



**TOWNSHIP OF LYONS  
BOARD OF TRUSTEES REGULAR BOARD MEETING AGENDA  
MEETING TO BE HELD SIMULTANEOUSLY IN TOWNSHIP HALL COMMUNITY ROOM  
AND  
VIA CONFERENCE CALL DUE TO COVID-19\*  
PLEASE CALL (978) 990-5007 ACCESS CODE: 718308  
SEPTEMBER 8, 2020 - 6:00 P.M.**

\*(at minimum, Supervisor / Clerk will be present during the meeting at the Town Hall)  
IN PERSON ATTENDANCE WILL BE LIMITED TO 50 ATTENDEES WITH SOCIAL DISTANCING & MASKS REQUIRED

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
  - A. AUGUST 11, 2020 – BOARD OF TRUSTEES REGULAR BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
  - A. AUDIT / ANNUAL FINANCIAL REPORT FILINGS WITH STATE COMPTROLLER  
– Final Audit Presentation – G.W. & Associates Representative
  - B. APPROVAL OF \$250.00 DONATION TO THE EMMETT TILL SCHOLARSHIP FUND  
-1/3 of rebate from PROVEN IT from purchase of new copiers
  - C. APPROVAL OF \$250.00 DONATION TO PATHWAY TO ADVENTURE COUNCIL BOY SCOUTS OF AMERICA  
-1/3 of rebate from PROVEN IT from purchase of new copiers
  - D. APPROVAL OF \$250.00 DONATION TO THE GIRL SCOUTS OF AMERICA GREATER CHICAGO AND NORTHWEST INDIANA COUNCIL  
-1/3 of rebate from PROVEN IT from purchase of new copiers
  - E. APPROVAL OF \$12,500.00 GRANT TO THE LEADERSHIP, 4903 S. WILLOW SPRINGS RD., LA GRANGE IN SUPPORT OF PROGRAMS THEY PROVIDE TO LYONS TOWNSHIP RESIDENTS.
  - F. APPROVAL OF \$5,000.00 GRANT TO THE LEADERSHIP, 4903 S. WILLOW SPRINGS RD., LA GRANGE IN SUPPORT OF FINANCIAL RESILIENCE INITIATIVE WITH THE COMMUNITY MEMORIAL FOUNDATION.
  - G. APPROVAL OF \$750.00 GRANT TO LYONS MUSTANG ATHLETIC CLUB, 4047 LELAND AVENUE, LYONS, IL IN SUPPORT OF THEIR FIRST RESPONDERS APPRECIATION BBQ EVENT ON OCTOBER 3, 2020.

Public comment can be sent prior to the phone conference board meeting via e-mail to [mporfirio@lyonsts.com](mailto:mporfirio@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting.  
If calling into the phone conference board meeting, then public comments will be taken during public comment.  
Profanity and obscene words contained in public comments will not be read



H. APPROVAL OF \$100.00 DONATION TO JOURNEY CARE FOUNDATION, 2050 CLAIRE COURT, GLENVIEW, IL 60025 IN MEMORY OF PATRICIA CARPINO, WIFE OF WILLOW SPRINGS MAYOR JOHN CARPINO.

I. BRIEFING OF THE COM ED ELECTRICAL OUTAGE AT THE TOWN HALL AUGUST 22-24, 2020

6. **CLERK'S REPORT** – CLERK PORFIRIO

A. LOCAL RECORDS DISPOSAL – FRIDAY, SEPTEMBER 25, 2020

B. NOVEMBER 3, 2020 GENERAL ELECTION – (EARLY VOTING, MAIL-IN BALLOTS, ELECTION JUDGES)

C. ANNUAL TOWN BOOK

D. ANNUAL TOWN MEETING

7. **FINANCE COMMITTEE** – TRUSTEE GARRETTE

A. PAYMENT OF BILLS

8. **BUILDING AND SENIOR SERVICES** – TRUSTEE KELLY

9. **COMMITTEE ON YOUTH** – TRUSTEE SPRAGUE

10. **MENTAL HEALTH COMMISSION** – CLERK PORFIRIO

11. **SPECIAL POLICE PROTECTION** – TRUSTEE McDONALD

12. **OLD BUSINESS**

13. **NEW BUSINESS**

14. **PUBLIC COMMENT**

15. **ADJOURNMENT**

**NEXT REGULAR SCHEDULED MEETING OCTOBER 13, 2020 – 6:00 P.M.**

Public comment can be sent prior to the phone conference board meeting via e-mail to [mporfirio@lyonsts.com](mailto:mporfirio@lyonsts.com) by 3 p.m. day of meeting and will be read during the public meeting.

