of interior walls & doors in the Township Hall Building in the amount of \$8,905.00 which would include all labor and materials.

Trustee Garrette moved; Trustee Sprague seconded to approve the proposal from KPD Services, 13708 S. 88th Ave, Orland Park, IL 60462 for the painting of interior walls & doors in the Township Hall Building in the amount of \$8,905.00 which would include labor and materials

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve the proposal from Robert R. Andreas & Sons, Inc., 3201 S. 61st Court, Cicero, IL 60804 for replacement of 3 interior doors: Two (2) doors at the back stairwell and one (1) door for the Senior Transportation Office at the Township Hall Building in the amount of \$10,965.00 which would include all labor and materials.

Trustee McDonald moved; Trustee Kelly seconded to approve the proposal from Robert R. Andreas & Sons, Inc., 3201 S. 61st Court, Cicero, IL 60804 for replacement of 3 interior doors: Two (2) doors at the back stairwell and one (1) door for the Senior Transportation Office at the Township Hall Building in the amount of \$10,965.00 which would include labor and materials.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

9. Supervisor Getty reported that API Architects have completed their analysis of the Township Hall Building regarding the planned Exterior Roof, Masonry and Building Exterior Renovations. In connection with their analysis, the following Bid Calendar will be adhered to: Bid Notice will be published in the La Grange Doings and the Des Plaines Valley News week of February 8, 2021; Tuesday, March 2, 2021 Bids are due by 10:00 a.m. at the Township of Lyons' Clerk's Office when they will be publicly opened and read; Friday, March 5, 2021 Bid Analysis and Recommendation Letter will be prepared and presented by API Architects to the Township; and Tuesday, March 9, 2021 Bid Award Announcement will be made at the 6:00 p.m. Regular Board Meeting.

Supervisor Getty stated that the Township's plan is to begin construction by the end of March 2021 weather permitting.

10. Supervisor Getty asked for a motion to approve the proposal for audit financial services for the Township of Lyons' Fiscal Year ending February 28, 2021 by G W Associates, P.C., 311 S. Halsted St., Chicago Heights, IL 60411 not to exceed \$28,000.00.

Trustee Garrette moved: Trustee McDonald seconded to approve the proposal for audit financial services for the Township of Lyons' Fiscal Year ending February 28, 2021 by G W Associates, P.C., 311 S. Halsted St., Chicago Heights, IL 60411 not to exceed \$28,000.00.

Roll Call:

Ayes: Garrette, Sprague, McDonald, Kelly, Getty

Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to approve Resolution 2021-01 authorizing the closure of the bond fund for the Series 2015 bonds and to transfer the balance therein to the General Town Fund. Supervisor Getty reported that the Series 2015 bonds have been paid off from this account rendering this account obsolete for any further financial function and is thus seeking to close it.

Trustee Kelly moved; Trustee McDonald seconded to approve Resolution 2021-01 authorizing the closure of the bond fund for the Series 2015 bonds and to transfer the balance therein to the General Town Fund.

Roll Call:

Ayes: Garrette, Sprague, McDonald, Kelly, Getty

Nays: None

Motion Carried

12. Clerk Porfirio reminded all that Departmental Reports for inclusion in the 2021 Annual Town Book are due in the Clerk's Office by March 1, 2021.

13. Clerk Porfirio reported that with the upcoming April 6, 2021 Consolidated Election the Clerk's Office is busy disseminating information about the ways voters can exercise their right to vote (Early, Mail-In, or In-Person) and about working on Election Day as a Judge of Election. Clerk Porfirio stated that all this information is currently on the Township of Lyons Website and that an ad will be placed in the Des Plaines Valley News and the La Grange Suburban Life advertising for Election Judges.

Clerk Porfirio stated that the Official Certificate of Ballot for the Township of Lyons' Races has been submitted to the Cook County Clerk's Office for the placement of candidates upon the April 6, 2021 Consolidated Ballot.

14. Clerk Porfirio asked for a motion to approve SeatGeek Stadium, 7000 S. Harlem Ave., Bridgeview, IL 60455 as the site for holding the 2021 Annual Town Meeting on Tuesday, April 13, 2021. Clerk Porfirio commented that the agenda for the Annual Town Meeting will need to be approved at the March 9, 2021 Board Meeting.

Trustee Garrette moved; Trustee McDonald seconded to approve SeatGeek Stadium, 7000 S. Harlem Ave., Bridgeview, IL 60455 as the site for holding the 2021 Annual Town Meeting on Tuesday, April 13, 2021.

Voice Vote in favor by all.

Motion Carried

15. Clerk Porfirio asked for a motion to approve Ordinance 2021-02 authorizing a contract renewal / extension agreement by and between City Social Marketing Solutions and the Township of Lyons, Cook County, Illinois. Trustee Kelly commented that she has received many compliments regarding the website and on the Annual Town Book insert that was placed into the Des Plaines Valley News. Trustee Kelly moved; Trustee Garrette seconded to approve Ordinance 2021-02 authorizing a contract renewal / extension agreement by and between City Social Marketing Solutions and the Township of Lyons, Cook County, Illinois.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty

Nays: None

Motion Carried

16. *Finance Committee* – Trustee Garrette reported the payment of bills, is as follows:

A. *Special Police Fund* - Trustee Garrette moved, Trustee McDonald seconded to approve the audit of the Special Police Fund in the amount of \$6,960.00.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

B. *General Assistance* – Trustee Garrette moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$11,910.27.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Road and Bridge Fund in the amount of \$32,831.51.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

D. *General Town Fund* – Trustee Garrette moved; Trustee McDonald seconded to approve the audit of the General Town Fund in the amount of \$127,243.91.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

17. *Building* – NONE

18. *Senior Services* – Trustee Kelly reported that Senior Transportation is continuing to do an amazing job in getting the Senior ridership to their appointments despite of the recent snowstorms and ongoing pandemic.

19. *Committee on Youth* – NONE

20. *Mental Health Commission* – Clerk Porfirio commented that there was nothing of significance to report to the Board at this time.

21. *Special Police Protection* – NONE

22. *Old Business* – Supervisor Getty reported that the Verity IT Contract is still being reviewed by Township Attorney Liz Shine in relation to cost to the Township. Attorney Shine stated that other language clarification issues have been resolved and applied.

23. *New Business* – Supervisor Getty asked for a motion to approve the closure of the First National Bank of Countryside Account ending in 6159. Supervisor Getty commented that this account was originally set up to process payroll for the Township of Lyons but has not been used for several years since the Township now uses a Payroll Service Provider. Supervisor Getty stated that the account has had a zero (\$0.00) balance for some time.

Trustee McDonald moved; Trustee Kelly seconded to approve the closure of the First National Bank of Countryside Account ending in 6159.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty

Nays: None

Motion Carried.

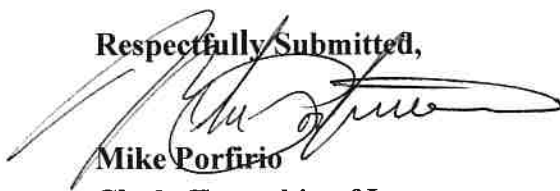
24. *Public Comment* –NONE

25. *Adjournment* – Trustee Kelly moved; Trustee Garrette seconded to adjourn the meeting at 6:26 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Mike Porfirio

Clerk, Township of Lyons