



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING
TOWNSHIP HALL COMMUNITY ROOM – 6404 Joliet Road Countryside, IL 60525
NOVEMBER 12, 2019 - 6:00 P.M.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague, Donna B. McDonald**
4. **APPROVAL OF MINUTES**
 - A. OCTOBER 8, 2019 – BOARD OF TRUSTEES REGULAR BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. APPROVAL OF \$350.00 SPONSORSHIP TO LA GRANGE BUSINESS ASSOCIATION, 26 S. LA GRANGE RD, LA GRANGE FOR THEIR DECEMBER 7, 2019 HOLIDAY WALK.
 - B. APPROVAL OF 2020 PAID HOLIDAYS FOR FULL-TIME EMPLOYEES.
 - C. RESOLUTION 2019-05 – AUTHORIZING THE EXECUTION OF THE 2020 PARATRANSIT SERVICE PROVIDER AGREEMENT BY AND BETWEEN THE SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY (PACE) AND THE TOWNSHIP OF LYONS, COOK COUNTY, ILLINOIS.
 - D. RESOLUTION 2019-06 – APPROVING DESIGNATED AND AUTHORIZED BANKING FACILITIES
 - E. ORDINANCE 2019-03 – ESTABLISHING AN INVESTMENT POLICY FOR LYONS TOWNSHIP
 - F. APPROVAL OF \$3,900.00 TO REPAINT AND REPAIR THE EXISTING TOWNSHIP SIGN, AND REPLACE TWO LEXAN FACES BY SIGN CONTRACTORS COMPANY, 16W143 HILLSIDE LANE, BURR RIDGE, IL 60527.
6. **CLERK'S REPORT – CLERK PORFIRIO**
 - A. VOTER REGISTRATION DRIVE UPDATE – ARGO-SUMMIT HIGH SCHOOL -10/11/19
 - B. BRIDGEVIEW SENIOR FAIR UPDATE – THURSDAY, NOVEMBER 7, 2019
 - C. LOCAL RECORDS DISPOSAL – WEDNESDAY, NOVEMBER 13, 2019
 - D. AARP DEFENSIVE DRIVING COURSE - 12/4/ & 12/5 10:00 – 2:00
7. **ATTORNEY'S REPORT – ATTORNEY DAVALLE**
 - A. ADULT USE CANNABIS MEMORANDUM



8. **FINANCE COMMITTEE – TRUSTEE GARRETTE**

A. **PAYMENT OF BILLS**

- 9. **BUILDING AND SENIOR SERVICES – TRUSTEE KELLY**
- 10. **COMMITTEE ON YOUTH – TRUSTEE SPRAGUE**
- 11. **MENTAL HEALTH COMMISSION – CLERK PORFIRIO**
- 12. **SPECIAL POLICE PROTECTION – TRUSTEE McDONALD**
- 13. **OLD BUSINESS**
- 14. **NEW BUSINESS**
- 15. **PUBLIC COMMENT**
- 16. **ADJOURNMENT**

NEXT REGULAR SCHEDULED MEETING DECEMBER 10, 2019 – 6:00 P.M.

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
NOVEMBER 12, 2019
(PRESENTED FOR APPROVAL AT THE MEETING OF DECEMBER 10, 2019)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, November 12, 2019 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525.
2. Supervisor Getty called the Meeting to order at 6:02 p.m.
3. Supervisor Getty called for the Pledge of Allegiance.
4. Clerk Porfirio called the Roll and the following were present:

Christopher Getty	Supervisor
Thomas W. Garrette	Trustee
Timothy M. Sprague	Trustee
Colleen H. Kelly	Trustee
Donna B. McDonald	Trustee

Also, in attendance was George Pach, Deputy Clerk; Quinn Corcoran, Senior Transportation Coordinator; Township Employees Barb Minneci, Mary Van Allen and Kathy Rosenbeck.

5. Trustee Kelly moved, Trustee McDonald seconded to approve the Regular Board Meeting Minutes of October 8, 2019 as presented.
Voice Vote in favor by all.
Motion Carried.

6. *Supervisor's Report* -Supervisor Getty asked for a motion to approve a \$350.00 sponsorship to the La Grange Business Association, 26 S. La Grange Rd., La Grange, IL for their December 7, 2019 Holiday Walk.

Trustee McDonald moved, Trustee Kelly seconded to approve a \$350.00 sponsorship to the La Grange Business Association, 26 S. La Grange Rd., La Grange, IL for their December 7, 2019 Holiday Walk.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried.

7. Supervisor Getty asked for a motion to approve the 2020 Schedule of Paid Holidays for Full Time Employees. Supervisor Getty stated that the list of paid holidays for 2020 is the same as it had been for 2019.

Trustee Sprague moved, Trustee Garrette seconded to approve the 2020 Schedule of Paid Holidays for Full Time Employees.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried.

8. Supervisor Getty asked for a motion to approve Resolution 2019-05 authorizing the execution of the 2020 Paratransit Service Provider Agreement by and between the Suburban Bus Division of the Regional Transportation Authority (PACE) and the Township of Lyons, Cook County, Illinois. Supervisor Getty reported that the agreement is basically a renewal of the current contract and per Attorney Liz Shine there are only minor changes in the new agreement.

Trustee Kelly moved, Trustee Sprague seconded to approve Resolution 2019-05 authorizing the execution of the 2020 Paratransit Service Provider Agreement by and between the Suburban Bus Division of the Regional Transportation Authority (PACE) and the Township of Lyons, Cook County, Illinois.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried.