If calling into the phone conference board meeting, then public comments will be taken during public comment. Profanity and obscene words contained in public comments will not be read

**REGULAR BOARD MEETING MINUTES  
BOARD OF TRUSTEES  
SEPTEMBER 8, 2020  
(PRESENTED FOR APPROVAL AT THE MEETING OF OCTOBER 13, 2020)**

1. **The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, September 8, 2020 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525 and via conference call due to the COVID-19 Pandemic.**
2. **Supervisor Getty called the Meeting to order at 6:00 p.m.**
3. **Supervisor Getty called for the Pledge of Allegiance.**

4. **Clerk Porfirio called the Roll and the following were present:**

<b>Christopher Getty</b>	<b>Supervisor</b>
<b>Thomas W. Garrette*</b>	<b>Trustee</b>
<b>Timothy M. Sprague*</b>	<b>Trustee</b>
<b>Colleen H. Kelly</b>	<b>Trustee</b>
<b>Donna B. McDonald</b>	<b>Trustee</b>

**Also, in attendance were Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine\*, Attorney with Odelson, Sterk, Murphey, Frazier, McGrath, Ltd; Ron Melka\*, Mental Health Executive Director; Quinn Corcoran\*, Senior Transportation Director; Sherrie Marrotta, Finance Assistant; Dave Jelonek, Auditor with G.W. & Associates; Township of Lyons Employee Kathy Rosenbeck and several Township residents. The Supervisor and Clerk along with minimum staff were physically present at the Township Hall employing proper social distancing.**

**\*Indicates person attended remotely**

5. **Supervisor Getty asked for a motion to approve the Regular Board Meeting Minutes of August 11, 2020.  
Trustee Kelly moved; Trustee McDonald seconded to approve the Regular Board Meeting Minutes of August 11, 2020 as presented.  
Voice Vote in favor by all.  
Motion Carried**

6. Supervisor Getty asked Auditor David Jelonek from G.W. & Associates, present at today's meeting, to give a brief overview of the Annual Financial Report for Fiscal Year 2019 which ended on February 29, 2020 and on the audit of such which was filed with the State Comptroller's Office. Upon completion of Mr. Jelonek's brief overview of the Audit Report and hearing no questions or comments on said audit, Supervisor Getty asked for a motion to accept the final findings of the Financial Audit for Fiscal Year 2019 performed by G.W. & Associates. Trustee Garrett moved; Trustee Sprague seconded to accept the Financial Audit performed by G.W. & Associates for the Township of Lyons' 2019 Fiscal Year which ended on February 29, 2020.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

7. Supervisor Getty asked for a motion to approve a \$250.00 donation to the Emmett Till Scholarship Fund. Supervisor Getty stated that the \$250.00 for this donation came from a rebate provided from Proven IT due to the purchase of a new copier (3 copiers purchased in total) with the stipulation that the rebate be spent on a local non-profit organization.

Trustee McDonald moved; Trustee Kelly seconded to approve a \$250.00 donation to the Emmett Till Scholarship Fund.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

8. Supervisor Getty asked for a motion to approve a \$250.00 donation to The Boy Scouts of America Pathway to Adventure Council. Supervisor Getty stated that the \$250.00 for this donation came from a rebate provided from Proven IT due to the purchase of a new copier (3 copiers purchased in total) with the stipulation that the rebate be spent on a local non-profit organization.

Trustee Kelly moved; Trustee McDonald seconded to approve a \$250.00 donation to The Boy Scouts of America Pathway to Adventure Council.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

9. Supervisor Getty asked for a motion to approve a \$250.00 donation to The Girl Scouts of America Greater Chicago and Northwest Indiana Council. Supervisor Getty stated that the \$250.00 for this donation came from a rebate provided from Proven IT due to the purchase of a new copier (3 copiers purchased in total) with the stipulation that the rebate be spent on a local non-profit organization.

