



**TOWNSHIP OF LYONS**  
**BOARD OF TRUSTEES REGULAR BOARD MEETING**  
**TOWNSHIP HALL COMMUNITY ROOM – 6404 Joliet Road Countryside, IL 60525**  
**DECEMBER 11, 2018 - 6:00 P.M.**

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL: SUPERVISOR Christopher Getty, TRUSTEES Thomas Wm. Garrette, Colleen H. Kelly, Michael A. Porfirio, Timothy M. Sprague**
4. **APPROVAL OF MINUTES**
  - A. NOVEMBER 13, 2018 – BOARD OF TRUSTEES REGULAR BOARD MEETING
  - B. NOVEMBER 28, 2018 – BOARD OF TRUSTEES SPECIAL BOARD MEETING
5. **SUPERVISOR'S REPORT – SUPERVISOR GETTY**
  - A. DISCUSSION / APPROVAL OF A \$250.00 GRANT FOR TEACH (FORMERLY SCHOOL AND TUTORS OF WHEELS) 100 S. SIXTH AVE, LA GRANGE IL 60525.
  - B. RESOLUTION 2018-06 – AUTHORIZING THE EXECUTION OF THE 2019 PARATRANSIT SERVICE PROVIDER AGREEMENT BY AND BETWEEN THE SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY (PACE) AND THE TOWNSHIP OF LYONS, COOK COUNTY, ILLINOIS.
  - C. RESOLUTION 2018-07 – AMENDING A PERSONNEL POLICY MANUAL OF THE TOWNSHIP OF LYONS, COOK COUNTY, ILLINOIS
  - D. DISCUSSION / APPROVAL OF A \$1,000.00 GRANT TO SAINT CLETUS PARISH 600 W. 55<sup>TH</sup> St. LA GRANGE IL 60525 IN SUPPORT OF THEIR WEEKLY FOOD PANTRY.
  - E. DISCUSSION/ APPROVAL OF \$250.00 A GRANT TO THE CITY OF COUNTRYSIDE 5550 EAST AVE. COUNTRYSIDE, IL 60525 IN SUPPORT OF THEIR WINTER FESTIVAL JANUARY 19, 2019.
  - F. DISCUSSION / APPROVAL OF A \$1,500.00 GRANT TO THE VILLAGE OF JUSTICE 7800 ARCHER RD. JUSTICE, IL 60458 TOWARDS THEIR HOLIDAY FOOD BASKETS.
6. **CLERK'S REPORT – CLERK NOONAN**
  - A. AARP DEFENSIVE DRIVING COURSE UPDATE- 12/5 & 12/6 10:00 – 2:00
  - B. 2019 ANNUAL CALENDAR – ANNUAL BOARD MEETINGS PER O.M.A.
  - C. 2018 VEHICLE STICKER UPDATE
7. **FINANCE COMMITTEE – TRUSTEE GARRETTE**
  - A. PAYMENT OF BILLS
8. **BUILDING AND SENIOR SERVICES – TRUSTEE KELLY**
9. **COMMITTEE ON YOUTH – TRUSTEE SPRAGUE**
10. **MENTAL HEALTH COMMISSION – TRUSTEE PORFIRIO**
11. **SPECIAL POLICE PROTECTION – TRUSTEE KELLY**
12. **OLD BUSINESS**
13. **NEW BUSINESS**
14. **PUBLIC COMMENT**
15. **ADJOURNMENT**

**NEXT REGULAR SCHEDULED MEETING JANUARY 8, 2019 – 6:00 P.M.**



8. Supervisor Getty asked for a motion to approve Resolution 2018-06 authorizing the execution of the 2019 paratransit service provider agreement by and between the suburban bus division of the regional transportation authority (PACE) and the Township of Lyons, Cook County, Illinois.

Trustee Sprague moved, Trustee Kelly seconded to approve the execution of the 2019 paratransit service provider agreement by and between the suburban bus division of the regional transportation authority (PACE) and the Township of Lyons, Cook County, Illinois.

Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None

Motion Carried.

9. Supervisor Getty asked for a motion to approve Resolution 2018-07 amending the personnel policy manual of the Township of Lyons, Cook County, IL. Supervisor Getty explained that Resolution 2018-07 effects paid Township Holidays by eliminating Lincoln's Birthday as a paid Holiday but adds New Year's Eve.

Supervisor Getty stated that this change will spread out the annual paid holidays, it does not increase nor decrease the number of paid Township holidays.

Trustee Garrette moved, Trustee Kelly seconded to approve Resolution 2018-07 amending the personnel policy manual of the Township of Lyons, Cook County, IL.

Roll Call: Ayes: Porfirio, Kelly, Garrette, Sprague, Getty  
Nays: None

Motion Carried.

10. Supervisor Getty asked for a motion to approve a \$1,000.00 grant to Saint Cletus Parish 600 W. 55<sup>th</sup> St. La Grange IL 60525 in support of their weekly food pantry. Supervisor Getty stated that the Saint Cletus Food Pantry is open to all residents of Lyons Township, that the Township has supported the pantry in the past and recommends that the Township continue to do so.

Trustee Kelly moved, Trustee Porfirio seconded to approve a \$1,000.00 grant to Saint Cletus Parish 600 W. 55<sup>th</sup> St. La Grange IL 60525 in support of their weekly food pantry.

Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None

Motion Carried.

11. Supervisor Getty asked for a motion to approve a \$250.00 grant to the City of Countryside 5550 East Ave. Countryside, IL 60525 in support of their Winter Festival on January 19, 2019.

Trustee Garrette moved, Trustee Kelly seconded to approve a \$250.00 grant to the City of Countryside 5550 East Ave. Countryside, IL 60525 in support of their Winter Festival on January 19, 2019.

Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None

Motion Carried.