9. Supervisor Getty asked for a motion to approve Resolution 2019-06 approving Designated and Authorized Banking Facilities. This Resolution would allow the Township of Lyons to invest some of their funds in a new banking facility to keep the amount invested at any one bank under the insured FDIC limit of \$250,000.00. Supervisor Getty reported that the new banking facility would be First Midwest Bank located in Lyons. Supervisor Getty stated that First Midwest Bank has several branches township-wide.

Trustee McDonald moved, Trustee Kelly seconded to approve Resolution 2019-06 approving Designated and Authorized Banking Facilities.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried.

10. Supervisor Getty asked for a motion to approve Ordinance 2019-03 establishing an Investment Policy for Lyons Township. Supervisor Getty commented that Township Attorneys noticed while preparing Resolution 2019-06, approving Designated and Authorized Banking Facilities, that the Township had no active investment policy and therefore advised that the Township should create one such as outlined in Ordinance 2019-03. Trustee Garrette stated that he had reviewed Ordinance 2019-03 thoroughly, recommending that the Board approve it.

Trustee Kelly moved, Trustee McDonald seconded to approve Ordinance 2019-03 establishing an Investment Policy for Lyons Township.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried.

11. Supervisor Getty asked for a motion to approve \$3,900.00 to repaint and repair the existing Township Sign, and replace two Lexan Faces by Sign Contractors Company, 16W143 Hillside Lane, Burr Ridge, IL 60527.

Trustee McDonald moved, Trustee Sprague seconded to approve \$3,900.00 to repaint and repair the existing Township Sign, and replace two Lexan Faces by Sign Contractors Company, 16W143 Hillside Lane, Burr Ridge, IL 60527.

Roll Call: Ayes: Garrette, Sprague, McDonald, Kelly, Getty
Nays: None

Motion Carried.

12. *Clerk's Report* – Clerk Porfirio commented that on Friday, October 11, 2019 the Clerk's Office conducted a Voter Registration Drive at Argo-Summit High School between the hours of 10:00 a.m. – 1:00 p.m. Over 100 new voter registrations were acquired.

13. Clerk Porfirio reported that the Clerk's Office represented the Township of Lyons at the Bridgeview Senior Fair that was held Thursday, November 7, 2019 from 10 a.m. – 1:00 p.m. disseminating information on what the Township has to offer its residents.

14. Clerk Porfirio reminded the Board that the Local Records Disposal will be held Wednesday, November 13, 2019.

15. Clerk Porfirio stated that the Clerk's Office in conjunction with AARP will be presenting a Defensive Driving Course for those 50 years of age and older on Wednesday, December 4 and Thursday, December 5, 2019 from 10:00 a.m. – 2:00 p.m.

16. *Attorney's Report* – In Attorney Lauren DaValle's absence, Supervisor Getty stated that Attorney DaValle's had prepared an Adult-Use Cannabis Memorandum for the Trustees to look over before the next Regular Board Meeting in December where it will be discussed at further length. Supervisor Getty reported that all should have received the memorandum in their monthly board packets.

17. *Finance Committee* - Trustee Garrette reported the payment of bills, is as follows:

A. *Special Police Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Special Police Fund in the amount of \$7,200.00.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried

B. *General Assistance* – Trustee Garrette moved, Trustee McDonald seconded to approve the audit of the General Assistance Fund in the amount of \$11,540.92.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the Road and Bridge Fund in the amount of \$57,606.65.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

D. *General Town Fund* – Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the General Town Fund in the amount of \$236,222.68.

Roll Call: Ayes: Garrette, Sprague, Kelly, McDonald, Getty
Nays: None

Motion Carried.

18. ***Building*** – NONE

19. ***Senior Services*** – Trustee Kelly reported that all Senior Transportation drivers successfully passed their quarterly drug inspection and stated that there will be a zero tolerance cannabis policy in place for drivers as of January 1, 2020 which includes medical marijuana.

20. ***Committee on Youth*** – NONE

21. ***Mental Health Commission*** – Clerk Porfirio reported that the Leadership has developed and distributed a community service directory in both English & Spanish which they hand delivered to every household in Summit which highlight Mental Health and other social services available in the area.

22. Clerk Porfirio commented that Township of Lyons' Mental Health Director Ron Melka trained 75 teachers and personnel of George Washington Middle School in Lyons in Mental Health First Aid.

23. Clerk Porfirio concluded that it is with great sadness that he must report the untimely passing of a long time member of the Mental Health Commission, Mr. Robert Bures.

24. ***Special Police Protection*** – Trustee McDonald stated that all members of the Special Police Advisory Board have submitted their resignations which have been accepted by Supervisor Getty. Trustee McDonald stated that this group formed after 9/11 and now that Homeland Security is provided on a Federal, State and County level, it had been felt by the Advisory Board that their role was no longer necessary. Supervisor Getty stated that this announcement by Trustee McDonald was provided as an FYI.

25. *Old Business* – NONE

26. *New Business* – Clerk Porfirio recommended that the Board of Trustees hold a Special Meeting to discuss and determine the 2019 Levy by November 26, 2019 so that there will be enough time to hang it and approve it by the mandated filing deadline date of December 31, 2019. By a consensus of the Board of Trustees, it was agreed that a Special Meeting for the purpose of discussion of the 2019 Levy be held on Thursday, November 21, 2019 at 6:00 p.m.

27. *Public Comment* – Township of Lyons' Highway Department Employee Kathy Rosenbeck wanted the Board of Trustees to know that the Highway Department did a phenomenal job in connection with the recent November ice and snow storm.

28. *Adjournment* – Trustee Kelly moved, Trustee McDonald seconded to adjourn the meeting at 6:27 p.m.
Voice Vote in favor by all.
Motion Carried.

Respectfully Submitted,



Mike Porfirio
Clerk, Township of Lyons