



TOWNSHIP OF LYONS
BOARD OF TRUSTEES REGULAR BOARD MEETING
TOWNSHIP HALL COMMUNITY ROOM – 6404 Joliet Road Countryside, IL 60525
JUNE 11, 2019 - 6:00 P.M.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Timothy M. Sprague**
4. **APPROVAL OF MINUTES**
 - A. MAY 14, 2019 – BOARD OF TRUSTEES REGULAR BOARD MEETING
 - B. MAY 28, 2019 – BOARD OF TRUSTEES SPECIAL MEETING: GENERAL TOWN PROPOSED BUDGET APPROPRIATION PUBLIC HEARING
 - C. MAY 28, 2019 – BOARD OF TRUSTEES SPECIAL MEETING: ROAD & BRIDGE PROPOSED BUDGET APPROPRIATION PUBLIC HEARING
 - D. MAY 28, 2019 – BOARD OF TRUSTEES SPECIAL MEETING: DISCUSSION AND APPROVAL OF THE 2019/2020 GENERAL TOWN BUDGET AND APPROPRIATION ORDINANCE AND THE 2019/2020 ROAD & BRIDGE BUDGET AND APPROPRIATION ORDINANCE
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
 - A. DISCUSSION OF \$2,350.00 PROPOSAL FOR API ARCHITECTS, 2675 PRATUM AVENUE, HOFFMAN ESTATES, IL 60192 TO PERFORM PROFESSIONAL DESIGN SERVICES OF THE EXISTING TOWN HALL BUILDING AND SYSTEMS AND RECOMMENDATION OF ACTIONS TO TAKE IN ORDER TO RENOVATE THE BUILDING.
 - B. DISCUSSION OF \$250.00 GRANT TO SUMMIT PUBLIC LIBRARY, 6223 S. ARCHER ROAD, SUMMIT 60501 FOR THEIR SUMMER READING PROGRAM.
 - C. DISCUSSION OF \$300.00 GRANT TO PARK DISTRICT OF LA GRANGE, 536 EAST AVENUE, LA GRANGE 60525 FOR THEIR ENDLESS SUMMERFEST AUGUST 2-4, 2019 AT GORDON PARK.
 - D. DISCUSSION OF \$12,500 GRANT TO THE LEADERSHIP, 4903 S. WILLOW SPRINGS ROAD, LA GRANGE 60525 FOR THEIR YOUTH PROGRAMS AND SERVICES TO RESIDENTS OF LYONS TOWNSHIP.
 - E. DISCUSSION OF \$750.00 GRANT TO INDIAN SPRINGS SCHOOL DISTRICT 109, 7450 S. 86TH AVE., JUSTICE, IL FOR THEIR 1ST ANNUAL BACK TO SCHOOL BASH AUGUST 3, 2019.
 - F. DISCUSSION OF \$250.00 GRANT TO THE EMMETT TILL SCHOLARSHIP FUND, 6450 S. 76TH AVE. SUMMIT, IL 60501.
 - G. DISCUSSION OF \$10,000.00 GRANT TO THE GREATER CHICAGO FOOD DEPOSITORY, 4100 W. ANN LURIE DRIVE, CHICAGO, IL 60632 TO SPONSOR 12 MOBILE FOOD PANTRY DISTRIBUTIONS IN THE TOWNSHIP.



- H. DISCUSSION / APPROVAL OF AWARDING THE 2019 ROAD RESURFACING PROGRAM TO M & J ASPHALT PAVING COMPANY, 3124 S. 60TH CT, CICERO, IL 60804 IN AN AMOUNT NOT TO EXCEED \$309,046.80
- I. DISCUSSION / APPROVAL OF SUMMIT PUBLIC LIBRARY AMENDENDED INTERGOVERNMENTAL AGREEMENT
- J. DISCUSSION OF \$750.00 GRANT TO BRIDGEVIEW PUBLIC LIBRARY, 7840 W. 79TH, BRIDGEVIEW, IL 60455 FOR THEIR SUMMER READING PROGRAM.
- K. TRUSTEE VACANCY APPOINTMENT

6. CLERK'S REPORT – CLERK PORFIRIO

- A. PREVAILING WAGE UPDATE
- B. 2019 / 2020 BUDGETS FILED WITH COOK COUNTY CLERK – JUNE 5, 2019

7. FINANCE COMMITTEE – TRUSTEE GARRETTE

- A. PAYMENT OF BILLS

8. BUILDING AND SENIOR SERVICES – TRUSTEE KELLY

9. COMMITTEE ON YOUTH – TRUSTEE SPRAGUE

10. MENTAL HEALTH COMMISSION – CLERK PORFIRIO

11. SPECIAL POLICE PROTECTION – TRUSTEE KELLY

12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC COMMENT

15. ADJOURNMENT

NEXT REGULAR SCHEDULED MEETING JULY 9, 2019 – 6:00 P.M.

