



**TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND**

**VIA CONFERENCE CALL DUE TO COVID-19*
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308**

NOVEMBER 10, 2020 - 6:00 P.M.

***(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)
IN PERSON ATTENDANCE WILL BE LIMITED TO 50 ATTENDEES WITH SOCIAL DISTANCING & MASKS REQUIRED**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
- 4. APPROVAL OF MINUTES**
 - A. OCTOBER 13, 2020 - BOARD OF TRUSTEES REGULAR BOARD MEETING**
- 5. SUPERVISOR'S REPORT - SUPERVISOR GETTY**
 - A. APPROVAL OF \$250.00 GRANT TO JUSTICE SENIOR CLUB, 7800 S. ARCHER, JUSTICE IN SUPPORT OF THEIR PROGRAMS.**
 - B. APPROVAL OF \$100.00 DONATION TO LA GRANGE KIWANIS CHARITY BOARD FOR THEIR SUPPORT OF SENDING PEANUTS TO OUR MILITARY OVERSEAS.**
 - C. APPROVAL OF \$100.00 DONATION TO UCP SEGUIN OF GREATER CHICAGO, 3100 S. CENTRAL AVENUE, CICERO, IL 60804.**
 - D. APPROVAL OF \$2,500.00 FUNDING FROM GENERAL ASSISTANCE TO THE VILLAGE OF JUSTICE, 7800 ARCHER ROAD, JUSTICE HOLIDAY FOOD PROGRAM.**
 - E. MOTION TO ACCEPT ILLINOIS PUBLIC RISK FUND (IPRF) 2020 STIMULUS GRANT OF \$847.00.**
 - F. MOTION TO ACCEPT ILLINOIS PUBLIC RISK FUND (IPRF) SAFETY & EDUCATIONAL GRANT OF \$2,934.00.**
 - G. APPROVAL OF 2021 PAID HOLIDAYS FOR FULL TIME EMPLOYEES**

**Public comment can be sent prior to the phone conference board meeting via e-mail to mporfirio@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read**



6. CLERK'S REPORT – CLERK PORFIRIO

A. 2021 ANNUAL CALENDARS – ANNUAL BOARD MEETINGS PER O.M.A.

1. Township of Lyons
2. Mental Health Commission

B. NOVEMBER 3, 2020 ELECTION UPDATE

C. LA GRANGE HIGHLANDS CIVIC ASSOCIATION - TRAFFIC SAFETY COMMITTEE UPDATE

1. Safe Driving Pledge Partnership

7. FINANCE COMMITTEE – TRUSTEE GARRETTE

A. PAYMENT OF BILLS

8. BUILDING AND SENIOR SERVICES – TRUSTEE KELLY

9. COMMITTEE ON YOUTH – TRUSTEE SPRAGUE

10. MENTAL HEALTH COMMISSION – CLERK PORFIRIO

11. SPECIAL POLICE PROTECTION – TRUSTEE McDONALD

12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC COMMENT

15. ADJOURNMENT

NEXT REGULAR SCHEDULED MEETING DECEMBER 8, 2020 – 6:00 P.M.

Public comment can be sent prior to the phone conference board meeting via e-mail to mporfirio@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
NOVEMBER 10, 2020
(PRESENTED FOR APPROVAL AT THE MEETING OF DECEMBER 8, 2020)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, December 8, 2020 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**
2. **Supervisor Getty called the Meeting to order at 6:00 p.m.**
3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Porfirio called the Roll and the following were present:**

Christopher Getty	Supervisor
Thomas W. Garrette*	Trustee
Timothy M. Sprague*	Trustee
Colleen H. Kelly*	Trustee
Donna B. McDonald	Trustee

Also, in attendance were Barbara Weyrick, Township Assessor; George Pach, Deputy Clerk; Liz Shine*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Quinn Corcoran, Senior Transportation Director; Township of Lyons Employee Mary Van Allen and several Township residents. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.

***Indicates person attended remotely**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of October 13, 2020.
Trustee Kelly moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of October 13, 2020 as presented.
Voice Vote in favor by all.
Motion Carried**

6. Supervisor Getty asked for a motion to approve a \$250.00 grant to the Justice Senior Club, 7800 S. Archer, Justice in support of their programs. Trustee Garrette moved; Trustee Kelly seconded to approve a \$250.00 grant to the Justice Senior Club, 7800 S. Archer, Justice in support of their programs.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

7. Supervisor Getty asked for a motion to approve a \$100.00 donation to the La Grange Kiwanis Charity Board for their support of sending peanuts to our military overseas.

Trustee McDonald moved; Trustee Kelly seconded to approve a \$100.00 donation to the La Grange Kiwanis Charity Board for their support of sending peanuts to our military overseas.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve a \$100.00 donation to UCP Seguin of Greater Chicago, 3100 S. Central Avenue, Cicero, IL 60804.

Trustee Sprague moved; Trustee Garrette seconded to approve a \$100.00 donation to UCP Seguin on Greater Chicago, 3100 S. Central Avenue, Cicero, IL 60804.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

9. Supervisor Getty asked for approval of \$2,500.00 in funding from General Assistance to the Village of Justice, 7800 Archer Road, Justice, IL for the Justice Holiday Food Program. Supervisor Getty stated that the Township of Lyons has supported this program in the past and asked guest, Justice Village Trustee Melanie Kuban, if she would like to address the Board on this issue.