12. Supervisor Getty asked for motion to approve a \$1,500.00 grant to the Village of Justice 7800 Archer Rd. Justice, IL 60458 towards their Holiday Food Baskets. Supervisor Getty stated that the Township has been ensured that all members of the Sterling Estates Housing Community would be included in this Food Basket Drive.

Trustee Porfirio moved, Trustee Kelly seconded to approve a \$1,500.00 grant to the Village of Justice 7800 Archer Rd. Justice, IL 60458 towards their Holiday Food Baskets.

Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None

Motion Carried.

13. Clerk Noonan reported that the Clerk's Office in conjunction with AARP presented a Defensive Driving Course for those 50 years of age and older on Wednesday, December 5 and Thursday, December 6, 2018 from 10:00 a.m. – 2:00 p.m. Clerk Noonan stated that those who attended the class on both days will receive a discount on their auto insurance for a three year period. Clerk Noonan commented that eighteen people had attended the class. Clerk Noonan thanked Supervisor Getty for making a personal appearance at the event welcoming everyone who was in attendance and thanking them for coming.

14. Clerk Noonan commented that the 2019 Calendar of Dates for the Township of Lyons' Annual Board Meetings for all departments has been created by Deputy Clerk George Pach and will be sent to the media in accordance with the Illinois Open Meetings Act. The calendar will be posted to the Township of Lyons' Website and posted upon the 1<sup>st</sup> Floor Township Bulletin Boards. Supervisor Getty asked if the date of the Annual Town Meeting needed to be included upon the calendar to which Clerk Noonan and Attorney Matthew Byrne replied "No.", since that date is covered by State Statute regarding its posting.

15. Clerk Noonan stated that 2018 Vehicle Sticker Sales for those living in the Unincorporated area of Lyons Township stand at just under \$120,000.00 for the period of May 16, 2018 through November 30, 2018 which is one of the highest totals ever. Clerk Noonan commented that the majority of residents currently purchasing stickers are those whom have recently purchased a new vehicle or have recently moved into the area.
16. Trustee Garrette reported the payment of bills, is as follows:
- A. *Special Police Fund* - Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the Special Police Fund in the amount of \$7,440.00.  
Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None  
Motion Carried.
  
  - B. *General Assistance* - Trustee Garrette moved, Trustee Porfirio seconded to approve the audit of the General Assistance Fund in the amount of \$8,483.57.  
Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None  
Motion Carried.
  
  - C. *Road and Bridge Fund* - Trustee Garrette moved, Trustee Kelly seconded to approve the audit of the Road and Bridge Fund in the amount of \$75,500.49.  
Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None  
Motion Carried.
  
  - D. *General Town Fund* - Trustee Garrette moved, Trustee Sprague seconded to approve the audit of the General Town Fund in the amount of \$85,419.04.  
Roll Call: Ayes: Porfirio, Garrette, Sprague, Kelly, Getty  
Nays: None  
Motion Carried.
17. Trustee Garrette reminded all present that there will be a Special Meeting for the approval of the 2018 Levy on Wednesday, December 19, 2018 at 6:00 p.m.
18. *Building* – NONE

19. *Senior Services* - Trustee Kelly commented that Senior Transportation seems to be getting better and better. Trustee Kelly stated that many residents are being shuttled to Holiday Park District events at this time of year as well as being attended to for their medical and shopping needs. Trustee Kelly reported that Wellness Checks are continuing and that a Food & Clothing Drive has been initiated for some of the residents as part of the Wellness Check Program.
  
20. *Committee on Youth* – NONE
  
21. *Mental Health Commission* - Trustee Porfirio reported that all agencies have submitted their First Quarter Reports and in the Quarter ending September 30, 2018 agencies have provided almost 160,000 units of service to over 4,000 Township of Lyons residents.
  
22. Trustee Porfirio commented that the 2018 Fiscal Year Audit for the Lyons Township Mental Health Commission came back in full compliance. The audit for the Fiscal Year ending on June 30, 2018 was conducted by Miller, Cooper, & Co.
  
23. Trustee Porfirio stated that Lyons Mental Health Director, Ronald Melka, continues to work with the Coalition for a Drug Free Lyons Township by meeting with three middle school principals and four police departments to plan the next Parent Cafes that will be held in February 2019. The focus of the Parent Cafes will be on the consequences of underage drinking, vaping and marijuana use.
  
24. Trustee Porfirio reported that Director Melka has met with Superintendent Jill Kingsfield at Argo High School as part of the Coalition Meetings and she has agreed to host a meeting of her feeder schools to discuss hosting parent cafes.
  
25. Trustee Porfirio stated that Director Melka has met with the Willow Springs Police Department on November 28, 2018 to plan a Mental Health First Aid Training for early 2019 as well as to plan a Domestic Violence Training that will be conducted by Pillars Community Health.
  
26. *Special Police Protection* – NONE

27. *Old Business* – Assessor Barbara Weyrick asked what the status was on having dimmers for the lighting in her office installed to which Supervisor Getty commented that he was still looking into it.

28. *New Business* – Supervisor Getty reported that Mary Jo Noonan, Township of Lyons Clerk, has announced her retirement to take effect on January 1, 2019. Supervisor Getty on behalf of the Township of Lyons Board and employees expressed heartfelt thanks for all that she has done to uphold the position of Clerk as well as for the Township during her 33 years of public service in office. Trustee Porfirio commented that someone serving for that many years certainly needs to be applauded for being such a rock and pillar of the community.

29. *Public Comment* – NONE

30. *Adjournment* – Trustee Kelly moved, Trustee Garrette seconded to adjourn the meeting at 6:27 p.m.  
Voice Vote in favor by all.  
Motion Carried.

Respectfully submitted,



Mary Jo Noonan

Township of Lyons Clerk