



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM
AND
VIA CONFERENCE CALL DUE TO COVID-19*
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308
OCTOBER 13, 2020 - 6:00 P.M.

*(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)
IN PERSON ATTENDANCE WILL BE LIMITED TO 50 ATTENDEES WITH SOCIAL DISTANCING & MASKS REQUIRED

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
 - A. SEPTEMBER 8, 2020 – BOARD OF TRUSTEES REGULAR BOARD MEETING
 - B. OCTOBER 1, 2020 – BOARD OF TRUSTEES SPECIAL BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF \$2,300.00 TO API ARCHITECTS, 2675 PRATUM AVENUE, HOFFMAN ESTATES, IL 60192 FOR SERVICES BEYOND THE BASE AGREEMENT.
 - B. APPROVAL OF \$3,976.00 ANNUAL MAINTENANCE AGREEMENT WITH THE HEAT ENGINEERING CO. 6500 JOLIET RD., COUNTRYSIDE, IL 60525. AGREEMENT IS FOR OCTOBER 19, 2020 TO OCTOBER 18, 2021.
 - C. APPROVAL OF \$100.00 SPONSORSHIP TO PLEASANT DALE PARKS FOUNDATION 7425 S. WOLF RD., BURR RIDGE, IL GOLF OUTING ON SEPTEMBER 25, 2020.
 - D. APPROVAL OF \$250.00 TO PLEASANTVIEW FIRE PROTECTION DISTRICT, 1970 PLAINFIELD RD., LA GRANGE HIGHLANDS, IL FOR THEIR SAFETY DAY HELD ON SEPTEMBER 26, 2020.
 - E. APPROVAL OF \$300.00 DONATION TO THE INSTITUTE OF THE BLESSED VIRGIN MARY, P.O. BOX 508, WHEATON, IL 60187 IN MEMORY OF RETIRED CLERK MARY JO NOONAN.
 - F. APPROVAL OF GENERAL ELECTION DAY, NOVEMBER 3, 2020 AS PAID HOLIDAY FOR TOWNSHIP EMPLOYEES PER 10 ILCS 5/2B-10.

Public comment can be sent prior to the phone conference board meeting via e-mail to mporfirio@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read



6. **CLERK'S REPORT** – CLERK PORFIRIO
 - A. LOCAL RECORDS DISPOSAL – FRIDAY, SEPTEMBER 25, 2020
 - B. NOVEMBER 3, 2020 GENERAL ELECTION – (EARLY VOTING, SECURE DROP-BOX LOCATIONS, MAIL-IN BALLOTS,)
 - C. ANNUAL TOWN REPORTS – SEEKING BOARD APPROVAL FOR PUBLIC RELEASE
7. **FINANCE COMMITTEE** – TRUSTEE GARRETTE
 - A. PAYMENT OF BILLS
8. **BUILDING AND SENIOR SERVICES** – TRUSTEE KELLY
9. **COMMITTEE ON YOUTH** – TRUSTEE SPRAGUE
10. **MENTAL HEALTH COMMISSION** – CLERK PORFIRIO
11. **SPECIAL POLICE PROTECTION** – TRUSTEE McDONALD
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **PUBLIC COMMENT**
15. **ADJOURNMENT**

NEXT REGULAR SCHEDULED MEETING NOVEMBER 10, 2020 – 6:00 P.M.

Public comment can be sent prior to the phone conference board meeting via e-mail to mporfirio@lyonsts.com by 3 p.m. day of meeting and will be read during the public meeting.
If calling into the phone conference board meeting, then public comments will be taken during public comment.
Profanity and obscene words contained in public comments will not be read

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
OCTOBER 13, 2020
(PRESENTED FOR APPROVAL AT THE MEETING OF NOVEMBER 10, 2020)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, October 13, 2020 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**
2. **Supervisor Getty called the Meeting to order at 6:02 p.m.**
3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Porfirio called the Roll and the following were present:**

Christopher Getty	Supervisor
Thomas W. Garrette*	Trustee
Timothy M. Sprague*	Trustee
Colleen H. Kelly*	Trustee
Donna B. McDonald	Trustee

Also, in attendance were Barbara Weyrick, Township Assessor; Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka*, Mental Health Executive Director; Quinn Corcoran*, Senior Transportation Director; Township of Lyons Employee Margery Bobysud and several Township residents. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.

***Indicates person attended remotely**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of September 8, 2020.**

Trustee McDonald moved; Trustee Kelly seconded to approve the Regular Board Meeting Minutes of September 8, 2020 as presented.

Voice Vote in favor by all.

Motion Carried

6. Supervisor Getty asked for a motion to approve the Special Board Meeting Minutes of October 1, 2020.

Trustee Garrette moved; Trustee Sprague seconded to approve the Special Board Meeting Minutes of October 1, 2020 as presented.

Voice Vote in favor by all.

Motion Carried

7. Supervisor Getty asked for a motion to approve \$2,300.00 to API Architects, 2675 Pratum Avenue, Hoffman Estates, IL 60192 for services beyond the base agreement. The services that would be included under this new agreement would be an additional site visit to document the existing storefront system (front windows), adding an awning to the construction drawings, replacing existing exhaust screens on the building, replacing the front flagpole in the same location and replacing the existing storefront glazing with new including the entry door.