Trustee Kuban mentioned that this program generally provides food baskets for 100- 125 local families but this year the Village of Justice has opened the program to include residents living in the Sterling Estates Community. Trustee Kuban commented that this year gift certificates will be provided to residents in need instead of presenting them with a physical food basket due to Covid-19.

Applications for this assistance has been sent to residents and The Village of Justice had received 35 back the first day. Supervisor Getty applauded Trustee Kuban for including the Sterling Estates Community.

Trustee Garrette moved; Trustee Kelly seconded to approve \$2,500.00 in funding from General Assistance to the Village of Justice, 7800 Archer Road, Justice, IL for the Justice Holiday Food Program.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

10. Supervisor Getty asked for a motion to accept the Illinois Public Risk Fund (IPRF) 2020 Stimulus Grant of \$847.00.

Trustee McDonald moved; Trustee Kelly seconded to accept the Illinois Public Risk Fund (IPRF) 2020 Stimulus Grant of \$847.00.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to accept the Illinois Public Risk Fund (IPRF) Safety & Educational Grant of \$2,934.00.

Trustee Kelly moved; Trustee Sprague seconded to accept the Illinois Public Risk Fund (IPRF) Safety & Educational Grant of \$2,934.00.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

12. Supervisor Getty asked for approval of the list of 2021 Paid Holidays for Full Time Employees. Supervisor Getty stated that the Paid Holidays are the same days as they had been for 2020.

Trustee Kelly moved; Trustee McDonald seconded to approve the list of 2021 Paid Holidays for Full Time Employees.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

13. *Clerk's Report* – Clerk Porfirio asked for a motion to approve the 2021 Annual Calendars for the Regular Board Meeting dates of the Township of Lyons' Board of Trustees and the Township of Lyons' Mental Health Commission. Trustee Garrette moved; Trustee Sprague seconded to approve the 2021 Annual Calendars for the Regular Board Meeting dates of the Township of Lyons' Board of Trustees and the Township of Lyons' Mental Health Commission.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

14. Clerk Porfirio reported that heavy turnout was experienced throughout the entire Township and that only minimal problems were reported at any Lyons Township poll site. Clerk Porfirio commented that Township and individual precinct breakdowns from the Clerk County Clerk should be available for report for the December 8, 2020 Board Meeting.

15. Clerk Porfirio mentioned that Supervisor Getty, Highway Commissioner Sean McDermott, and himself have been active in representing the Township of Lyons at the La Grange Highlands Civic Association Traffic Safety Committee Meetings to which the LGHCA has been most appreciative. The Traffic Safety Committee has asked if the Township could aid the committee in promoting the Safe Driving Pledge currently circulating on their website.

To aid their request, Supervisor Getty asked for a motion to have the Township of Lyons place a quarter-page ad in the local newspaper to promote the Safe Driving Pledge.

Trustee McDonald moved; Trustee Kelly seconded to have the Township of Lyons place a quarter page ad in the local newspaper to promote the Safe Driving Pledge.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

16. *Finance Committee* – Trustee Garrette reported the payment of bills, is as follows:

A. *Special Police Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Special Police Fund in the amount of \$7,200.00.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

B. *General Assistance* – Trustee Garrette moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$17,527.67.

**Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None**

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$95,349.40.

**Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None**

Motion Carried.

D. *General Town Fund* – Trustee Garrette moved; Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$165,046.46.

**Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None**

Motion Carried.

17. *Building* – NONE

18. *Senior Services* – Trustee Kelly stated that Director Quinn Corcoran and staff are working closely with the Interfaith Community Partners to continue to deliver food from area food banks to those in need as well as conducting Wellness Checks on their riders. Trustee Kelly commented that Senior Transportation has also seen a surge in residents seeking rides for their medical appointments. Trustee Kelly thanked the entire Senior Transportation staff for keeping all their passengers and themselves safe during the Pandemic.

19. *Committee on Youth* – Trustee Sprague reported that a letter had been received from Business Manager Pam Kenney of the Bridgeview Park District thanking the Township of Lyons for the Youth Interns that they were able to supply through the Summer Youth Summer Intern Program which had been extended through October 31st.

20. *Mental Health Commission* – Clerk Porfirio stated that the next meeting of the Lyons Township Mental Health Commission will be a hybrid mixed in-person / Zoom teleconferenced meeting and held on November 16, 2020.

21. Clerk Porfirio reported that a Mental Health First Aid Training Program for Police was held on November 5, 2020 with 9 police officers attending representing the villages of Summit, Burr Ridge, Bedford Park and Indian Head Park.

22. Clerk Porfirio commented that long-time Mental Health Commission Administrative Assistant, Barb Minneci, will be retiring effective February 1, 2021.

23. *Special Police Protection* – NONE

24. *Old Business* – NONE

25. *New Business* – NONE

26. *Public Comment* –NONE

27. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:23 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Mike Porfirio

Clerk, Township of Lyons