



**TOWNSHIP OF LYONS  
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA  
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM  
AND  
VIA CONFERENCE CALL DUE TO COVID-19\*  
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308  
DECEMBER 8, 2020 - 6:00 P.M.**

**\*(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)  
IN PERSON ATTENDANCE WILL BE LIMITED WITH SOCIAL DISTANCING & MASKS REQUIRED**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
  - A. NOVEMBER 10, 2020 – BOARD OF TRUSTEES REGULAR BOARD MEETING
  - B. NOVEMBER 24, 2020 – BOARD OF TRUSTEES SPECIAL BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
  - A. RESOLUTION 2020-14 – AUTHORIZING THE EXECUTION OF THE 2021 PARATRANSIT SERVICE PROVIDER AGREEMENT BY AND BETWEEN THE SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY (PACE) AND THE TOWNSHIP OF LYONS, COOK COUNTY, ILLINOIS.
  - B. ORDINANCE 2020-05 – AN ORDINANCE AMENDING THE PERSONNEL POLICY MANUAL OF THE TOWNSHIP OF LYONS COOK COUNTY, ILLINOIS (HEALTH INSURANCE).
  - C. MOTION TO ACCEPT POLYCOM REBATE OF \$790.00 FOR NEW PHONES PURCHASED IN MAY 2020 WHEN THE TOWNSHIP SWITCHED SERVICE TO CALL ONE.
  - D. APPROVAL OF ADDITIONAL PAYMENT OF \$60,000.00 TO THE ILLINOIS MUNICIPAL RETIREMENT PENSION FUND TO PAY DOWN THE LIABILITY OWED FOR EMPLOYEE PENSIONS.

Public comment can be sent prior to the phone conference board meeting via e-mail to [mporfirio@lyonsts.com](mailto:mporfirio@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting.  
If calling into the phone conference board meeting, then public comments will be taken during public comment.  
Profanity and obscene words contained in public comments will not be read



6. **CLERK'S REPORT** – CLERK PORFIRIO
  - A. NOVEMBER 3, 2020 ELECTION UPDATE
  - B. SPECIAL BOARD MEETING – DECEMBER 21, 2020 5 P.M. APPROVAL OF 2020 LEVIES
7. **FINANCE COMMITTEE** – TRUSTEE GARRETTE
  - A. PAYMENT OF BILLS
8. **BUILDING AND SENIOR SERVICES** – TRUSTEE KELLY
9. **COMMITTEE ON YOUTH** – TRUSTEE SPRAGUE
10. **MENTAL HEALTH COMMISSION** – CLERK PORFIRIO
11. **SPECIAL POLICE PROTECTION** – TRUSTEE McDONALD
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **PUBLIC COMMENT**
15. **ADJOURNMENT**

**NEXT REGULAR SCHEDULED MEETING JANUARY 12, 2021 – 6:00 P.M.**

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**REGULAR BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
DECEMBER 8, 2020  
(PRESENTED FOR APPROVAL AT THE MEETING OF JANUARY 12, 2021)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, December 8, 2020 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**
2. **Supervisor Getty called the Meeting to order at 6:00 p.m.**
3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Porfirio called the Roll and the following were present:**

<b>Christopher Getty</b>	<b>Supervisor</b>
<b>Thomas W. Garrette*</b>	<b>Trustee</b>
<b>Timothy M. Sprague*</b>	<b>Trustee</b>
<b>Colleen H. Kelly</b>	<b>Trustee</b>
<b>Donna B. McDonald</b>	<b>Trustee</b>

**Also, in attendance were Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine\*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka, Township of Lyons Mental Health Director; Quinn Corcoran, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Township of Lyons Employee Kathy Rosenbeck and several Township residents. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.**

**\*Indicates person attended remotely.**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of November 10, 2020.  
Trustee McDonald moved; Trustee Kelly seconded to approve the Regular Board Meeting Minutes of November 10, 2020 as presented.  
Voice Vote in favor by all.  
Motion Carried**

6. Supervisor Getty asked for a motion to approve the Special Board Meeting Minutes of November 24, 2020.

Trustee Garrette moved; Trustee Sprague seconded to approve the Special Board Meeting Minutes of November 24, 2020 as presented.

Voice Vote in favor by all.

Motion Carried

7. Supervisor Getty asked for a motion to approve Resolution 2020-14 authorizing the execution of the 2021 Paratransit Service Provider Agreement by and between the suburban bus division of the regional transportation authority (PACE) and the Township of Lyons, Cook County, Illinois.

Attorney Shine stated that even though this contract seems to be the same standard agreement that Pace has had with the Township of Lyons in the past, she had noticed that some words and sectional rearrangements have been made in the proposed contract. Attorney Shine asked the Board for a few more days to review the contract to make sure that the effectuation of the contract has not been changed due to the new wording before giving final counsel approval.