**REGULAR BOARD MEETING MINUTES
BOARD OF TRUSTEES
JUNE 11, 2019
(PRESENTED FOR APPROVAL AT THE MEETING OF JULY 9, 2019)**

1. The Board of Trustees of the Township of Lyons held its Regular Board Meeting on Tuesday, June 11, 2019 at 6:00 p.m. in the Town Hall, 6404 Joliet Road, Countryside, Illinois 60525.
2. Supervisor Getty called the Meeting to order at 6:00 p.m.
3. Supervisor Getty called for the Pledge of Allegiance.
4. Clerk Porfirio called the Roll and the following were present:

Christopher Getty	Supervisor
Thomas W. Garrette	Trustee
Timothy M. Sprague	Trustee
Colleen H. Kelly	Trustee (absent)

Also, in attendance was Sean McDermott, Highway Commissioner; George Pach, Deputy Clerk; Liz Shine, Attorney with Odelson & Sterk Ltd; Ronald Melka, Mental Health Executive Director; Township Employees Mary VanAllen, Michelle Weyrick, Kathy Rosenbeck; and several Township Residents.
5. Trustee Sprague moved, Trustee Garrette seconded to approve the Regular Board Meeting Minutes of May 14, 2019 as presented.
Voice Vote in favor by all.
Motion Carried.
6. Trustee Garrette moved, Trustee Sprague seconded to approve the General Town Proposed Budget Appropriation Public Hearing Minutes of May 28, 2019 as presented.
Voice Vote in favor by all.
Motion Carried.
7. Trustee Sprague moved, Trustee Garrette seconded to approve the Road & Bridge Proposed Budget Appropriation Public Hearing Minutes of May 28, 2019 as presented.
Voice Vote in favor by all.
Motion Carried.

8 Trustee Garrette moved, Trustee Sprague seconded to approve the Special Board Minutes of May 28, 2019 regarding the 2019 / 2020 General Town Budget and Appropriation Ordinance and the 2019 / 2020 Road & Bridge Budget and Appropriation Ordinance as presented.
Voice Vote in favor by all.
Motion Carried.

9. Supervisor Getty asked for a motion to approve the \$2,350.00 proposal from API Architects, 2675 Pratum Avenue, Hoffman Estates, IL 60192 to perform professional design services of the existing Town Hall Building and systems and to suggest recommendations of actions to take in order to renovate the building. Supervisor Getty stated that there have been internal discussions among the elected officials regarding the health of the building and that Township Engineer, James Cainkar of Novotny & Associates, recommended that an architectural firm perform an assessment of the building to point out any deficiencies that the building may have in order for the Township of Lyons Board of Trustees to prioritize them and set a plan for their remediation.

Trustee Sprague moved, Trustee Garrette seconded to approve the \$2,350.00 proposal from API Architects, 2675 Pratum Avenue, Hoffman Estates, IL 60192 to perform professional design services of the existing Town Hall Building and systems and to suggest recommendations of actions to take in order to renovate the building.

Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

10. Supervisor Getty asked for a motion to approve a \$250.00 grant request from the Summit Public Library, 6223 S. Archer Road, Summit, IL for their Summer Reading Program. Supervisor Getty commented that the Township has provided support for this program in the past.

Trustee Sprague moved, Trustee Garrette seconded to approve the grant request from the Summit Public Library, 6223 S. Archer Road, Summit, IL for their Summer Reading Program.

Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

11. Supervisor Getty asked for a motion to approve a grant request of \$300.00 from the Park District of La Grange, 536 East Avenue, La Grange 60525 for their Endless Summerfest August 2-4, 2019 at Gordon Park.

Trustee Sprague moved, Trustee Garrette seconded to approve the grant request of \$300.00 from the Park District of La Grange, 536 East Avenue, La Grange 60525 for their Endless Summerfest August 2-4, 2019 at Gordon Park.

Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

12. Supervisor Getty asked for a motion to approve a grant request of \$12,500.00 from the Leadershop, 4903 S. Willow Springs Road, La Grange 60525 for their Youth Programs and the services that they provide to the residents of the Township of Lyons. Supervisor Getty reported that due to a reduction in the 2019 / 2020 grant monies that the Leadershop anticipates that they will receive from the Township of Lyons' Mental Health Department, the original grant amount requested from the Township was for \$40,000.00. Through conversation with the Leadershop, Supervisor Getty advised them that the Township may be able to support a partial amount of the original request at this time, but not the full amount. By a consensus of the parties involved, it was agreed that the Leadershop would then ask for a grant in the amount of \$12,500.00 with the possibility that the remainder of the original request be revisited at a later date.

Trustee Garrette moved, Trustee Sprague seconded to approve the grant request of \$12,500.00 from the Leadershop, 4903 S. Willow Springs Road, La Grange 60525 for their Youth Programs and others services that they provide to residents of the Township of Lyons.

Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

13. Supervisor Getty asked for a motion to approve a grant request of \$750.00 from Indian Springs School District 109, 7450 S. 86th Ave, Justice, IL for their 1st Annual Back to School Bash August 3, 2019.

Trustee Garrette moved, Trustee Sprague seconded to approve the grant request of \$750.00 from Indian Springs School District 109, 7450 S. 86th Ave., Justice, IL for their 1st Annual Back to School Bash August 3, 2019.

Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

14. Supervisor Getty asked for a motion to approve a grant request of \$250.00 for the Emmett Till Scholarship Fund, 6450 s. 76th Ave., Summit, IL 60501. Trustee Sprague moved, Trustee Garrette seconded to approve the grant request of \$250.00 for the Emmett Till Scholarship Fund, 6450 s. 76th Ave., Summit, IL 60501.
Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

15. Supervisor Getty asked for a motion to approve a grant request of \$10,000.00 from the Greater Chicago Food Depository, 4100 W. Ann Lurie Drive, Chicago, IL 60632 to sponsor 12 mobile food pantry distributions in the Township. Supervisor Getty clarified that “mobile” means that the locations to where the pantries are set up change each month. Supervisor Getty stated that the Township of Lyons has supported the Greater Chicago Food Depository for many years. Trustee Garrette moved, Trustee Sprague seconded to approve the grant request of \$10,000.00 from the Greater Chicago Food Depository, 4100 W. Ann Lurie Drive, Chicago, IL 60632 to sponsor 12 mobile food pantry distributions in the Township.
Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

16. Supervisor Getty asked for a motion to approve the awarding of the 2019 Road Resurfacing Program to M & J Asphalt Paving Company, 3124 S. 60th Ct., Cicero, IL 60804 in an amount not to exceed \$309,046.80. Highway Commissioner, Sean McDermott, reported that the roads to be repaired this year are 62nd Place from Willow Springs Road to Edgewood Avenue; Sunset Avenue between 63rd St. to 62nd St.; Blackstone Avenue from 63rd St. to 62nd St.; Franklin Avenue between Plainfield Road and 59th Street; and all of Parkside Lane west of Willow Springs Road. Highway Commissioner McDermott stated that significant patching will take place under the 2019 Road Resurfacing Program within the unincorporated areas of the Township of Lyons as well. Trustee Sprague moved, Trustee Garrette seconded to approve the awarding of the 2019 Road Resurfacing Program to M & J Asphalt Paving Company, 3124 S. 60th Ct., Cicero, IL 60804 in an amount not to exceed \$309,046.80.
Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

17. Supervisor Getty asked for a motion to approve the Summit Public Library amended intergovernmental agreement. Township of Lyons Attorney Elizabeth Shine stated that nothing substantive had been changed within the amended Intergovernmental Agreement and that all changes were for minor details. Trustee Sprague moved, Trustee Garrette seconded to approve the Summit Public Library amended Intergovernmental Agreement.
Voice Vote in favor by all.
Motion Carried.

18. Supervisor Getty asked for a motion to approve a grant request of \$750.00 from the Bridgeview Public Library, 7840 W. 79th, Bridgeview, IL 60455 for their Summer Reading Program.
Trustee Garrette moved, Trustee Sprague seconded to approve the grant request of \$750.00 from the Bridgeview Public Library, 7840 W. 79th, Bridgeview, IL 60455 for their Summer Reading Program.
Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None
Motion Carried.