Trustee Garrette moved, Trustee Sprague seconded to approve a \$250.00 donation to the Girl Scouts of America Greater Chicago and Northwestern Indiana Council.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

10. Supervisor Getty asked for a motion to approve a \$12,500.00 grant to the LeaderShop, 4903 S. Willow Springs Rd., La Grange in support of programs they provide to Lyons Township Residents. Supervisor Getty commented that this is the second installment of a \$25,000.00 verbal pledge given earlier in the year for presentation to the Township Board for its consideration to help keep the Leadershop solvent. Supervisor Getty stated that this would be the only time that the Township of Lyons Board would support their request and that subsequent requests would have to be directed through the Township of Lyons' Mental Health Department.

Trustee McDonald moved, Trustee Kelly seconded to approve a \$12,500.00 grant to the Leadershop, 4903 S. Willow Springs Rd., La Grange in support of programs they provide to Lyons Township Residents.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

11. Supervisor Getty asked for a motion to approve a \$5,000.00 grant match to the Leadershop, 4903 S. Willow Springs Rd., La Grange in support the Financial Resilience Initiative with the Community Memorial Foundation.

Trustee Sprague moved, Trustee Garrette seconded to approve a \$5,000.00 grant match to the Leadershop, 4903 S. Willow Springs Rd., La Grange in support the Financial Resilience Initiative with the Community Memorial Foundation.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

12. Supervisor Getty asked for a motion to approve a \$750.00 grant to the Lyons Mustang Athletic Club, 4047 Leland Avenue, Lyons, IL in support of their First Responders Appreciation BBQ event on October 3, 2020.

Trustee Garrette moved, Trustee Kelly seconded to approve a \$750.00 grant to the Lyons Mustang Athletic Club, 4047 Leland Avenue, Lyons, IL in support of their First Responders Appreciation BBQ event on October 3, 2020.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

**Motion Carried**

13. Supervisor Getty asked for a motion to approve a \$100.00 donation to Journey Care Foundation, 2050 Claire Court, Glenview, IL 60025 in memory of Patricia Carpino, wife of Willow Springs Mayor John Carpino.

Trustee McDonald moved, Trustee Kelly seconded to approve a \$100.00 donation to Journey Care Foundation, 2050 Claire Court, Glenview, IL 60025 in memory of Patricia Carpino, wife of Willow Springs Mayor John Carpino.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

**Motion Carried**

14. Supervisor Getty reported that an electrical outage had occurred at the Township of Lyons Building on the weekend of August 22, 2020. This was due to a break in the electrical line feed to the building. Since this was the third break within a year, Com Ed replaced the line. No problems have been reported in service since the repair. Supervisor Getty stated that Senior Transportation Director Quinn Corcoran who oversees building maintenance has prepared a 4-page report of the entire event for Board review.

15. *Clerk's Report* – Clerk Porfirio reported that the local records disposal is scheduled for Friday, September 25, 2020. Clerk Porfirio asked that all records to be disposed of from each department be staged in the southeast corner of the Community Room.

16. Clerk Porfirio reminded everyone that November 3, 2020 is election day and reported that the closest Early Voting will take place at the Village of Hodgkins which will also serve as a secure mail-ballot drop-off site as will all Early Voting

Sites in Suburban Cook County. Clerk Porfirio also stated that the Clerk's Office is still recruiting people to serve as election judges.

17. Clerk Porfirio commented that a draft prototype copy of the Annual Town Book has been given to all elected officials to review and is currently waiting for a directive from Attorney Liz Shine as to how the information should be / can be disseminated to the residents of the Township since all departmental reports contained within are usually approved at the Annual Town Meeting.

18. Clerk Porfirio stated that The Annual Town Meeting is still suspended mode due to Governor Pritzker's Disaster Proclamation.

19. *Finance Committee* – Trustee Garrette reported the payment of bills, is as follows:

A. *Special Police Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Special Police Fund in the amount of \$1,390.00.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None

Motion Carried.

B. *General Assistance* – Trustee Garrette moved, Trustee McDonald seconded to approve the audit of the General Assistance Fund in the amount of \$15,429.69.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the Road and Bridge Fund in the amount of \$286,131.74.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None

Motion Carried.