Trustee Garrette moved; Trustee Sprague seconded to approve Resolution 2020-14 authorizing the execution of the 2021 Paratransit Service Provider Agreement by and between the suburban bus division of the regional transportation authority (PACE) and the Township of Lyons, Cook County, Illinois pending counsel approval.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty

Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve Ordinance 2020-05 amending the Personnel Policy Manual of The Township of Lyons, Cook County, Illinois (Health Insurance). Supervisor Getty commented that that Ordinance 2020-05 would give employees who have opted out of subscribing to the Township of Lyons' Health Insurance the ability to be refunded by the Township for incurred medical expenses. Supervisor Getty stated that this could in essence save the Township money.

Trustee Kelly moved; Trustee McDonald seconded to approve Ordinance 2020-05 amending the Personnel Policy Manual of The Township of Lyons, Cook County, Illinois (Health Insurance).

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty

Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to accept the Polycom rebate of \$790.00 for new phones purchased in May 2020 when the Township switched service to Call One.

Trustee Garrette moved; Trustee Sprague seconded to accept the Polycom rebate of \$790.00 for new phones purchased in May 2020 when the Township switched service to Call One.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

10. Supervisor Getty asked for approval of an additional payment of \$60,000.00 to the Illinois Municipal Retirement Pension Fund to pay down the liability owed for Employee Pensions. Supervisor Getty commented that the IMRF is usually funded near 100% but on the previous Township of Lyons' tax bill a shortfall of \$57,160.00 was indicated. Trustee Garrette posed the question as to whether the Township could pay \$80,000.00 instead to prevent another shortfall from happening in the future to which Attorney Shine replied that she believes \$60,000.00 would be sufficient at this time. Attorney Shine stated that if the Township wanted to pay an additional amount to IMRF, that they do so at the December 21, 2020 Special Meeting after examining the Township finances. For no liability to appear on future Township of Lyons resident tax bills, additional payments would need to be paid by December 31, 2020.

Trustee McDonald moved; Trustee Kelly seconded to approve the additional payment of \$60,000.00 to the Illinois Municipal Retirement Pension Fund to pay down the liability owed for Employee Pensions.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

11. Clerk Porfirio reported that for the November 3, 2020 Presidential Election 72.69% of Township of Lyons' registered voters exercised their right to vote. Clerk Porfirio commented that most Township of Lyons municipalities saw voter turnout at over 67% with Western Springs having the highest percentage. Clerk Porfirio stated that the Carbon Fee Advisory Question passed 65% to 35%; The Fair Tax failed 56% to 44%; and that the Biden-Harris ticket for President had 59% of the vote to the Trump-Pence ticket of 39%.

12. Clerk Porfirio reminded all that there will be a Special Meeting held on Monday, December 21, 2020 at 5:00 p.m. for the approval of the 2020 Levies. The Board of Trustees directed the Clerk that a Public Notice be placed into the local paper of record notifying the public of the meeting for increased transparency in local government. State statute requires the Township to publish such a notice only when the Levy increases by a margin of 5% or greater.

13. *Finance Committee* – Trustee Garrette reported the payment of bills, is as follows:

- A. *Special Police Fund* - Trustee Garrette moved, Trustee McDonald seconded to approve the audit of the Special Police Fund in the amount of \$7,440.00.  
Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None  
Motion Carried.
  
- B. *General Assistance* – Trustee Garrette moved; Trustee McDonald seconded to approve the audit of the General Assistance Fund in the amount of \$10,895.62.  
Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None  
Motion Carried.
  
- C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the Road and Bridge Fund in the amount of \$102,499.64.  
Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None  
Motion Carried.
  
- D. *General Town Fund* – Trustee Garrette moved; Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$288,486.24.  
Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None  
Motion Carried.

14. *Building* – NONE

15. *Senior Services* – Trustee Kelly stated that she is very proud of the Senior Transportation Crew during this Pandemic since all staff have been safe from the virus and are taking all necessary precautions to remain that way. Trustee Kelly commented that Wellness Checks are continuing as is working with local food pantries to get food to all those in need.

16. *Committee on Youth* – NONE

17. *Mental Health Commission* – Clerk Porfirio reported that from July 1, 2020 to September 30, 2020 our agencies have provided 18,743 units of service to 1,881 Lyons Township residents which is a 33% increase in residents served over the previous quarter.

18. Clerk Porfirio reported that an Executive Committee Meeting of the Mental Health Commission will be held on December 16, 2020 to interview top candidates for the position of Administrative Assistant due to the upcoming retirement of current Administrative Assistant Barbara Minneci. Resumes for the position are still being accepted with a final approval and announcement of the new Administrative Assistant planned for the Regular Mental Health Commission Board Meeting of January 4, 2021.

19. *Special Police Protection* – NONE

20. *Old Business* – NONE

21. *New Business* – NONE

22. *Public Comment* – Clerk Porfirio stated that no public comments had been received.

23. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:23 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Mike Porfirio

Clerk, Township of Lyons