Trustee Garrette moved; Trustee Sprague seconded to approve \$2,300.00 to API Architects, 2675 Pratum Avenue, Hoffman Estates, IL 60192 for services beyond the base agreement.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve a \$3,976.00 annual maintenance agreement with The Heat Engineering Co., 6500 Joliet Rd., Countryside, IL 60525. The agreement is for October 19, 2020 to October 18, 2021. Trustee McDonald moved; Trustee Kelly seconded to approve the \$3,976.00 annual maintenance agreement with The Heat Engineering Co., 6500 Joliet Rd., Countryside, IL 60525 for the period of October 19, 2020 to October 18, 2021.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

9. Supervisor Getty asked for approval of a \$100.00 sponsorship to the Pleasant Dale Parks Foundation, 7425 S. Wolf Rd., Burr Ridge, IL 60521 golf outing on September 25, 2020.

Trustee Kelly moved, Trustee Sprague seconded to approve a \$100.00 sponsorship to the Pleasant Dale Parks Foundation, 7425 S. Wolf Rd., Burr Ridge, IL 60521 golf outing on September 25, 2020.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

10. Supervisor Getty asked for approval of \$250.00 to the Pleasantview Fire Protection District, 1970 Plainfield Rd., La Grange Highlands, IL for their Safety Day held on September 26, 2020.

Trustee McDonald moved, Trustee Kelly seconded to approve \$250.00 to the Pleasantview Fire Protection District, 1970 Plainfield Rd., La Grange Highlands, IL for their Safety Day held on September 26, 2020.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

11. Supervisor Getty asked for approval of a \$300.00 donation to the Institute of the Blessed Virgin Mary, P. O. Box 508, Wheaton, IL 60187 in memory of retired Lyons Township Clerk Mary Jo Noonan in honor of her 33 years of dedicated public service to the residents of the Township of Lyons.

Trustee Garrette moved, Trustee Sprague seconded to approve a \$300.00 donation to the Institute of the Blessed Virgin Mary, P. O. Box 508, Wheaton, IL 60187 in memory of retired Lyons Township Clerk Mary Jo Noonan.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

12. Supervisor Getty asked for approval of General Election Day, November 3, 2020 as a paid holiday for Township Employees per 10 ILCS 5 / 2B-10.

Trustee Kelly moved, Trustee McDonald seconded to approve General Election Day, November 3, 2020 as a paid holiday for Township Employees per 10 ILCS 5 / 2B-10.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

13. *Clerk's Report* – Clerk Porfirio reported that the local records disposal was held on Friday, September 25, 2020. All corresponding paperwork has been filed with the state archivist's office.

14. Clerk Porfirio reminded everyone that November 3, 2020 is election day and reported that the Clerk's Office is continuing to register people to vote, to field questions regarding mail-in ballot applications, and to answer any questions residents may have regarding secure drop-box locations and early voting sites. Clerk Porfirio commended Deputy Clerk Pach and Nour Jaghama on helping residents secure their right to vote.

15. Clerk Porfirio asked for a motion for approval of the 2020 Annual Town Book for release to the residents of the Township of Lyons. Trustee McDonald moved; Trustee Kelly seconded to approve the release of the 2020 Annual Town Book to the residents of the Township of Lyons. Trustee Garrette asked Trustee McDonald if she would amend the motion to authorize and delegate the Supervisor and Clerk to release the Annual Town Book in an effective and timely manner that they see fit to the residents of the Township of Lyons without any further action by the Board. Trustee McDonald agreed to the amended motion which was then seconded by Trustee Kelly.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried

16. *Finance Committee* – Trustee Garrette reported the payment of bills, is as follows:

A. *Special Police Fund* - Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the Special Police Fund in the amount of \$14,235.00.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

B. *General Assistance* – Trustee Garrette moved; Trustee Kelly seconded to approve the audit of the General Assistance Fund in the amount of \$11,057.40.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee McDonald seconded to approve the audit of the Road and Bridge Fund in the amount of \$46,656.34.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

D. *General Town Fund* – Trustee Garrette moved; Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$144,996.00.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

17. *Building* – NONE

18. *Senior Services* – Trustee Kelly stated that Senior Transportation is continuing to do a great job of keeping all of their senior riders safe and getting them to their shopping and medical destinations on time.

19. *Committee on Youth* – Trustee Sprague reported that 17 youth are still employed within 11 agencies under the Summer Youth Employment Program. Trustee Sprague stated that the program is scheduled to end on October 30, 2020.

20. *Mental Health Commission* – Clerk Porfirio commented that there is no news of any significance to report to the board.

21. *Special Police Protection* – NONE

22. *Old Business* – Supervisor Getty asked Highway Commissioner Sean McDermott if all the road resurfacing has been completed for this year. Highway Commissioner McDermott replied by providing an update and confirming that all 2020 roadwork has been completed.

23. *New Business* – NONE

24. *Public Comment* – Dan Dolezal of 6104 S. Brainard, La Grange Highlands addressed the board seeking a solution to the excess water which collects on his property during heavy rains. Mr. Dolezal would like to expand the swale on his property to 6' wide x 100' in length, which Mr. Dolezal believes would help to alleviate additional property damage due to flooding. Mr. Dolezal did present pictures of the current swale which runs along his fence line and the damage that has occurred to his property. Mr. Dolezal has offered a possible solution of placing medium rock in the area to slow the flow of water to which Township of Lyons' Highway Commissioner Sean McDermott replied that the rock would have to be large enough to not to be able to wash down into the culvert thus creating a negative water flow and creating a greater problem.

Highway Commissioner McDermott and Supervisor Getty agreed to meet Mr. Dolezal and his neighbor at Mr. Dolezal's property to look at the problem and offer a solution.

Supervisor Getty thanked Mr. Dolezal for bringing this matter to the Township's attention.

25. *Adjournment* – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:28 p.m.

Voice Vote in favor by all.

Motion Carried.

Respectfully Submitted,



Mike Porfirio

Clerk, Township of Lyons