**D. *General Town Fund* – Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$160,627.83.**

**Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty  
Nays: None**

**Motion Carried.**

**20. *Building* – NONE**

**21. *Senior Services* – Trustee Kelly stated that she would like to commend the entire Senior Transportation Department for getting all the seniors who ride the bus for shopping and medical appointments safely to their destinations. Trustee Kelly also expressed her thanks on behalf of the Township of Lyons to Senior Transportation Director Quinn Corcoran for contacting and working with ComEd in the repair of the electrical line break during the August 22, 2020 power outage at the Township of Lyons offices.**

**22. *Committee on Youth* – Trustee Sprague reported that the Summer Intern Program for Youth was very successful this year employing 36 interns at 17 agencies for a total of 7,220 hours. Trustee Sprague commented that the Township Board has decided to extend the program through October 30, 2020 due to the ongoing pandemic and the availability of some interns due to college remote learning. Trustee Sprague stated that there are still 17 interns working in the program among 11 agencies. Trustee Sprague noted that the Township received a letter praising one intern, Samantha Salerno, for her work this summer with the Tri-State Fire Protection District.**

**23. *Mental Health Commission* – Clerk Porfirio commented that as the pandemic restrictions are lifted, more services are coming back online, following Covid-19 guidelines. NAMI has reopened their Living Room mental health drop-in center in La Grange, the LeaderShop is conducting both online and in person programming, and that the Center for Independence has begun their in-person physical and occupational therapy on a limited basis.**



24. Clerk Porfirio reported that the Lyons Township Mental Health Commission will be hosting Mental Health First Aid Training for Police, through North East Multi Regional Training (NEMRT) led by Mental Health Director Ron Melka, on November 5, 2020 and January 20, 2021. All Lyons Township Police Departments will be invited to attend.

25. Clerk Porfirio stated that an online Youth Mental Health First Aid class will be provided September 12, October 17, and November 4, 2020. The online adult course will be held on September 23 and November 14, 2020. Community residents will be able to sign up for the training through the NAMI Metro Suburban website. (<https://namimetsub.org>).

26. Clerk Porfirio noted that the next Mental Health Commission Board Meeting will be held on September 21, 2020 via zoom and tele-conference.

27. *Special Police Protection* – Trustee McDonald reported that the Special Police Protection Financial Officer is currently out with Covid-19 so an invoice may not be forthcoming for the current month.

28. *Old Business* – Attorney Shine recommended that a motion be made by the Board to extend the Summer Youth Program to a definitive date since the original Resolution (Resolution 2020-09) stated that the program would end in mid-August of 2020 or upon another date as determined by the Board.

Trustee Sprague moved, Trustee Garrette seconded to extend the Summer Youth Internship Program through October 30, 2020.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty  
Nays: None

Motion Carried

29. *New Business* – NONE

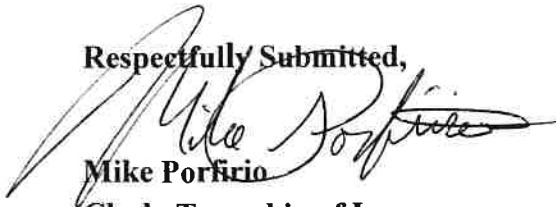
30. **Public Comment** –Township Resident Irene Haugen asked for clarification of when the next Township of Lyons Board Meeting would be to which Supervisor Getty answered that it will be a hybrid meeting once again of in-person and tele-conference attendance on October 13, 2020 at 6:00 p.m.

31. Clerk Porfirio reported that an inquiry had come in from the La Grange Highlands Civic Association Traffic Safety Committee to see if the current Special Police patrol times could be extended or enhanced to provide for a second shift for the La Grange Highlands. Clerk Porfirio stated that Supervisor Getty, Trustee McDonald and he would inquire from the Special Police to see if such a request can be accommodated.

32. Supervisor Getty stated that he has received a very positive note from Township resident Sharon Fritz complementing the assistance that she has received from the Township in the past and to which she is most grateful.

33. **Adjournment** – Trustee Kelly moved; Trustee McDonald seconded to adjourn the meeting at 6:37 p.m.  
Voice Vote in favor by all.  
Motion Carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mike Porfirio", written over a printed name.

Mike Porfirio  
Clerk, Township of Lyons