19. Supervisor Getty opened the meeting up for discussion on the appointment of a new trustee. Supervisor Getty stated that Township of Lyons Clerk Mike Porfirio, Village of Summit Clerk Colleen Lambert, Village of Willow Springs Clerk Mary Jane Mannella and he together had interviewed 8 applicants for the Township of Lyons Trustee Vacancy that had been created by the appointment of former Trustee Mike Porfirio to Clerk in January 2019. Supervisor Getty commented that all applicants were highly qualified but the consensus of the board was that the best qualified and most excellent candidate for the position would be Donna Baffoe McDonald. Ms. McDonald holds a law degree from Northern Illinois University and is knowledgeable in Municipal and Township Law. Upon asking if there was any other discussion or questions regarding the appointment of Ms. McDonald, the lone question came from Trustee Garrette who asked from which town Ms. McDonald hails, Supervisor Getty answered that Ms. McDonald is from Countryside.

20. Supervisor Getty asked for a motion to approve the appointment of Donna Baffoe McDonald to the position of Township of Lyons Trustee to fill the vacancy created by the appointment of former Trustee Mike Porfirio to Township of Lyons Clerk.

Trustee Garrette moved, Trustee Sprague seconded to approve the appointment of Donna Baffoe McDonald to the position of Township of Lyons Trustee to fill the vacancy created by the appointment of ex-Trustee Mike Porfirio to Township of Lyons Clerk.

Roll Call: Ayes: Garrette, Sprague, Getty
Nays: None

Motion Carried.

21. Clerk Porfirio administered the Oath of Office to Ms. McDonald.

22. *Clerk's Report* – Clerk Porfirio reported that the Township is no longer required to approve a Prevailing Wage Ordinance each June and to file it with the Illinois Department of Labor, but that the Township is still required to follow the Prevailing Wage Act when accepting bids from outside contractors. This new state statute became effective June 1, 2019.

23. Clerk Porfirio commented that the 2019 / 2020 Combined General Town and Road & Bridge Budgets have been filed electronically with Cook County Clerk Karen Yarbrough on June 5, 2019.

24. *Finance Committee* - Trustee Garrette reported the payment of bills, is as follows:

A. *Special Police Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Special Police Fund in the amount of \$7,180.00.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

B. *General Assistance* – Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the General Assistance Fund in the amount of \$18,709.38.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the Road and Bridge Fund in the amount of \$48,159.94.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

D. *General Town Fund* – Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$109,659.76.

Roll Call: Ayes: Garrette, Sprague, McDonald, Getty
Nays: None

Motion Carried.

25. *Building* – NONE

26. *Senior Services* – Supervisor Getty, in the absence of Trustee Kelly, reported that Senior Transportation is continuing with the Pace Triennial Audits. Two of the three audits have already been completed: namely the Federally Mandated Drug and Alcohol Testing Audit and the Pace Data Collection and Reporting Audit. Both audits came back perfect with no deficiencies reported.

Supervisor Getty commented that Special Event Services are scheduled for Senior Transportation throughout the summer.

Supervisor Getty also stated that Trustee Kelly would like to thank Senior Transportation Director Quinn Corcoran and all of his drivers for the excellent job that they continue to do.

27. *Committee on Youth* – Trustee Sprague reported that the Summer Youth Intern Program began on May 20. Trustee Sprague stated that 48 interns have been placed among twenty outside agencies and three township offices. Applications are still being accepted.

28. *Mental Health Commission* – Clerk Porfirio reported that the Mental Health Office has filed their balanced budget with Cook County Clerk Karen Yarbrough before the May 31, 2019 deadline.

29. Clerk Porfirio commented that Mental Health Director Ron Melka has completed First Aid Mental Health Training for 23 officers from the Summit Police Department on June 1st and June 10th and that there will be another Mental Health First Aid Training for the La Grange Police Department in July.

30. Clerk Porfirio stated that the Lyons Township Mental Health Commission has received a draft of its Strategic Plan Final Report from Northern Illinois University which will be reviewed at the Mental Health Board Meeting next week in order to develop objectives and action steps for the coming years.

31. *Special Police Protection* – Supervisor Getty, in the absence of Trustee Kelly, reported that for the month of April 2019 a total of 179.5 hours of additional patrols by the Cook County Sheriff's Hireback Program had been provided at a cost of \$7,180.00.

32. *Old Business* – NONE

33. *New Business* – Clerk Porfirio reported that the Clerk's Office is working to enhance the Township of Lyons' outreach through social media but will seek bids from other vendors in the area to update the entire Township of Lyons' Website and will present his findings at the July 9, 2019 Board Meeting.

34. *Public Comment* – NONE

35. *Adjournment* – Trustee Garrette moved, Trustee Sprague seconded to adjourn the meeting at 6:25 p.m.
Voice Vote in favor by all.
Motion Carried.

Respectfully Submitted,



Mike Porfirio
Township of Lyons Clerk